


Agenda Item No:	14	
Committee:	Council	
Date:	24th February 2022	
Report Title:	Change to Constitution and Committee Membership	

Cover sheet:

1 Purpose / Summary

- 1.1 The purpose of this Report is to provide members with an update on the changes that have been made to the Constitution and Outside Body appointments since its last meeting.

2 Key Issues

- 2.1 The Chief Executive has exercised his delegated authority to make a change to the membership of the Cambridgeshire and Peterborough Combined Authority Audit and Governance Committee which must now be presented for ratification by Full Council.
- 2.2 The Acting Monitoring Officer has used her delegated authority to make a change to the Constitution in relation to licensing consultations which must now be presented for ratification by Full Council.

3 Recommendations

- 3.1 Members are requested to note and ratify the following decisions taken by the Chief Executive and Monitoring Officer under their respective delegations:

- The addition of Councillor Mrs French as a substitute member of the CPCA's Audit and Governance Committee; and
- The following amendment to the Council's Constitution at Part 3, Table 4, paragraph 111:

"The Chairman of Licensing has delegated authority to authorise the initiation of a public consultation exercise in relation to any matter for which the Licensing Committee has ultimate responsibility unless, in their opinion in consultation with the relevant Corporate Director, there are wider issues to consider in which case the matter will instead be placed before the Licensing Committee for determination".

Wards Affected	All
Portfolio Holder(s)	Councillor Chris Boden, Leader Councillor Andrew Lynn, Portfolio Holder for Licensing
Report Originator(s)	Paul Medd, Chief Executive Amy Brown, Acting Monitoring Officer
Contact Officer(s)	Amy Brown, Acting Monitoring Officer
Background Papers	N/A

Report:

In any circumstance where the Monitoring Officer exercises delegated authority under Part 3, Table 4, paragraph 47 to make amendments to the Constitution, it is a requirement that those changes are then notified to and ratified by Full Council at its next meeting. The purpose of this Report is to notify Full Council of the changes that have been made since its last meeting.

1 BACKGROUND AND INTENDED OUTCOMES

1.1 Constitutional Amendment

1.1.1 Consultations are a necessary part of ensuring that members of the public and other stakeholders have an opportunity to engage in and comment upon proposed changes to licensing practices.

1.1.2 The Licensing Manager, with the agreement of the Chairman of Licensing and the Portfolio Holder for Licensing, requested the Acting Monitoring Officer to amend the Constitution as follows:

“The Chairman of Licensing has delegated authority to authorise the initiation of a public consultation exercise in relation to any matter for which the Licensing Committee has ultimate responsibility unless, in their opinion in consultation with the relevant Corporate Director, there are wider issues to consider in which case the matter will instead be placed before the Licensing Committee for determination.”

1.1.3 This change replaces the custom of seeking the approval of the full Licensing Committee before initiating any consultation processes thereby enabling a more expedient approach unless, in the opinion of the Chairman of Licensing there are wider issues to consider. The outcome of the consultation process and any resultant decisions will still rest with the Licensing Committee as normal.

1.1.4 The Acting Monitoring Officer therefore implemented the change with effect from 31st January 2022 and the Constitution has been amended accordingly.

1.2 Change to Committee Membership

1.2.1 On 26th January 2022 at the request of Councillor Boden in his capacity as Leader, the Chief Executive exercised his delegated authority to confirm the appointment of Councillor Mrs French as a substitute member of the Audit and Governance Committee of the Cambridgeshire and Peterborough Combined Authority.

3 REASONS FOR RECOMMENDATIONS

3.1 The recommendations set out in this Report are presented to members for approval in line with the constitutional requirement to seek ratification from Full Council in the circumstances described.

4 CONSULTATION

- 4.1 There are no specific consultation requirements connected with the recommendations set out in this Report however the Chief Executive and Monitoring Officer exercised their respective delegations with input from the relevant member and officer representatives.

5 ALTERNATIVE OPTIONS CONSIDERED

- 5.1 There were no viable alternatives other than maintaining the status quo which would not have achieved the desired outcomes.

6 IMPLICATIONS

6.1 Legal Implications

- 6.1.1 There are no specific legal issues engaged by the recommendations requested in this report.

6.2 Financial Implications

- 6.2.1 There are no specific financial issues engaged by the recommendations requested in this report.