Active Fenland Booking Information

- To find out more about the Active Fenland sessions available, please see our timetable at www.fenland.gov.uk/activefenlandtimetable
- To book a place on an Active Fenland course or session, please use our online booking form, available at www.fenland.gov.uk/activefenlandbookingform
- Please note a participant booking is not confirmed until all details are provided, payment is received, and the booking is confirmed.
- Please do not attend the session without this confirmation.
- Please allow time for the booking process. Unfortunately, last minute bookings may not be processed in time.
- Out of hour bookings will not be processed until the next working day.
- In periods of high capacity, the booking process may take longer.
- Your contact details will be used to provide correspondence about the session and Active Fenland service.
- The participants name, and emergency contact details will be provided to the coach/instructor/leader. A register will be kept to monitor participation.
- An emergency name and contact are for a person who may be contacted in the event of an emergency. It is your responsibility to ensure this person gives permission for their details to be used in this way.
- It is recommended your emergency contact knows when you are undertaking the activity to ensure they are available to answer the phone if required.
- If any booking information provided requires changing, please email <u>activefenlandbookings@fenland.gov.uk</u>
- For more information on the council's privacy and data retention policies, please visit www.fenland.gov.uk/privacy