**PORT OF WISBECH HARBOUR AUTHORITY**

**APPLICATION FOR PERMISSION TO UNDERTAKE**

**MARINE WORKS OR ACTIVITIES WHICH CAN AFFECT NAVIGATION**

**WITHIN THE AUTHORITYAREA OF JURISDICTION**

**BEVIS HALL TO NENE ROADS SAFE WATERMARK**

**Before any individual or organisation carries out marine works, consent in writing will be required from the Port of Wisbech Authority. Complete this form and return it to the address shown below at least four weeks before the works are due to commence. All applications are subject to the prior approval of the Harbour Master who may attach conditions to any consent.**

|  |  |  |
| --- | --- | --- |
| **Name and contact details of lead**  **contractor.** |  | |
| **Name and contact details**  **of sub contractors if any:-**  *Unless otherwise agreed in writing by the Harbour Authority the person specified on this form accepts liability for all fees and charges for vessels undertaking the works specified in this application. For the avoidance of doubt this includes their own vessels and those of any subcontractor. The Harbour Authority will issue invoices to the person detailed and payment shall be made in accordance with the Harbour Authorities usual terms of business.* |  | |
| **Details of proposed works**  **Including commencement**  **and completion dates.** |  | |
| **Method Statement &**  **Risk Assessment**  **(Attach copies is appropriate)** |  | |
| **Details of boats and other**  **Vessels involved in the works.**  LOA  Max beam  Max draft  Max/Min air draft  Tonnage  Engine/s and HP | **1** | **2** |

|  |  |  |
| --- | --- | --- |
| (**Vessel certification details.**  (Copies will be required as applicable to operation)   * Valid certificate for the vessel(s) intended to be used indicating compliance with an applicable code. * Any safety management system / planned maintenance system supporting the proposed operation. * Certificates of insurance specifically 3rd party liability. | **1** | **2** |
| **Crew details**  Names  Number  Certification details  (Copies will be required)   * Valid certification for those skippers / crew intended to be used for the operation, including supporting certificates. (E.g. medical / 1st aid / radio). | **1** | **2** |
| **Proposed launch**  **and / or recovery site** |  | |

|  |  |
| --- | --- |
| **Any additional information/comments/sketch** | |
| Signed:  Name  Capacity in which signed  Date |  |

The initial application fee is £257.46 + VAT. Via BACS Payment will need to be paid

prior to submitting application payable to Fenland District Council and remitted on application.

Account details

**Sort Code:** 20-97-59

**Account Number:** 20365920

**Ref** : Marine Works Application

Supplementary application fees may be applied depending on the complexity of the assessment required. Total fee will be advised on receipt of application.

Send confirmation of payment along with completed form to :

[harbourmaster@fenland.gov.uk](mailto:harbourmaster@fenland.gov.uk) & [portauthority@fenland.go.uk](mailto:portauthority@fenland.go.uk)

Port of Wisbech Authority, Harbour Office, The Boathouse, Harbour Square, WISBECH, Cambs PE13 3BH

Tel: 01945 588059