

2015/16 Fees and Charges - with effect from 1 April 2015

Service Group

Growth & Infrastructure
Environment and Leisure Services
Resources & Customer Services
Housing, Economic & Community Development
Policy and Governance

Note :

The charges are inclusive of standard rate VAT unless they are shown as:

- Exempt (e).
- Non-Business (n)
- Zero Rated (z).

Note : standard rate VAT applicable: from 04.01.11 20%

Description of Charge	2014/15 Charge £	2015/16 Charge £
PORT OF WISBECH AUTHORITY (NENE PORTS) FEES & CHARGES		
1. <u>Harbour and Light Dues</u>		
a. To Wisbech - per G.T.	0.471 (z)	0.478 (z)
b. To Sutton Bridge - per G.T.	0.394 (z)	0.400 (z)
Oil Spill Prevention Charge - per ship per visit	17.95	18.20
2. <u>Conservancy Dues</u>		
a. To Wisbech - per G.T.	0.342 (z)	0.347 (z)
b. To Sutton Bridge - per G.T.	0.342 (z)	0.347 (z)
3. <u>Wharfage Dues (Wisbech Only)</u>		
(i) Steel & Iron products - per tonne	0.479 (z)	0.486 (z)
(ii) Timber (Deals, battens, boards etc) - per cu.m.	0.490 (z)	0.497 (z)
(iii) Timber (Plywood, hardboard etc) - per cu.m.	0.620 (z)	0.629 (z)
(iv) Grain, Animal Feeds - per tonne	0.453 (z)	0.460 (z)
(v) Fertilisers, Sand, Salt - per tonne	0.554 (z)	0.562 (z)
(vi) Aggregates - per tonne	0.554 (z)	0.562 (z)
(vii) Bricks, Scrap Metal - per tonne	0.479 (z)	0.486 (z)
Others by arrangement		
(viii) ISPS Charge - per ship per visit	31.35 (z)	31.82 (z)
4. <u>Pilotage and Boarding & Landing Dues</u>		
a For a vessel to Wisbech		
- total for inward and outward - per G.T.		
(i) 1000 or below (Minimum - Lump Sum)	684.08 (z)	694.34 (z)
(ii) exceeding 1000	0.686 (z)	0.696 (z)
b For a vessel to Sutton Bridge		
- total for inward and outward - per G.T.		
(i) 1000 or below (Minimum - Lump Sum)	641.97 (z)	651.60 (z)
(ii) exceeding 1000	0.642 (z)	0.652 (z)
<u>Additional Charges</u>		
(excluding any charges imposed by terminal operators or agents in respect of attendance at ships by boatmen / ropemen or other personnel)		
c Detention		
If a pilot is detained on board or taken to another port as a result of extreme weather or other unavoidable causes:		
a charge per hour of	66.47 (z)	67.50 (z)
up to a maximum of	996.81 (z)	1,011.80 (z)
The ship will also be liable for any public transportation costs of the pilot's return to port of boarding and subsistence charges during this time.		
d 'Dead Ship'		
For <i>force Majure</i> pilotage of a vessel without the use of main engine/s, the compulsory pilotage rate is as per 4(a) and 4(b) plus 100%.		
e Harbour Services		
Vessel movements in harbour area including mooring and unmooring and moving berth, Draft Surveys, a flat rate charge of		
	92.60 (z)	94.00 (z)

Description of Charge	2014/15 Charge £	2015/16 Charge £
f Attendance For pilotage subsequently not required for a tide or failure to make ETA/ETD or vessel does not arrive as advised, a flat rate of	92.60 (z)	94.00 (z)
For inward passage cancelled following attendance, a further flat rate charge for boarding service of 1 hour pilot boat at per hour	76.75 (z)	220.50 (z)
g Pilot Exemption Certificate Application (Processing fee) For a Master of any vessel over 20m working in the harbour jurisdiction without a pilot must apply for a PEC, subject to approval from the Harbour Master	275.65	279.80
h Pilot Exemption Fee 25% of Full Pilotage (per day)		
i Dredging/Bed Levelling (Charge per Hour) Minimum of 3 hours, plus mobilisation (see below) Tariff rates for Dredging/Bed Levelling apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.	272.40	276.50
j Towing (Charge per Hour) Minimum of 2 hours within the confines of the harbour areas, plus mobilisation/cancellation time (see below) Minimum of 4 hours for a stern tow from seaward to Sutton Bridge, plus mobilisation time (see below)	272.40 (z)	276.50 (z)
k Mobilisation/Cancellation fee Time (Charge per Hour) Charge for passage to place towing vessel on station, with a Minimum of 1 hour. No charge will apply if cancelled 4 hrs before HW	163.40 (z)	165.85 (z)
l Surveying Per day or part thereof, hire of equipment Per hour, for processing results Cancellation fee of 40% of completed works	160.00	162.40
m Harbour vessel's workboat hire (Charge per hour) Per hour, Minimum 4 hours, small boat hire Orca WB1 Per hour, minimum 4 hours, small workboat hire Nene Surveyor Per hour, minimum 4 hours, pilot boat hire Nene Pilot, Fenland Pilot Per hour, minimum 4 hours, Fenlander Tug	83.70 170.90 220.50 272.45	85.00 173.45 223.80 276.50
Charges for i and l above, if during weekends or between 18:00 and 06:00 on any week day shall be +50% Tariff rates for surveying apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.		
n Marine Works Application Processing Fee (minimum)	77.20	250.00
o Duty Officer Call Out Charge Out of hours (per hour) - 1600 - 0800	89.00	90.30
p Marine Works Superintendence - per hour (minimum 1 hour)	88.20	89.50
q Pilot Ordering All Pilots must be ordered 6 hours before HW, a late notice charge will be applied for each pilot ordered after this time		95.75
r Harbour Master Superintendence - per hour (minimum 1 hour)		107.00
s Local Notice to Mariners A charge will apply where the Harbour Authority has to raise a Local Notice to Mariners (LNTM) on behalf of third parties, of		150.00
Small Commercial Vessels - Non Resident.		
<u>Mooring on Authority's Pontoons at Sutton Bridge or Wisbech</u>		
Per metre LOA per 24 hours or part there of	5.75	5.85
Per metre per 7 days	25.00	25.40

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<p>Small Commercial Vessels - Resident/Non Resident</p> <p>Harbour & Light Dues & Conservancy Charge per vessel per visit.</p> <p>Fuel Transfer Charge or Permission to fuel from tanker or across Authority's property.</p> <p>Per vessel per bunker and subject to 24 hours notice and Harbour Master's permission.</p> <p>NB for purposes of this tariff addendum, Small Commercial Vessels are deemed those certified under the MCA Small Commercial Code of Practice and/or 24 metres LOA or below.</p> <p>Commercial Vessels - Lay By Wisbech Commercial Quay</p> <p>For all commercial vessels other than defined small commercial vessels, a charge per gross tonne shall apply per entry as follows.</p> <p>An entry shall permit a maximum stay of four days after which further layby berthing dues become payable. Minimum 4 days.</p> <p>Harbour & Light Dues, Pilotage, Conservancy, ship's waste, oil spill and ISPS charges as per tariff.</p> <p>Wisbech ship berths are NAABSA berths and vessels are subject to being required to move on demand. If dead ship, berthing conditions are strictly by prior agreement with the Harbour Master.</p> <p>VAT payable where applicable. All charges fall due on demand and before departure unless account facilities have been applied for and approved in advance.</p>	<p>21.00 (z)</p> <p>39.00</p> <p>0.84</p>	<p>21.30 (z)</p> <p>39.60</p> <p>0.85</p>																																													
<p>5. Wisbech Yacht Harbour (All Rates include VAT at standard rate)</p> <p>a Pontoon Berths - Contract (Long Term) Berthing Rates Standard Term - (Vessel LOA greater than 6.0m)</p> <table data-bbox="191 1176 1487 1355"> <thead> <tr> <th></th> <th>Rate/metre £</th> <th>Rate/metre £</th> </tr> </thead> <tbody> <tr> <td>12 months</td> <td>125.00</td> <td>131.25</td> </tr> <tr> <td>6 months</td> <td>84.00</td> <td>88.00</td> </tr> <tr> <td>3 months (min contract)</td> <td>50.50</td> <td>53.00</td> </tr> <tr> <td>Port of Wisbech Authority Annual Licence</td> <td>13.00 (z)</td> <td>14.00 (z)</td> </tr> </tbody> </table> <p>note</p> <ul style="list-style-type: none"> - For contract berthing customers boats can remain afloat or be stored ashore. - All long term contracts can be entered into at any time during the year, regardless of whether or not this overlaps financial years. <p>b Pontoon Berths - Non-Contract (Visitor) Berthing Rates (Including Port of Wisbech Authority licence contribution)</p> <table data-bbox="191 1500 1487 1780"> <thead> <tr> <th></th> <th>Rate/metre £</th> <th>Rate/metre £</th> </tr> </thead> <tbody> <tr> <td>Daily - per 24 hours (minimum charge £5.00)</td> <td>1.50</td> <td>1.60</td> </tr> <tr> <td>Weekly</td> <td>6.20</td> <td>6.50</td> </tr> <tr> <td>Monthly (28 days)</td> <td>19.40</td> <td>20.40</td> </tr> <tr> <td>Special Events</td> <td>POA</td> <td>POA</td> </tr> <tr> <td>Short Stay Berth (Subject to availability) Max 2 hrs, not overnight</td> <td>No charge</td> <td>No charge</td> </tr> <tr> <td>Sail Training Vessels</td> <td>Less 20%</td> <td>Less 20%</td> </tr> <tr> <td>Club Rallies of over 2 Boats per visit</td> <td>Less 20%</td> <td>Less 20%</td> </tr> <tr> <td>Narrow Boats over 11m LOA</td> <td>Less 20%</td> <td>Less 20%</td> </tr> <tr> <td>Weather-bound craft maximum of one week</td> <td>Less 20%</td> <td>Less 20%</td> </tr> </tbody> </table>		Rate/metre £	Rate/metre £	12 months	125.00	131.25	6 months	84.00	88.00	3 months (min contract)	50.50	53.00	Port of Wisbech Authority Annual Licence	13.00 (z)	14.00 (z)		Rate/metre £	Rate/metre £	Daily - per 24 hours (minimum charge £5.00)	1.50	1.60	Weekly	6.20	6.50	Monthly (28 days)	19.40	20.40	Special Events	POA	POA	Short Stay Berth (Subject to availability) Max 2 hrs, not overnight	No charge	No charge	Sail Training Vessels	Less 20%	Less 20%	Club Rallies of over 2 Boats per visit	Less 20%	Less 20%	Narrow Boats over 11m LOA	Less 20%	Less 20%	Weather-bound craft maximum of one week	Less 20%	Less 20%	<p>Rate/metre £</p> <p>125.00</p> <p>84.00</p> <p>50.50</p> <p>13.00 (z)</p> <p>Rate/metre £</p> <p>131.25</p> <p>88.00</p> <p>53.00</p> <p>14.00 (z)</p> <p>Rate/metre £</p> <p>1.50</p> <p>6.20</p> <p>19.40</p> <p>POA</p> <p>No charge</p> <p>Less 20%</p> <p>Less 20%</p> <p>Less 20%</p> <p>Less 20%</p>	<p>Rate/metre £</p> <p>131.25</p> <p>88.00</p> <p>53.00</p> <p>14.00 (z)</p> <p>Rate/metre £</p> <p>1.60</p> <p>6.50</p> <p>20.40</p> <p>POA</p> <p>No charge</p> <p>Less 20%</p> <p>Less 20%</p> <p>Less 20%</p> <p>Less 20%</p>
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Description of Charge	2014/15 Charge £	2015/16 Charge £
Conditions of Use		
This tariff should be read in conjunction with the Wisbech Yacht Harbour Terms and Conditions of Use and the Berthing Licence.		
1 All contracts are subject to availability and all fees payable in advance. Exceptions are berth holders requiring 6 months or more occupancy who may pay monthly by Standing Order, subject to a 5% administration charge.		
2 Cancelled contracts will attract a cancellation fee of 15% of the total contract value.		
3 An administration fee of 10% may be applied to all non-contract charges which are invoiced against any vessel which leaves the Yacht Harbour before settlement of an account.		
4 Berthing charges include Port of Wisbech harbour dues, portable water for filling tanks and access to Yacht Harbour facilities. NB Visiting craft are not guaranteed an alongside berth and depending on availability may be required to raft up.		
5 Multi-hulled vessels may be subject to a surcharge of 1.5 times actual rate.		
6 Commercial vessels, (those not designed and/or used for leisure purposes), may be subject to a surcharge of actual costs as a result of charges levied by Local or Statutory authorities.		
7 LOA, (length overall), is the maximum length of any vessel and includes overhangs (push pits, pull pits, bowsprits, davits, etc)		
Administration charge for visiting vessels leaving without paying dues in full	27.50	29.00
Administration charge for each debtor account referred for collection	103.00	105.00
Administration charge for change in billing method after berthing application is accepted	27.50	29.00
c Ancillary Charges		
All yard services apply from 08:30 to 16:30 Monday to Friday excluding Bank Holidays. Otherwise charges are plus 100%.		
Any emergency weekend lifting plus 100%		
(i) Boat lifting - Up to 15m LOA or 20 tonnes		
Lift Out		
To yard, including shoring up using boat cradle/stands. Per metre	16.20	17.00
Minimum Charge	97.00	102.00
Relaunch/Lift onto Trailer		
Per metre.	16.20	17.00
Minimum Charge	97.00	102.00
(ii) Vessels over 15m LOA and /or 20 tonnes to 55 tonnes plus 30%.		
Lift Out		
To yard, including shoring up using boat cradle/stands. Per metre	21.00	22.00
Marine Service waiting charge per hour per person	37.00	39.00
Relaunch/Lift onto Trailer		
Per metre.	21.00	22.00
Weekly yard charge. Per metre Per week	7.60	8.00
(iii) Vessels over 15m LOA and /or 55 tonnes to 75 tonnes plus 40%.		
Lift Out		
To yard, including shoring up using boat cradle/stands. Per metre	22.80	24.00
Marine Service waiting charge per hour per person	37.00	39.00
Relaunch/Lift onto Trailer		
Per metre.	22.80	24.00
Weekly yard charge. Per metre Per week	7.60	8.00
(iv) Lift out		
Hold in Slings (subject to availability). Per metre, per 30 minutes	6.60	7.00
Return to water		
Block Off (ie. non use of yard cradle/stands). Per metre	8.50	9.00
Hire of Yacht harbour Cradles (subject to availability)		
per annum / pro rata per cradle		100.00
Pressure wash by yard. Per metre.	5.25	5.50
Hire of electric pressure washer (subject to availability). Per use.	10.40	11.00
Hire of petrol pressure washer (subject to availability). Per day. Plus Fuel.	38.00	40.00
(v) Boom Crane Lifting . Max 3 tonnes.		
Mast stepping/unstepping , per mast/per hour or part/per metre	10.50	11.00
Engine lift , per engine, per hour or part.	68.00	71.50
Comercial Engine Lift	POA	POA
Small boat lift. Per metre each way.	10.50	11.00
Minimum charge each way.	41.80	43.90
Other plant not provided by Harbour Authority. Permission to bring plant onto harbour property. Subject to Harbour Master's approval. Per use.	48.50	51.00

Description of Charge	2014/15 Charge £	2015/16 Charge £
<p>(vi) Other Services</p> <p>Mast Storage. Per mast up to 12m vessel LOA. Single payment . Over 12m vessel LOA. Single payment.</p> <p>Boat Trailer or Cradle Storage (subject to availability of space). p/a</p> <p>Miscellaneous Storage as per trailer tariff</p> <p>Boat movement by yard staff per hours, per metre Under boat's own power Using WYH workboat</p> <p>Cleaning boat yard if left untidy. Per hour.</p> <p>Marine Services Labour For any additional work per hour.</p> <p>Marina pump out. Per use, subject to availability.</p> <p>Non boatyard temporary hard standing. Subject to availability. Charges as per non contract berthing rates.</p> <p>Hire of forklift and operator. Up to 2.8 tonne lifts. First half hour or part. Per additional hour</p> <p>Scaffold Board hire per week or part thereof.</p> <p>Electricity By prepaid card from Harbour Office</p> <p>Tradesmen's Licence. Annual working permit. Tradesmen to work in boatyard, yacht harbour or slipway. Subject to insurance and Harbour Master's approval.</p> <p>Slipway Haul and launch per metre Shoring up. Time and materials basis. Slip rent per day per metre.</p> <p>Crab Marsh Work Shop Premium under cover boat storage - short term Contract Only (berthing Contract rate + £150 per month)</p>	<p>48.50</p> <p>68.00</p> <p>69.80</p> <p>69.80</p> <p>5.00</p> <p>12.60</p> <p>57.20</p> <p>38.00</p> <p>5.70</p> <p></p> <p>52.50</p> <p>26.25</p> <p>31.00</p> <p></p> <p>38.00</p> <p>41.00</p> <p>4.20</p>	<p>51.00</p> <p>71.50</p> <p>73.00</p> <p>73.00</p> <p>5.25</p> <p>13.20</p> <p>60.00</p> <p>40.00</p> <p>15.00</p> <p></p> <p>55.00</p> <p>27.50</p> <p>32.50</p> <p></p> <p>40.00</p> <p>43.00</p> <p>4.40</p>
<p>6. Sewage Disposal</p> <p>Properties not connected to mains sewer Private dwellings Service charge (per annum) Standing charge (per annum) Charges to Roddons as per the Transfer Agreement</p>	<p>< As per AW ></p>	<p>< As per AW ></p>

Description of Charge	2014/15 Charge £	2015/16 Charge £
<p>7. <u>Mini Factories</u></p> <p>Rents negotiable within:</p> <p>a. the minimum - per square foot and;</p> <p>** b. the maximum - per square foot</p> <p>c. the minimum - per square metre and;</p> <p>** d. the maximum - per square metre</p> <p>It should be noted that VAT is applicable on rental income at Venture House & South Fens Enterprise Park Includes charges for acceptable trade refuse collection and disposal, insurance, water rates (where applicable), and site maintenance.</p> <p>** to be applied when market forces dictate</p>	<p>4.00 (e)</p> <p>7.15 (e)</p> <p>43.06 (e)</p> <p>76.96 (e)</p>	<p>4.00 (e)</p> <p>7.50 (e)</p> <p>43.06 (e)</p> <p>80.73 (e)</p>
<p>8. <u>South Fens Business Centre, Chatteris</u> charges shown net of VAT</p> <p>a. Rent per square foot</p> <p>Units over 1075 ft2</p> <p>Units over 540 ft2</p> <p>Units over 225 ft2</p> <p>Units under 225 ft2</p> <p>b. Rent per square metre</p> <p>Units over 100m2</p> <p>Units over 50m2</p> <p>Units over 21m2</p> <p>Units under 21m2</p> <p>c. Catering</p> <p>Tea and coffee per head</p> <p>Orange Juice per jug</p> <p>d. Weekday room charges (Mon-Fri 9am to 5pm)</p> <p>Rates for tenants - per hour</p> <p>Beech</p> <p>Oak/Apple</p> <p>Meeting rooms (first hr free)</p> <p>Rates for tenants - per half day</p> <p>Beech</p> <p>Oak/Apple</p> <p>Meeting rooms</p> <p>Rates for tenants - per full day</p> <p>Beech</p> <p>Oak/Apple</p> <p>Meeting rooms</p> <p>e. Weekday room charges (Mon-Fri 9am to 5pm)</p> <p>Rates for others - per hour</p> <p>Beech</p> <p>Oak/Apple</p> <p>Meeting rooms</p> <p>Rates for others - per half day</p> <p>Beech</p> <p>Oak/Apple</p> <p>Meeting rooms</p> <p>Rates for others - per full day</p> <p>Beech</p> <p>Oak/Apple</p> <p>Meeting rooms</p> <p>f. Evenings/Weekend room charges</p> <p>Rates for others - per hour</p> <p>Beech</p> <p>Oak/Apple</p> <p>Rates for others - per half day</p> <p>Beech</p> <p>Oak/Apple</p> <p>Rates for others - per full day</p> <p>Beech</p> <p>Oak/Apple</p>	<p>n/a</p> <p>17.75</p> <p>18.00</p> <p>18.50</p> <p>19.00</p> <p>n/a</p> <p>191.06</p> <p>193.75</p> <p>199.13</p> <p>204.51</p> <p>2.00</p> <p>1.50</p> <p>20.00</p> <p>15.00</p> <p>8.00</p> <p>52.50</p> <p>37.50</p> <p>20.00</p> <p>83.00</p> <p>61.50</p> <p>34.00</p> <p>32.00</p> <p>20.00</p> <p>12.50</p> <p>79.00</p> <p>56.00</p> <p>29.00</p> <p>139.00</p> <p>100.00</p> <p>46.00</p> <p>62.00</p> <p>52.00</p> <p>165.00</p> <p>125.00</p> <p>340.00</p> <p>280.00</p>	<p>n/a</p> <p>18.00</p> <p>18.25</p> <p>18.75</p> <p>19.25</p> <p>n/a</p> <p>193.75</p> <p>196.25</p> <p>201.80</p> <p>207.20</p> <p>2.00</p> <p>1.50</p> <p>20.50</p> <p>15.50</p> <p>8.25</p> <p>53.50</p> <p>38.50</p> <p>20.50</p> <p>84.50</p> <p>62.50</p> <p>34.50</p> <p>33.00</p> <p>20.50</p> <p>12.80</p> <p>81.00</p> <p>57.50</p> <p>29.75</p> <p>141.00</p> <p>102.00</p> <p>47.00</p> <p>63.50</p> <p>53.25</p> <p>169.00</p> <p>127.50</p> <p>350.00</p> <p>287.50</p>

Description of Charge	2014/15 Charge £	2015/16 Charge £
9. <u>The Boathouse, Wisbech</u> charges shown net of VAT		
a. Rent per square foot		
Units 1 to 34	19.00	19.25
Unit 35	18.00	18.25
Units 36 to 38	18.50	18.75
b. Rent per square metre		
Units 1 to 34	204.51	207.20
Unit 35	193.75	196.25
Units 36 to 38	199.13	201.80
c. Catering		
Tea and coffee per head	2.00	2.00
Orange Juice per jug	1.50	1.50
d. Weekday room charges (Mon-Fri 9am to 5pm)		
Rates for tenants - per hour		
Richard Young Large	20.00	20.50
Lambton/Young 1 or 2	15.00	15.50
Meeting rooms (first hr free)	8.00	8.25
Rates for tenants - per half day		
Richard Young Large	52.50	53.50
Lambton/Young 1 or 2	37.50	38.50
Meeting rooms	20.00	20.50
Rates for tenants - per full day		
Richard Young Large	83.00	84.50
Lambton/Young 1 or 2	61.50	62.50
Meeting rooms	34.00	34.50
e. Weekday room charges (Mon-Fri 9am to 5pm)		
Rates for others - per hour		
Richard Young Large	32.00	33.00
Lambton/Young 1 or 2	20.00	20.50
Meeting rooms	12.50	12.80
Rates for others - per half day		
Richard Young Large	79.00	81.00
Lambton/Young 1 or 2	56.00	57.50
Meeting rooms	29.00	29.75
Rates for others - per full day		
Lambton/Young 1 or 2	139.00	141.00
Henson/Lambton/Young	100.00	102.00
Meeting rooms	46.00	47.00
f. Evenings/Weekend room charges		
Rates for others - per hour		
Richard Young Large	62.00	63.50
Lambton/Young 1 or 2	52.00	53.25
Rates for others - per half day		
Richard Young Large	165.00	169.00
Lambton/Young 1 or 2	125.00	127.50
Rates for others - per full day		
Richard Young Large	340.00	350.00
Lambton/Young 1 or 2	280.00	287.50
10. <u>Fenland Hall, March</u>		
a. Room Hire - per morning or afternoon session		
(i) Council Chamber	70.25 (e)	72.00 (e)
(ii) Other Rooms	31.00 (e)	32.00 (e)
(ii) Supplement for use - after 6.30pm	31.00 (e)	32.00 (e)
- on Saturdays and Sundays	74.00 (e)	76.00 (e)
- tea/coffee (minimum charge)	11.00	11.00
- tea/coffee (per head)	2.00	2.00
In respect of Parish Councils, Association of Local Councils, and approved charities, free of charge, but supplementary charges apply as appropriate		

Description of Charge	2014/15 Charge £	2015/16 Charge £
1. Licences and Certificates		
a. Unfit Food Certificates		
(i) - per hour inclusive of travelling expenses	77.00 (n)	78.50 (n)
(ii) - minimum charge	41.50 (n)	42.00 (n)
b. Export Certificates	77.00 (n)	78.50 (n)
c. Acupuncture/Cosmetic piercing/Electrolysis/Semi-permanent skin colouring		
(i) - Licence fee	154.00 (n)	157.00 (n)
(ii) - renewal/transfer/variation	42.70 (n)	43.50 (n)
d. Detained Food - Recovery of commercial storage costs	Cost Recovery	Cost Recovery
2. Stray Dogs		
Return of Stray Dog - includes statutory fee of £25.00	35.50 (n)	40.00 (n)
plus kennelling fee - per day or part thereof (Set by contractors -no increase)	10.00 (n)	10.00 (n)
plus administration fee - per dog	11.10	11.20
3. Training Courses		
CIEH Foundation (Level 2) (Food Safety; Health & Safety; Healthier Foods/Special Diets) (* Multiple course bookings - any second Level 2 course booked at the same time is discounted by 50%)	58.00 (e)	59.00 (e)
Level 3 Per module	58.00 (e)	59.00 (e)
Level 3 Full course	154.20 (e)	157.00 (e)
CIEH Level 2 Refresher, COSHH; Risk Assessment; Manual Handling (Multiple course bookings - any second of these courses booked at the same time is discounted by 10%)	38.50 (e)	39.00 (e)
Optional lunch cost when attending a whole day course	5.00 (n)	5.50 (n)
4. Process Authorisation Fees Set by DEFRA		
a. Application fees		
Standard	1,579.00 (n)	1,579.00 (n)
Additional fee for operating without a permit	1,137.00 (n)	1,137.00 (n)
Petrol Vapour Recovery I, Small Waste Oil Burner and Dry Cleaners Reduced Fee Activities	148.00 (n)	148.00 (n)
Petrol Vapour Recovery I and II combined	246.00 (n)	246.00 (n)
Other Reduced Fee Activities	346.00 (n)	346.00 (n)
Reduced fee activities: Additional fee for operating without a permit	68.00 (n)	68.00 (n)
Standard Mobile Plant for the 1st & 2nd applications	1,579.00 (n)	1,579.00 (n)
for the 3rd to 7th applications	943.00 (n)	943.00 (n)
for the 8th and subsequent applications	477.00 (n)	477.00 (n)
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts		
b. Annual Subsistence Charge		
Standard Process (Low)	£739 (+£99)* (n)	£739 (+£99)* (n)
Standard process Medium	£1111 (+£149)* (n)	£1111 (+£149)* (n)
Standard process High	£1672 (+£198)* (n)	£1672 (+£198)* (n)
Reduced fee activities Low/Med/High	£76 / £151 / £227 (n)	£76 / £151 / £227 (n)
PVR I & II combined	£108 / £216 / £326 (n)	£108 / £216 / £326 (n)
Other Reduced Fee Activities Low/Med/High	£218 / £349 / £524 (n)	£218 / £349 / £524 (n)
Standard Mobile Plant 1st & 2nd permits Low/Med/High	£618 / £989 / £1484 (n)	£618 / £989 / £1484 (n)
for the 3rd to 7th permits Low/Med/High	£368 / £590 / £884 (n)	£368 / £590 / £884 (n)
8th and subsequent permits Low/Med/High	£189 / £302 / £453 (n)	£189 / £302 / £453 (n)
Late payment Fee	£50 (n)	£50 (n)
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation		
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts		
c. Transfer and Surrender		
Standard process transfer	162.00 (n)	162.00 (n)
Standard process partial transfer	476.00 (n)	476.00 (n)
New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	75.00 (n)	75.00 (n)
Surrender: all Part B activities	0.00 (n)	0.00 (n)
Reduced fee activities: transfer	0.00 (n)	0.00 (n)
Reduced fee activities: partial transfer	45.00 (n)	45.00 (n)
d. Temporary transfer for mobiles		
First transfer	51.00 (n)	51.00 (n)
Repeat following enforcement or warning	51.00 (n)	51.00 (n)
e. Substantial change		
Standard process	1,005.00 (n)	1,005.00 (n)
Standard process where the substantial change results in a new PPC activity	1,579.00 (n)	1,579.00 (n)
Reduced fee activities	98.00 (n)	98.00 (n)
5. Food Premises		
Copy register entries: Subject to charging policy under Freedom Of Information Act		
6. Ship Sanitation Certificates		
Per Vessel (Gross Tonnage)		
Up to 1,000	72.00 (n)	72.00 (n)
1,001 - 3,000	108.00 (n)	108.00 (n)
3,001 - 10,000	165.00 (n)	165.00 (n)
10,001 - 20,000	216.00 (n)	216.00 (n)
20,001 - 30,000	273.00 (n)	273.00 (n)
Over 30,000	330.00 (n)	330.00 (n)
Vessel capacity between 50 & 1,000 persons	330.00 (n)	330.00 (n)
Vessel capacity over 1,000 persons	567.00 (n)	567.00 (n)
* Increase to be in line with Association of Port Health Authorities Recommended Charges, determined in April 2015		
7. Private Water Supply Regulations 2009 <i>Currently set in line with guidance.</i>		
a Risk Assessment (each assessment) - recover costs	max £500 (n)	max £500 (n)
b Sampling (each visit) - recover costs	max £100 (n)	max £100 (n)
c Investigation (each investigation) - recover costs	max £100 (n)	max £100 (n)
d Granting an authorisation (each authorisation) - recover costs	max £100 (n)	max £100 (n)
e Analysing a sample		
taken under Regulation 10 - recover costs	max £25 (n)	max £25 (n)
taken during check monitoring - recover costs	max £100 (n)	max £100 (n)
taken during audit monitoring - recover costs	max £500 (n)	max £500 (n)

Description of Charge	2014/15 Charge £	2015/16 Charge £
8. Burial Grounds		
a. Interment Fee for Residents (Including Memorial Safety Inspection Fee)		
Monday to Friday (excluding Bank Holiday)		
(i) a still-born or any child under one month of age	140.00 (n)	145.00 (n)
(ii) any child whose age at the time of death exceeds one month, but does not exceed twelve years (Childrens Section);	235.00 (n)	240.00 (n)
(iii) any person (Lawn Area)	595.00 (n)	620.00 (n)
(iv) any person (Traditional Area)	770.00 (n)	800.00 (n)
For the interment of cremated remains. at the same time as a burial (25% of Ashes Interment Fee)	210.00 (n)	215.00 (n)
Saturday, Sunday or Bank Holiday 50% added to fees set out in a (i) to (iv) above		
b. Exclusive Rights of Burial in an Earthen Grave for Residents		
6 ft. x 3 ft. Childrens Plot	240.00 (n)	245.00 (n)
9 ft. x 4 ft. Adult Plot (Lawn Area)	595.00 (n)	620.00 (n)
9 ft. x 4 ft. Adult Plot (Traditional Area)	770.00 (n)	800.00 (n)
Cremated remains, size 2ft x 2ft	155.00 (n)	160.00 (n)
c. Choosing Plot for Exclusive Rights of Burial Visiting cemetery with cemetery staff to choose plot	60.00	60.00
d. Premium Plots for Exclusive Rights of Burial in an Earthen Grave for Residents 100% added to fees set out in b.		
e. Interment for Non-Resident 100% added to fees set out in a.		
f. Exclusive Rights of Burial in an Earthen Grave, including Premium Plots for Non Residents 100% added to fees set out in b & d		
g. Transfer of Ownership of Exclusive Rights Transfer of Ownership (Interment of ER Holder)	35.00 (n)	36.00 (n)
Transfer of Ownership	70.00 (n)	72.00 (n)
h. Exhumation of Coffin - minimum charge	1,800.00	1,850.00
i. Exhumation of Cremated remains - minimum charge	414.00	425.00
j. Monuments, Gravestones, Tablets and Monumental Inscription For the right to erect or place on a grave or vault, in respect of which an exclusive right of burial has been granted: Additional added Inscription	85.00 (n)	87.00 (n)
Single Memorial headstone not exceeding 3 ft. in height - Child	135.00 (n)	138.00 (n)
Single Memorial headstone not exceeding 3 ft. in height on single plinth - Adult	160.00 (n)	164.00 (n)
Single Memorial headstone not exceeding 3 ft. in height on double plinth - Adult	245.00 (n)	250.00 (n)
Double Memorial headstone not exceeding 3 ft. in height on double plinth - Adult	325.00 (n)	335.00 (n)
Kerb Set &/or Flatstone Child Plot 6 ft x 3 ft (Traditional Area)	135.00 (n)	138.00 (n)
Kerb Set &/or Flatstone Adults Plot (Single Traditional Area)	295.00 (n)	305.00 (n)
Kerb Set &/or Flatstone Adult Plot (Double Traditional Area)	575.00 (n)	590.00 (n)
Single Vase - Not exceeding 10" in diameter and 8" in height	68.50 (n)	70.00 (n)
Single Tablet - 18" x 18" with or without Vase on any single grave or cremation plot	175.00 (n)	180.00 (n)
Double Tablet - 42" x 18" with or without Vase on any double grave or cremation plot	265.00 (n)	270.00 (n)
Note A vase without any inscription requires no further rights		
k. Mount Pleasant Cemetery Wisbech Hire of Chapel - Standard Fee	95.00 (n)	95.00 (n)
l. Grave Space Maintenance Lawn Areas - Headstones washed & cleaned in Dec, March, June & Sept each year	225.00 (n)	230.00 (n)
Traditional Areas - Single maintained as above incl removal of vegetation & clean surrounds	275.00 (n)	280.00 (n)
Traditional Areas - Double maintained as above incl removal of vegetation & clean surrounds	495.00 (n)	505.00 (n)
m. Burial Information Interment information & historical records - per plot - up to 5 plots	25.00 (n)	26.00 (n)
Interment information & historical records - each plot	5.80 (n)	6.00 (n)
Interment information & historical records (accompanied) - up to 2 hrs	56.00 (n)	58.00 (n)
Interment information & historical records (accompanied) - each additional hour	33.50 (n)	35.00 (n)
n. Cemetery Keys a. Provision of security coded keys for access to cemeteries (Wisbech & Chatteris)	15.75 (n)	15.75 (n)
b. Provision of keys for access to cemeteries (March & Whittlesey)	5.00 (n)	5.00 (n)
o. Benches New base, plaque & Teak seat/bench	POA (n)	POA (n)
p. Trees Purchase, planting, Plaque & maintenance	POA	POA
q. Short Notice Fee Interment arrangements required with less than 2 working days	52.50 (n)	54.00 (n)
9. Commercial Waste (Standard Prices Per Collection)*		
a. General Commercial Waste		
per sack or equivalent for 25 to 99 sacks (min 25)	1.95 (n)	2.00 (n)
per sack or equivalent for 100 or more sacks in a single transaction	1.80 (n)	1.85 (n)
Wheeled Bins - 240 litre 20kgs maximum contents weight****	7.10 (n)	7.30 (n)
360 litre 30kgs maximum contents weight****	7.65 (n)	7.85 (n)
660 litre 55kgs maximum contents weight****	11.10 (n)	11.35 (n)
1,100 litre 90kgs maximum contents weight****	15.75 (n)	15.75 (n)
b. Commercial Recycling		
per sack or equivalent for 25 to 99 sacks (min 25)	1.50 (n)	1.60 (n)
per sack or equivalent for 100 or more sacks in a single transaction	1.40 (n)	1.50 (n)
Wheeled Bins - 240 litre	3.25 (n)	3.50 (n)
360 litre	4.00 (n)	4.25 (n)
660 litre	5.50 (n)	5.80 (n)
1,100 litre	7.60 (n)	7.60 (n)

Description of Charge	2014/15 Charge £	2015/16 Charge £
<p>c. Refuse from Charity Shops and Schools*** per sack or equivalent for 25 to 99 sacks (min 25) per sack or equivalent for 100 or more sacks in a single transaction</p> <p>Wheeled Bins 240 litre 20kgs maximum contents weight**** 360 litre 30kgs maximum contents weight**** 660 litre 55kgs maximum contents weight**** 1,100 litre 90kgs maximum contents weight****</p>	<p>1.50 (n) 1.40 (n)</p> <p>4.61 (n) 4.97 (n) 7.21 (n) 10.25 (n)</p>	<p>1.60 (n) 1.50 (n)</p> <p>4.95 (n) 5.25 (n) 7.50 (n) 10.25 (n)</p>
<p>d. Recycling from Charity Shops and Schools*** per sack or equivalent for 25 to 99 sacks (min 25) per sack or equivalent for 100 or more sacks in a single transaction</p> <p>Wheeled Bins 240 - 1100 litre fortnightly collection</p>	<p>1.50 (n) 1.40 (n) 5.00 (n)</p>	<p>1.60 (n) 1.50 (n) 5.00 (n)</p>
<p>* Introductory offers, multiple service, direct debit reductions and similar rates may be applied by Head of Service. *** Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy ****Bins exceeding this weight will be charged at double fee per empty</p>		
10. Bulky Household Waste		
<p>Transportation of up to a maximum of 4 items per visit including fridges (minimum charge) (i) Each household item above 4 items including fridges <i>Corporate Director has discretion to waive charge in cases of severe hardship</i></p>	<p>25.00 (n) 12.40 (n)</p>	<p>29.50 (n) 14.50 (n)</p>
11. Domestic Bin Provision		
<p>Replacement 240Ltr Bins Green, Brown or Blue a. Per unit 240 litre</p> <p>Provision of Bins b. Supply 3 x 240lt wheeled bins to individual new or renovated property c. Supply 1 x 600lt or 1100lt domestic wheeled bin to new multiple occupancy property</p>	<p>29.50 (n)</p> <p>69.50 (n) 200.00 (n)</p>	<p>30.00 (n)</p> <p>71.00 (n) 212.00 (n)</p>
12. Kitchen Caddies		
<p>Kitchen caddy kit (caddy plus 50 paper sack liners) Paper sack liners (50) Paper wheeled bin liners (3)</p>	<p>5.40 2.95 1.80</p>	<p>5.50 3.00 1.85</p>
13. Graffiti Removal Service		
<p>Domestic Premises and Charities a. Graffiti treatment or removal first occasion per annum (cost of materials) b. Graffiti treatment or removal subsequent occasions (cost of materials & labour)</p> <p>Commercial Premises c. Graffiti treatment or removal (per hour)</p>	<p>12.50 50.00 50.00</p>	<p>12.50 50.00 50.00</p>
14. Clinical Waste		
<p>a. Tiger sacks (each)</p> <p>i. Non-infectious 'Industrial' Offensive Waste ii. Non-infectious 'Commercial' Offensive Waste *** iii. Non-infectious 'Household' Offensive Waste ***</p> <p>b. Clinical Sacks</p> <p>i. Infectious 'Industrial' Waste ii. Infectious 'Commercial' Waste *** iii. Infectious 'Household' Waste ***</p> <p>c. 4.5 litre sharps container (each) d. 6.5 litre sharps container (each) e. 11.5 litre sharps container (each) f. Fempak (Quantity in single purchase more than 5) g. Fempak (Quantity in single purchase 1-5) h. Consignment Note charge per collection ** i. Multiple i.i. Individual i. Domestic 'Sanitary Waste' sack (Household Waste) - Tiger Sack or Clinical Waste collection**** j. 4 Wheeled Bin 660-1100 litre Non-infectious 'Household' waste</p>	<p>7.20 6.00 (n) 4.00 (n)</p> <p>8.80 7.33 (n) 5.00 (n)</p> <p>23.35 27.10 38.40 31.50 38.80</p> <p>12.50 19.50</p> <p>Free 38.00 (n)</p>	<p>7.20 6.00 (n) 4.00 (n)</p> <p>8.80 7.33 (n) 5.00 (n)</p> <p>23.35 27.10 38.40 31.50 38.80</p> <p>12.50 19.50</p> <p>5.00 (n) 38.00 (n)</p>
<p>* Introductory offers, multiple service, direct debit reductions and similar rates may be applied by Head of Service. ** Charged per note where customer identifies waste as consigned *** Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy **** Fee waived where it will cause financial hardship at discretion of Director</p>		
15. Public Conveniences		
<p>a. Sale of RADAR keys b. Toilet entrance fee (where facilities allow for charging)</p>	<p>5.00 (z) 0.20 (n)</p>	<p>5.00 (z) 0.20 (n)</p>
<p>Note : VAT at the standard rate is deducted from charges for 10 or more hirings of pitches and facilities if payment is made in advance, subject to there being no refund for matches not played. Charges for additional matches are at the full rate</p>		

Description of Charge	2014/15 Charge £	2015/16 Charge £
16. Leisure Charges		
Swimming Pools - per session		
a. Adult swim	3.90	4.00
c. Concessionary swim	2.80	2.85
c. Under 5's	1.10	1.10
d. Adult swim lesson (half hour)	6.00 (e)	6.00 (e)
e. Junior/Concessionary swim lesson (half hour)	4.85 (e)	4.85 (e)
f. Large pool hire	81.00 (e)	82.60 (e)
Small pool hire	41.30 (e)	42.10 (e)
g. Galas	104.00	106.00
h. Lifeguard	14.75	15.00
i. Optimum Card - one off payment	1.00	1.00
Lifestyle Fitness and Health Suites		
a. Fitness Studio - Casual use (available prior to 4.30pm weekdays & weekends only)		
Adult	6.90	7.00
Concession	4.95	5.00
b. GP Referral & Energetix (off peak only) Adults & Concessions	3.40 (e)	3.45 (e)
c. Sauna & Steam Rooms Adults & Concessions	2.90	3.00
Memberships		
Lifestyle Joining Fee		
Adult	29.99	29.99
Concession		
Anytime Membership		
Monthly plan	40.50	40.50
Monthly 6 month plan	36.50	36.50
Monthly 12 month plan	33.50	33.50
Monthly - joint members	73.00	73.00
Daytime Membership (9.30am to 4.30 pm weekdays & all weekend)		
Monthly plan	30.50	30.50
Monthly 6 month plan	26.50	26.50
Monthly 12 month plan	23.50	23.50
Monthly Joint	63.00	63.00
Swimming Pool Membership		
Annual Adult	257.20	263.30
Annual Junior/Concession	179.95	183.55
Monthly Adult	25.75	26.25
Monthly Junior/Concession	18.00	18.35
Sports Activities		
Court Hire - Badminton/Table Tennis		
Casual (Peak time) Hudson & Manor Leisure Centres Adults & Concessions	10.60	10.60
Fitness Classes - Non Anytime Members		
Adult	6.00 (e)	6.10 (e)
Concession	4.95 (e)	5.00 (e)
Ladies Only & Active Ageing Session (50+)		
Adult	4.20 (e)	4.30 (e)
Concession	3.40 (e)	3.45 (e)
Indoor Netball/Basketball/Volleyball	34.20	34.90
Tennis		
Adult	6.50	6.60
Concession	4.20	4.30
Floodlit Hardplay Area (Manor Leisure Centre) - per hour		
All weather area	23.20	23.65
Football pitch & changing room	50.00	51.00
Artificial Turf Pitch Adults	35.75	36.45
Concession	26.00	26.50
Childrens Activities / Soft Play (peak)	3.70	3.75
Childrens Activities / Soft Play (off peak)	3.20	3.25
17. Markets		
Licensees - Full Charge		
a. March (per 3m x 3m space)	11.85 (e)	12.00 (e)
b. Chatteris (per 3m x 3m space)	11.85 (e)	12.00 (e)
c. Whittlesey (per 3m x 3m space)	9.00 (e)	9.10 (e)
Discount given for bankers order payments	6.50%	6.50%
Casual Traders		
Additional seasonal premium will be added to all casual fees (Seasonal Premium 1 Sept to 31 December)	1.00 (e)	1.00 (e)
a. March (per 3m x 3m space)	15.90 (e)	16.10 (e)
b. Chatteris (per 3m x 3m space)	15.90 (e)	16.10 (e)
c. Whittlesey (per 3m x 3m space)	13.10 (e)	13.25 (e)
Markets - Non Market Days		
Trading on Chatteris Market Place on Non - Market Days (Tuesdays only)		
- Licensees (per 3m x 3m space)	9.15 (e)	9.25 (e)
- Casual (per 3m x 3m space)	13.10 (e)	13.25 (e)
Note:- For all markets extra space is sold pro-rata to the above charges		
Charity Stall at March on Saturdays	free	free

Description of Charge	2014/15 Charge £	2015/16 Charge £
(no stall provided on other days or markets)		
18. Fairs a. Chatteris - Summer 540 (e) 550 (e) b. March - Statute 2,400 (e) 2,440 (e) - Spring 1,180 (e) 1,200 (e) c. Whittlesey - Summer 375 (e) 382 (e) - Autumn 375 (e) 382 (e) - Spring 375 (e) 382 (e) d. Wisbech - Statute 3,460 (e) 3,520 (e) - Mart 7,415 (e) 7,530 (e)		
19. "Four Seasons Events" Charges for the events in Wisbech, Whittlesey, Chatteris & March are to be agreed in consultation with the partners		
20. Hire Permits FDC Licenced Premises a. Events for each full single day, with up to 499 people attending at any one time, with or without a licensable activity. weekdays & saturdays 75.00 76.00 sundays & bank holidays 125.00 127.00 b. Events for each full single day, with 500 & 4,999 people attending at any one time, with or without a licensable activity. weekdays & saturdays 212.00 215.00 sundays & bank holidays 259.00 262.00 c. Events for each full single day, with over 5,000 people attending at any one time, with or without a licensable activity. weekdays & saturdays on application on application sundays & bank holidays on application on application d. Any Commercial Events on application on application		

Description of Charge	2014/15 Charge £	2015/16 Charge £
1. Travellers Sites		
- in consultation with Cambs CC	52 wks	52 wks
a. Newbridge Lane, Wisbech - per pitch per week	78.56 (e)	78.56 (e)
b. Turf Fen, Murrow - per pitch per week	78.56 (e)	78.56 (e)
c. Seadyke Bank, Murrow - per pitch per week	78.56 (e)	78.56 (e)
d. Fenland Way, Chatteris - per pitch per week	78.56 (e)	78.56 (e)
e. Sandbank, Wisbech St Mary - per pitch per week	78.56 (e)	78.56 (e)
2014/15 Breakdown Rent £71.04 Water £7.52 (direct recharge) per week		
2015/16 Breakdown Rent £71.04 Water £7.52 (direct recharge) per week		
2. Homeless Persons		
	52 wks	52 wks
Creek Road, Hostel		
Unit One & Two Daily Rent	7.66 (n)	7.75 (n)
Unit One & Two Daily Service Charge	0.82 (n)	0.83 (n)
Unit Three, Four, Five & Six Daily Rent	6.57 (n)	6.64 (n)
Unit Three, Four, Five & Six Daily Service Charge	0.67 (n)	0.68 (n)
Unit Seven Daily Rent	14.23 (n)	14.40 (n)
Unit Seven Daily Service Charge	2.10 (n)	2.12 (n)
Temporary Accommodation (Leased from Circle Roddons)		
3 Tithe Road, Chatteris	112.98 (n)	115.47 (n)
58 Burcroft Road, Wisbech	108.73 (n)	111.12 (n)
32 Magazine Close, Wisbech	118.89 (n)	121.51 (n)
2 Hawthorne Avenue, Wisbech	115.29 (n)	117.83 (n)
15 Victoria Place, Wisbech	98.04 (n)	100.20 (n)
40 Osborne Road, Wisbech	94.18 (n)	96.25 (n)
3 West Street, Wisbech	105.85 (n)	108.18 (n)
19 Duke Street, Wisbech	98.04 (n)	100.20 (n)
26 Burnsfield Estate, Chatteris	115.29 (n)	117.83 (n)
51 Peyton Avenue, March	115.29 (n)	117.83 (n)
3. Development Services		
a. Building Control Fees - The Council is joining the CNC Building Control Partnership. Future fees will be set by CNC consistent across all authorities in the partnership.		
b. Planning Fees - these are currently statutory fees. Contact the Planning team for details.		
c. Provision of Documents and Information		
(i) Local Plan (Full)	42.15	42.15
Local Plan (Interim Statement)	14.10	14.10
Town Extract	7.10	7.10
Village Extract	7.10	7.10
(ii) Copy of Planning Decision Notice (per A4 sheet)	0.35	0.35
(iii) Conservation Area Appraisals	14.10	14.10
(iv) Development Briefs	14.10	14.10
(v) Supplementary Planning Guidance, examples are Shop Fronts, Signs and Adverts	14.10	14.10
(vi) 6 x map extracts, planning/building regulation applications	14.10	14.10
(vii) Full Plan CD for Planning	35.80	35.80
d. Other Documents and Plans (Copies and Fax)		
(i) Search fee per 5 minutes		
A4	0.35	0.35
A3	0.35	0.35
(ii) Plan prints		
A0	1.25	1.25
A1	0.70	0.70
(iii) Plan negatives - per copy		
A0	35.00	35.00
A1	16.95	16.95
e. Invoicing Charge	10.70	10.70

Description of Charge	2014/15 Charge £	2015/16 Charge £
f. Provision of Planning and Engineering Information Decision notices & completion certificate (i) Building Regulations reference number provided (ii) Building Regulations reference number NOT provided Letter of Comfort g. Completion of Questionnaires/Surveys for Commercial Bodies h Recovery of officer time in relation to the carrying out of Statutory functions for Enforcement action and works commissioned by the Council and the monitoring pursuant to the Building Act 1984	14.00 63.20 41.90 42.15 hourly rate x time	14.00 63.20 41.90 42.15 hourly rate x time
4. CCTV Viewing Footage - per hour subject to a minimum charge of External Harddrives - to be supplied to FDC per CD per DVD per Video print Subject Access Requests	49.45 98.90 3.75 8.70 1.30 10.55	49.45 98.90 3.75 8.70 1.30 10.55
5. Licensing a. Part 5 Gambling Act 2005 (wef 01.09.07) Initial Registration Annual Renewal b. Gaming Machines notification for up to 2 machines Gaming Machines initial fee for more than 2 machines Gaming Machines anniversary fee for more than 2 machines c. Gambling Act 2005 Application fee in respect of provisional statement premises Bingo premises licence Adult gaming centre premises licence Betting premises (track) licence Family entertainment centre premises licence Betting premises (other) licence Application fee in respect of other premises Bingo premises licence Adult gaming centre premises licence Betting premises (track) licence Family entertainment centre premises licence Betting premises (other) licence Annual fee Bingo premises licence Adult gaming centre premises licence Betting premises (track) licence Family entertainment centre premises licence Betting premises (other) licence Application to vary licence Bingo premises licence Adult gaming centre premises licence Betting premises (track) licence Family entertainment centre premises licence Betting premises (other) licence Application to transfer a licence Bingo premises licence Adult gaming centre premises licence Betting premises (track) licence Family entertainment centre premises licence Betting premises (other) licence Application for reinstatement of a licence Bingo premises licence Adult gaming centre premises licence Betting premises (track) licence Family entertainment centre premises licence Betting premises (other) licence	40.00 (n) 20.00 (n) 50.00 (n) 150.00 50.00 1,200.00 (n) 1,200.00 (n) 950.00 (n) 950.00 (n) 1,200.00 (n) 3,500.00 (n) 2,000.00 (n) 2,500.00 (n) 2,000.00 (n) 3,000.00 (n) 1,000.00 (n) 1,000.00 (n) 1,000.00 (n) 750.00 (n) 600.00 (n) 1,750.00 (n) 1,000.00 (n) 1,250.00 (n) 1,000.00 (n) 1,000.00 (n) 1,500.00 (n) 1,200.00 (n) 1,200.00 (n) 950.00 (n) 950.00 (n) 1,200.00 (n) 1,200.00 (n) 1,200.00 (n) 950.00 (n) 950.00 (n) 1,200.00 (n)	40.00 (n) 20.00 (n) 50.00 (n) 150.00 50.00 1,200.00 (n) 1,200.00 (n) 950.00 (n) 950.00 (n) 1,200.00 (n) 3,500.00 (n) 2,000.00 (n) 2,500.00 (n) 2,000.00 (n) 3,000.00 (n) 1,000.00 (n) 1,000.00 (n) 1,000.00 (n) 750.00 (n) 600.00 (n) 1,750.00 (n) 1,000.00 (n) 1,250.00 (n) 1,000.00 (n) 1,000.00 (n) 1,500.00 (n) 1,200.00 (n) 1,200.00 (n) 950.00 (n) 950.00 (n) 1,200.00 (n) 1,200.00 (n) 1,200.00 (n) 950.00 (n) 950.00 (n) 1,200.00 (n)

Description of Charge	2014/15 Charge £	2015/16 Charge £
Application for provisional statement		
Bingo premises licence	3,500.00 (n)	3,500.00 (n)
Adult gaming centre premises licence	2,000.00 (n)	2,000.00 (n)
Betting premises (track) licence	2,500.00 (n)	2,500.00 (n)
Family entertainment centre premises licence	2,000.00 (n)	2,000.00 (n)
Betting premises (other) licence	3,000.00 (n)	3,000.00 (n)
d. Sex Establishments		
Initial Application and Annual Renewal	3,200.00 (n)	3,200.00 (n)
Variations to existing licences (10% of application/renewal fee)	320.00 (n)	320.00 (n)
Transfer of existing licence to another person (10% of fee)	320.00 (n)	320.00 (n)
Holders of an existing licence (50% initial fee) for a second licence	1,600.00 (n)	1,600.00 (n)
e. Scrap Metal Dealers - Site Licence	380.00 (n)	384.60 (n)
f. Scrap Metal Dealers - Collectors Licence	118.00 (n)	119.40 (n)
g. Scrap Metal Dealers - Transfer of Licence	23.00 (n)	23.30 (n)
h. Scrap Metal Dealers - Variation of Licence	23.00 (n)	23.30 (n)
i. Riding Establishments }		
j. Pet Shops }		
k. Animal Boarding Establishments }		
l. Dangerous Wild Animals Act }	£140 + vet fees	£142 + vet fees
m. Dog Breeders }		
n. Hypnotism Act Licence Based on cost recovery of officer time	40.15 (n)	70.00 (n)
6. <u>Hackney Carriage/Private Hire Licences</u>		
Drivers Licence		
a. Hackney Carriage Licence (new) Cost recovery officer time	80.00 (n)	105.00 (n)
b. Hackney Carriage Licence (renewal)	80.00 (n)	81.00 (n)
c. Private Hire Licence (new) Cost recovery officer time	80.00 (n)	105.00 (n)
d. Private Hire Licence (renewal)	80.00 (n)	81.00 (n)
e. Drivers Assessment	n/a	n/a
f. Driver knowledge tests	50.00 (n)	50.00 (n)
g. DBS administration fee Admin fee for FDC/KLWN to conduct checks- fee separate		10.00
Vehicle Licence		
a. Hackney Carriage Licence (new & renewals) Cost recovery officer time	120.00 (n)	140.00 (n)
b. Private Hire Licence (new & renewals)	120.00 (n)	121.50 (n)
c. transfer of plate to another vehicle Cost recovery		45.00 (n)
d. initial test fee	60.00	60.00
e. Re-retest fee	38.40	38.40
Private Hire Operators		
a. initial issue / annual renewal (3 cars)	75.00 (n)	76.00 (n)
b. each additional car	20.00 (n)	20.25 (n)
Others		
a. new / broken / lost vehicle plate Cost recovery	33.00 (n)	45.00 (n)
b. damaged/lost driver's I.D. card Cost recovery	20.00 (n)	30.00 (n)
c. Cancellation of test	37.00	37.00
d. Notification of changes (i.e. address etc.) Cost recovery officer time		10.50
7. <u>Licensing Act 2003</u>		
a. Premises Licences & Club Certificates - Initial Fee		
Band A	100.00 (n)	100.00 (n)
Band B	190.00 (n)	190.00 (n)
Band C	315.00 (n)	315.00 (n)
Band D	450.00 (n)	450.00 (n)
Band E	635.00 (n)	635.00 (n)
b. Premises Licences & Variation Fee		
Band A	100.00	100.00
Band B	190.00	190.00
Band C	315.00	315.00
Band D	450.00	450.00
Band E	635.00	635.00
c. Premises Licences & Club Certificate - Annual anniversary fee		
Band A	70.00 (n)	70.00 (n)
Band B	180.00 (n)	180.00 (n)
Band C	295.00 (n)	295.00 (n)

Description of Charge	2014/15 Charge £	2015/16 Charge £
Band D	320.00 (n)	320.00 (n)
Band E	350.00 (n)	350.00 (n)
d. Theft/loss etc of Club Certificate or Summary	10.50	10.50
e. Notification of Change of name or alteration of rules of Club	10.50	10.50
f. Change of relevant registered address of Club	10.50	10.50
g. Application to vary Community premises licence to include alternative licence condition	23.00	23.00
h. Personal Licences	37.00 (n)	37.00 (n)
i. Theft/Loss etc of Personal Licence	10.50	10.50
j. Temporary Event Notice	21.00 (n)	21.00 (n)
k. Theft/Loss etc of Temporary Event Notice	10.50	10.50
l. Transfers	23.00 (n)	23.00 (n)
m. Notification of Interest	21.00	21.00
n. Notification of Change of Licensee's details	10.50 (n)	10.50 (n)
o. Application for Copy of Licence	10.50 (n)	10.50 (n)
p. Provisional Statement	315.00	315.00
q. Interim Authority Notice	23.00	23.00
r. Minor Variation	89.00	89.00
s. Variation of DPS	23.00	23.00

Description of Charge	2014/15 Charge £	2015/16 Charge £
1. Land Charges <ul style="list-style-type: none"> a. Residential Basic Search b. Commercial Basic Search c. LLC1 - Registration only <i>For 'hard copy' requests, the fees for (a) - (c) above will be increased by 10%</i> d. Part II Enquiries e. Optional Extras f. Extra Parcel of Land g. Additional information - Further than 10 years previous (per hour) h. CON29 information not on Public Registers can now be requested individually A detailed breakdown is available from the Local Land Charges Team 	<p style="text-align: right;">120.00 (n)</p> <p style="text-align: right;">200.00 (n)</p> <p style="text-align: right;">28.00 (n)</p> <p style="text-align: right;">12.00 (n)</p> <p style="text-align: right;">15.00 (n)</p> <p style="text-align: right;">15.00 (n)</p> <p style="text-align: right;">25.00 (n)</p>	<p style="text-align: right;">120.00 (n)</p> <p style="text-align: right;">200.00 (n)</p> <p style="text-align: right;">28.00 (n)</p> <p style="text-align: right;">12.00 (n)</p> <p style="text-align: right;">15.00 (n)</p> <p style="text-align: right;">15.00 (n)</p> <p style="text-align: right;">25.00 (n)</p>
2. Electoral Registration <ul style="list-style-type: none"> a. Sales of the full electoral register <ul style="list-style-type: none"> (i) Data format - basic charge <li style="padding-left: 20px;">Data format - plus amount /1,000 entries (ii) Printed format - basic charge <li style="padding-left: 20px;">Printed format - plus amount /1,000 entries b. Sales of the edited electoral register <ul style="list-style-type: none"> (i) Data format - basic charge <li style="padding-left: 20px;">Data format - plus amount /1,000 entries (ii) Printed format - basic charge <li style="padding-left: 20px;">Printed format - plus amount /1,000 entries c. Sales of the overseas electoral register <ul style="list-style-type: none"> (i) Data format - basic charge <li style="padding-left: 20px;">Data format - plus amount /1,000 entries (ii) Printed format - basic charge <li style="padding-left: 20px;">Printed format - plus amount /1,000 entries d. Copying of candidates' expenses documents - per page 	<p style="text-align: right;">20.00 (n)</p> <p style="text-align: right;">1.50 (n)</p> <p style="text-align: right;">10.00 (n)</p> <p style="text-align: right;">5.00 (n)</p> <p style="text-align: right;">20.00 (n)</p> <p style="text-align: right;">1.50 (n)</p> <p style="text-align: right;">10.00 (n)</p> <p style="text-align: right;">5.00 (n)</p> <p style="text-align: right;">20.00 (n)</p> <p style="text-align: right;">1.50 (n)</p> <p style="text-align: right;">10.00 (n)</p> <p style="text-align: right;">5.00 (n)</p> <p style="text-align: right;">0.20 (n)</p>	<p style="text-align: right;">20.00 (n)</p> <p style="text-align: right;">1.50 (n)</p> <p style="text-align: right;">10.00 (n)</p> <p style="text-align: right;">5.00 (n)</p> <p style="text-align: right;">20.00 (n)</p> <p style="text-align: right;">1.50 (n)</p> <p style="text-align: right;">10.00 (n)</p> <p style="text-align: right;">5.00 (n)</p> <p style="text-align: right;">20.00 (n)</p> <p style="text-align: right;">1.50 (n)</p> <p style="text-align: right;">10.00 (n)</p> <p style="text-align: right;">5.00 (n)</p> <p style="text-align: right;">0.20 (n)</p>
3. Sale of agendas <ul style="list-style-type: none"> a. Council Summons/Planning Agendas/Cabinet Agendas 	<p style="text-align: right;">11.00</p>	<p style="text-align: right;">11.00</p>