

Extreme Hardship Grant Application Form - Applications must be received by 31st March 2021

1. Business/organisation name

2. Full postal address of the business/organisation, including postcode

Building number or name

Street

District

Town/Village

Postcode

Business Rates Account No.

(if registered for business rates)

Companies House No. (if registered)

VAT No. (if registered)

3. Website/Social media (if used)

4. Contact details of the person in your business/organisation responsible for completing this form:

Full name

Position in the business/organisation

Mobile number

Email address

5. Bank account details

If the business is eligible for the grant, this account is where the funds will be sent.

Name of bank or building society

Name of account holder

as it appears on the bank account

Sort code, will be six digits, don't include spaces or dashes

Account number

6. Describe how the business has been affected by Covid-19; in particular explain how normal economic activity associated with your business has been affected by the closure or imposition of restrictions on your customers and/or specific sectors of the economy. (max 300 words)

7. Please estimate the income the business has lost since March 2020 as a result of closures mandated by law and/or the imposition of restrictions on your customers and/or on specific sectors of the economy. Please provide a breakdown below and submit evidence via email alongside this form to support your estimate in line with the eligibility criteria, i.e. bank statements, letter from accountant, tax return. Grants cannot be awarded unless appropriate evidence is supplied

8. Please confirm the following apply to your business (please mark all boxes)

The business was trading on or prior to 5 April 2020

The business is not eligible to receive the Local Restrictions Support (Closed)

The business is either currently open for business or intends to resume trading once the relevant restrictions have been lifted

Arrangements for Data Processing and Retention

All data provided by applicants completing this form is obtained and stored in accordance with the relevant privacy and data retention notice. This includes a requirement for the Council to share with government information about businesses who have applied for a grant. Please visit <https://www.fenland.gov.uk/privacy> for more information. If a business is unable to consent to its data being shared in this way they should not apply for a grant.

9. State Aid

Statement 1

I can confirm that this award shall comply with the applicable rules on domestic subsidy (previously known as State Aid) on the basis that, including this award, the above-named business (when taken across all UK branches) shall not exceed the relevant thresholds in total of domestic subsidy/State Aid within the current financial year and previous two financial years.

I agree with the above statement

If other State Aid below the relevant thresholds has been received please list it below. Please note that Self Employment Income Support, the Expanded Retail Discount or Coronavirus Job Retention Scheme payments should not be included here.

Other state aid received:

Please provide details of the amount received, the organisation providing the aid, the nature of the aid received and the date it was received

Statement 2

I can confirm that I am entitled to this grant as either one or both of the following statements are true: I am a small or micro business; and/or my undertaking was not in difficulty (within the meaning of Article 2(18) of the General Block Exemption Regulation) on 31 December 2019. View definition.

I agree with the above statement

10. Declaration

I declare that the information provided is true and accurate to the best of my knowledge and authorise Fenland District Council to make any enquiries necessary to verify it.

I understand it is a criminal offence for me to give false information when making this application which could result in legal action being taken against me if I'm found to have made a fraudulent claim.

11. Data Protection

Any information provided will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the council unless you've consented to their release or in certain circumstances where:

- we're legally obliged to do so;
- disclosure is necessary for the proper discharge of our statutory functions;
- disclosure is necessary to enable us to provide you with a requested service or deal with your enquiry;
- we are under a duty to protect public funds.

We may use the information you've provided for the prevention and detection of fraud. We may also share this information with other bodies responsible for public funds or for auditing them for these purposes.

Please note that checks will be undertaken to protect the Council against fraudulent activity. The Council will not accept deliberate manipulation and fraud. Any business caught falsifying their records to gain additional grant money will face prosecution and any funding issued will be subject to claw back.