

Agenda Item No:	7	
Committee:	Audit and Risk Management	
Date:	11 May 2026	
Report Title:	Draft Annual Governance Statement 2025/26	

1 Purpose / Summary

- 1.1 Regulation 6(1) of the Accounts and Audit Regulations 2015, requires the Council to conduct an annual review of the effectiveness of its system of internal control and publish an Annual Governance Statement (AGS). The CIPFA Finance Advisory Network has issued detailed practical guidance for meeting the requirements of the Accounts and Audit Regulations.

2 Key issues

- 2.1 The Accounts and Audit Regulations have been updated to bring them closer to corporate governance requirements in the private sector, and elsewhere in the public sector. Within the regulations, there is still a requirement to produce an AGS which should be approved in advance of the statement of accounts. The AGS should be prepared in accordance with proper practices, which reflects the approach already adopted by this Council.
- 2.2 The regulations require the AGS to be approved in advance of the Authority approving the statement of accounts. The deadline for publication of the accounts is 30th June and as the Head of Internal Audit annual report and opinion is not presented to the Committee until July, a preliminary conclusion has been replied upon for this draft AGS, which will be updated in the final version.
- 2.3 The principles of good governance contained within the CIPFA Guidance on Delivering Good Governance (2016 Edition) and the 2025 Addendum update have been reflected in the AGS. The addendum, covering the annual review of governance and the AGS, was published in May 2025 and states that “authorities should ensure that the AGS for 25/26 complies with this guidance and are encouraged to consider it for 24/25”. The 2016 guidance outlines the following seven principles for achieving good governance and remain unchanged in the 2025 update:
- Behaving with integrity, demonstrating a strong commitment to ethical values and respecting the rule of law
 - Ensuring openness and comprehensive stakeholder engagement
 - Defining outcomes in terms of sustainable economic, social and environmental benefits;
 - Determining the interventions necessary to achieve the intended outcomes
 - Developing the entity’s capacity, including the capability of its leadership and the individuals within it.
 - Managing risks and performance through robust internal control and strong public financial management

- Implementing good practices in transparency, reporting and audit to deliver effective accountability.

- 2.4 The Audit and Risk Management Committee approved an updated Local Code of Governance for the Council based around the current seven principles of good governance at the committee meeting on 28th July 2025. This sets out the Policy within which a framework for governance of the Council is monitored.
- 2.5 Each year a statement is produced which assesses compliance of the Council’s actual governance arrangements with the themes within the Local Code of Governance. This statement is commonly referred to as the Annual Governance Statement, which itself includes “Governance Issues” arising in the year to which it refers and an action plan to address those issues.
- 2.6 An AGS has been produced for the year 2025/26, which summarises the position for the year in respect of governance and internal control, and again highlights any “Governance Issues” and improvements for the forthcoming year.
- 2.7 The statement is signed by the Chief Executive and Leader of the Council as further assurance of the standard of governance that has been achieved by the Council. The Statement must accompany the Council’s financial statements.

3 Recommendations

The Committee considers the content of the Draft AGS and approves its content for inclusion in the Council’s published Statement of Accounts 2025/26 which is due for publication by the 30th June 2026.

Where any amendments are made, a final version of the AGS will be circulated to committee for comment. Delegated authority to approve any amendments is sought by Committee to be given to the Chair.

Wards Affected	All
Forward Plan Reference	N/A
Portfolio Holder(s)	N/A
Report Originator(s)	Peter Catchpole – Corporate Director & Chief Finance Officer Deborah Moss – Head of Internal Audit
Contact Officer(s)	Peter Catchpole – Corporate Director & Chief Finance Officer Deborah Moss – Head of Internal Audit
Background Paper(s)	CIPFA Delivering Good Governance in Local Government CIPFA Addendum to Good Governance in Local Government CIPFA Code of Practice for Internal Audit Accounts and Audit Regulations 2015 FDC Local Code of Governance



DRAFT Annual Governance Statement

For the year 2025/26

Executive summary

Our overall opinion, after conducting a review of the governance arrangements across the Council and overall compliance with the Council's Local Code of Governance, is that we are satisfied that the governance arrangements in place are fit for purpose as they are operating effectively and support the achievement of our corporate objectives.

The governance arrangements were fit for purpose during the year 2025/26, and we are committed to ensuring that governance will be maintained as fit for purpose in the future by in-year governance monitoring and improvement, and an annual effectiveness review.

This statement details how we carried out an annual effectiveness review of our governance arrangements that we have in place. This review has assured us that we are acting in alignment with the seven principles of good governance and covers all the core governance areas.

FDC shall continue to introduce changes and action improvements to our governance to support the achievement of our aims and objectives in the best way. This statement highlights the governance improvements introduced this year and looking forward those areas where further improvements will be considered in the forthcoming year.

Responsibility and Commitment

Fenland District Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for and provides value for money. The Council also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. That duty

has grown in importance with the reduction in resources being made available for Local Authorities as part of the Government's austerity programme.

In discharging this overall responsibility, the Council is responsible for putting in place proper arrangements for the governance of its affairs, which include the arrangements for the management of risk, whilst facilitating the effective exercise of its functions.

The Council has established governance arrangements which are consistent with the seven principles of the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Society of Local Authority Chief Executives (SOLACE) Framework – *Delivering Good Governance in Local Government*. It has a Local Code of Corporate Governance, which is aligned to these seven principles of good governance and demonstrates the governance arrangements it has in place.

The Accounts and Audit Regulations (2015), as amended by the Accounts and Audit (Amendment) Regulations 2021, require the council to conduct a review, at least once a year, on the effectiveness of its system of internal control and include an Annual Governance Statement (AGS). It is subject to review and approval by the Audit & Risk Management Committee when they consider both the draft and final Statement of Accounts.

What is Governance?

Governance generally refers to the arrangements put in place to ensure that the intended outcomes are defined and achieved. Our Local Code of Governance (2025) sets out how aim to achieve these good standards of governance by:

- A. Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law.
- B. Ensuring openness and comprehensive stakeholder engagement.
- C. Defining outcomes in terms of sustainable economic, social, and environmental benefits.
- D. Determining the interventions necessary to optimise the achievement of the intended outcomes.
- E. Developing its capacity, including the capability of its leadership and the individuals within it.
- F. Managing risks and performance through robust internal control and strong public financial management.
- G. Implementing good practices in transparency, reporting, and audit to deliver effective accountability.

[Link to our Local Code of Governance](#)

Our Assessment of Effectiveness

FDC has responsibility for conducting, at least annually, a review of the effectiveness of its governance arrangements. The review of effectiveness is informed by the work of the CMT and Management within the authority who have responsibility for the development and maintenance of the governance environment; the Head of Internal Audit's annual report and annual opinion; and by comments made by the External Auditors and other external review agencies and inspectorates.

In 2024/25 we introduced governance assurance questionnaires, signed off by senior management declarations, whereby Services state their compliance or otherwise with key basic governance requirements, for example completion of mandatory training by their staff. These have allowed us to identify areas where governance may appear weaker or can be improved upon. These were completed again for 2025/26 to provide knowledge and assurance as to the governance position within Services across the Council and to highlight whether governance has improved or declined in any areas or within any Services, allowing us to investigate any underlying reasons for any issues.

Our governance arrangements are detailed in our Local Code of Governance and have been applied in maintaining and reviewing the effectiveness of the system of internal control over the last twelve months.

Last year, preparation of the new updated Local Code allowed us to examine the arrangements we have in place and provide assurance that each of the core arrangements in the Code is operating effectively. This year we have considered the Code to ensure it is still up to date and the arrangements to ensure that they are still in place and operating as expected.

The review concluded that governance arrangements are in place and operating effectively, which in turn supports the delivery of each of the principles of good governance.

Corporate Governance Group (CGG)

The Council's CGG holds regular meetings of the key senior officers within the Council tasked with governance roles. The Group has a terms of reference and any governance issues can be brought to the attention of the Group for discussion and decision on action to be taken. The governance improvements completed and the action plan for next year are taken from the work of the Group throughout the year.

Our Assurances

Assurance required on	Sources of governance	Assurances Received
<ul style="list-style-type: none"> • Delivery of Business Plan priorities • Services are delivered economically, efficiently & effectively • Management of risk • Financial planning and performance • Effectiveness of internal controls • Community engagement & public accountability • Procurement processes • Project management & project delivery • Partnership governance • Roles & responsibilities of Members & Officers • Standards of conduct & behaviour • Training and development of Members & Officers • Compliance with laws & regulations • Compliance with internal policies & procedures • Cyber Security • Contract Management 	<ul style="list-style-type: none"> • Constitution (incl. statutory officers, scheme of delegation, financial management and procurement rules) • Corporate and service plans • Council, Cabinet, Committees and Panels • Risk management framework • Policy framework • Project Management methodology • Financial Performance Monitoring • Customer Service Strategy • Consultation and Engagement Strategy • Complaints' system • Head of Paid Service, Monitoring Officer and S.151 Officer • Code of Procurement • Code of Financial Mgt • HR policies & procedures • Whistleblowing & other counter fraud arrangements • Staff and Member training • Codes of Conduct • Corporate Management Team • Corporate & Service KPIs and regular monitoring outputs • Monitoring of economic indicators & associated financial receipts • Effective joint working arrangements • Corporate Governance Group • Projects Group • Risk Group • Internal Audit • External Audit 	<ul style="list-style-type: none"> • Regular performance reporting • Regular financial reporting • Annual financial report • External audit reports and opinions • Internal audit reports and opinions • Officer management groups • On-going review of governance • Customer satisfaction survey • Community consultations • Council's democratic arrangements including scrutiny reviews and the audit committee • Committee annual report • Staff pulse surveys • External legal advice • Consultants' reports • Services' reports and self-assessments • Corporate Governance Group work • Mandatory training compliance reports • Health & Safety services assessment programme • annual audit of officer delegations (Environmental Health) • Transformation Programme to review operations incl governance and efficiency. • External reviews and inspectorate reports: <ul style="list-style-type: none"> ○ Cyber Essentials Plus ○ PSN Code of Connection ○ Food Safety verification – FSA ○ Local Government & Social Care Ombudsman Annual Review Letter (<i>awaited 25.26</i>) ○ Gold accreditation - Domestic Abuse ○ HSE/ BSR Inspection report on CNC Building Control ○ Designated Persons Report and Audit Report ○ Ports & Marine Facilities Safety Code Health Check Report ○ International Ships and Port Security (ISPS) - Port of Wisbech Audit Report.

Statements from the Statutory Officers:

The following statements have been made by the Council's three statutory officers in respect of their views and commitment to our governance arrangements:

Chief Executive Officer/Head of Paid Service – Paul Medd

Purpose of assurance: Confirms organisational capacity, governance arrangements, and overall compliance with statutory duties.

As Head of Paid Service, I am satisfied that the Authority has appropriate management structures, staffing arrangements, and governance systems in place to deliver its statutory functions effectively. I confirm that policies and operational arrangements have been implemented to ensure services are delivered economically, efficiently, and effectively, in line with our Best Value duty.

Monitoring Officer (Legal and Governance) – Carol Pilson

Purpose of assurance: Confirms legality, ethical governance, constitutional compliance, and the handling of governance or standards issues.

As Monitoring Officer, I am satisfied that the Authority has effective arrangements to ensure compliance with all relevant laws, regulations and its Constitution. I am not aware of any unlawful decisions or maladministration during the year that would require reporting. The Authority continues to uphold high standards of conduct, supported by appropriate policies, training, and reporting mechanisms.

S.151 Officer (Chief Financial Officer) – Peter Catchpole

Purpose of assurance: Confirms financial governance, internal control, financial resilience, and compliance with statutory financial duties.

As the Section 151 Officer, I am satisfied that the Authority maintains robust financial management arrangements, including effective internal controls, accurate and reliable reporting, and adherence to CIPFA's financial management standards. Based on the available evidence, the Council's financial affairs are being properly administered and public money is safeguarded.

Head of Internal Audit Opinion

The Head of Internal Audit provides an independent opinion on the overall adequacy of the effectiveness of the Council's governance, risk and control. The Internal Audit Annual Report for 2025/26 is due to be presented to the Audit & Risk Management Committee in July 2026 and, therefore, a *preliminary conclusion* is included in this draft statement. From the audit reviews undertaken, no areas were identified where it was considered that, if the risks highlighted materialised, would have a major impact on the organisation. In each instance where it has been identified that the control environment was not strong enough or was not complied with sufficiently to prevent risks to the organisation, audit actions have been agreed to further improve the system of internal control and compliance. The implementation of these actions is followed up by Internal Audit and is reported to the audit committee (ARMC).

It is the preliminary conclusion of the Head of Internal Audit that, based upon the work undertaken and knowledge of working arrangements, reasonable assurance can be given over the adequacy and effectiveness of the Council's overall control, risk and governance arrangements during the financial year 2025/26. Identified weaknesses are not significant and are being addressed through agreed management actions.

External Audit Opinion

Our external auditors issued a disclaimed audit report on the Council's financial statements for 2024/25. Due to the disclaimer of opinion on previous years, the auditors did not have assurance over some brought forward balances nor the 2024/25 in-year movements and the comparative prior year movements, essentially a continuing impact into the next year.

"Taken together with the requirement to conclude our work by the 2024/25 back stop date, the lack of evidence over these movements and balances mean we are unable to conclude that the 2023/24 financial statements are free from material and pervasive misstatement of the financial statements. We therefore anticipate issuing a disclaimed 2024/25 audit opinion."

Notwithstanding their disclaimer of opinion, they reported no exceptions or governance issues.

Their final report gave two recommendations which are included as actions in the table below as governance improvements for the year ahead.

Audit & Risk Management Committee (our 'Audit Committee')

The Committee met four times throughout the year. It had an agreed work programme linked to its meeting agendas to ensure that all required areas were covered, and additional ad hoc areas could be added.

A self-assessment of Committee was undertaken in the summer of 2025 to review the effectiveness of Committee and outcomes were recorded in the Committee's Annual Report, which was taken to Full Council.

Improving our governance

Governance Issues 2025/26

The following areas have been found as weaknesses in our governance and will form part of a review for the forthcoming year and an action plan put in place where necessary:

Assess and strengthen our position with regards to ECCTA and failure to prevent fraud offence.	Whilst we have considered our existing anti-fraud measures, there is room for improvement to gain assurance and further strengthen arrangements and awareness. Actions are included in the Action Plan for the year.
An internal audit recommended cyber security actions to increase our cyber protection.	Cyber security improvements agreed to be implemented, in terms of reporting; auto-forwarding of emails; and awareness of the user acceptance policy.
Some red/high risk audit actions have been agreed following audits during the year	These red/high risk action relate to: Streetlighting, Supplier amendments, and concessionary travel provision. They have been agreed for implementation by management and will be monitored by IA and audit committee.
External audit issues	Recommendations: <ul style="list-style-type: none">• Anti-Fraud & Corruption Policy to include reference to the new 'failure to prevent fraud' offence• a change to the Fixed Asset Register so that depreciation Impact can be automatically calculated• merger of council bank accounts to clear up cash reporting.
SARS guidance	Identified that there is a need for further SARS guidance for Services to use. (Linked to deleted files and data cleanse.)
Untaken annual leave liability	The number of carry forward days/hours of annual leave is unacceptable high and risks either financial liability or unwanted loss of productive days.

How we have improved our governance arrangements in 2025/26 *

Update on governance issues identified in last AGS (2024/25):

The Council was late publishing its draft Statement of Accounts.	This was due to resource, delays in the previous year's preparation of accounts and the need to focus on other priority issues. The governance impact was noted to be failure to improve the Council's processes to report financial information on a timely basis will impact its ability to meet statutory reporting deadlines and requirements of Regulations 2024.
Identification of corporate mandatory training - Governance around mandatory training needed a more robust process to ensure requirements are identified and tracked through to completion.	This was already part-resolved by implementation of a new online training system. Mandatory training requests have been issued, and regular completion monitoring is reported to Management Team. Some Services have achieved full completion rates, and others are still due to complete.....this is an issue that is taken forward for further action and has been reported to the audit committee. Different completion initiatives are being looked at, such as monthly theming or enforced diary time for mandatory training.
Performance Indicators reporting mechanisms	An Internal Audit suggested areas within the process that needed to be more robust. Some individual PI results mechanisms were weak, risking inaccurate data/results. Agreed actions will be put into place in 2025/26. A follow up audit found that further work is still to be carried out in the coming year.

New Arrangement	Governance Improvement Achieved
New Corporate Debt Policies and Guidance	These new policies strengthen our internal processes for the management and handling of debts.
Audit Actions Tracker	The Tracker allows action owners and senior directors to 'self-serve' and have visibility over actions, due dates and progress status. The aim of this is to improve implementation of actions and allows for greater responsibility and accountability over ensuring actions are implemented. Data is provided to the audit committee at every meeting to provide transparency and challenge (as per the audit standards).
Assurance Mapping	to assist with strengthening the governance framework. It aims to ensure that the Council can demonstrate adequate assurance over the year to complement the assurance work conducted by Internal Audit.
Re-assess roles, responsibilities and resource requirements for financial reporting	FDC now has three accountants, one of whom has recently taken over this task of financial reporting to ensure it is brought up to date.

	The Finance Team restructure is due to go to CMT by end April 2026 and then go through the normal governance process.
Local Decisions procedure review	We have issued renewed available procurement guidance reminding colleagues about the types of decision record the need in different scenarios. Guidance has been published on taking an executive decision which is also a process map for people taking executive decisions. There are departmental delegations in place for day-to-day business as usual decisions and a process in place for the events committee. All other committees are governed by the usual rules.
A new Corporate Equality, Diversity & Inclusion Policy	To promote fairness, diversity across our operations. From a governance perspective it can introduce benefits of strengthened ethical leadership and stronger organisational culture, enhanced risk management and better compliance and reporting.
Verification of supplier amendments	The robustness of our verification checks over supplier amendment requests has been strengthened and better supporting evidence maintained.
Modern Day Slavery (MDS) revisit	Our MDS Statement has been reviewed and strengthened, geared towards procurement and our own supply chains. Staff were provided with an awareness and education session on MDS from the County Council.
Reporting waivers/exemptions to Code of Procurement	Waivers to our Code of Procurement will now be reported to audit committee for transparency and to allow for scrutiny/challenge. This is planned to commence for all exceptions and waivers from April 2026 and will be a standing item on each Audit & Risk Management Committee agenda (from July 2026).
Reconsideration of an Independent Member on our audit committee	At the recommendation of external audit, reconsideration was given to having an independent member on the audit committee, although it was decided against.
Improvements to Declarations of Interests procedures	Revised Code of Practice (Outside Interests) is now in place and the centralised register of interests is reviewed and updated annually.
Enforced use of purchase orders	PO usage enhances financial management and commitment accounting. A corporate instruction has been issued to all services regarding the use of purchase orders to make our procurement and budgeting processes more robust. A review is planned to evaluate the compliance once it has been in place for x months.
Telematics in fleet vehicles	This allows us to be clearer about compliance with HMRC laws and to take steps to rectify non-compliances.

Speed management and monitoring for council vehicles	As a by-product of our telematics in council vehicles, we have been able to monitor speed compliance and take steps to rectify any non-compliance issues.
New Driving at Work Policy	To complement the above, our new updated Driving at Work Policy sets out the rules of conduct expected whilst driving on council business and how these will be monitored and managed. Currently under consultation, it will be introduced once governance processes are complete. The updated policy also provides a high-level approval route for any allocated fleet vehicles.
Data Classification introduced	A comprehensive Microsoft solution has been introduced that can help us to govern, protect, and manage data, wherever it is stored. It provides us with a powerful platform for governing and securing data across our entire data estate. Purview combines data governance solutions and Microsoft 365 compliance solutions and services together into a unified platform to help: <ul style="list-style-type: none"> • Gain visibility into data across the authority • Safeguard and manage sensitive data across its lifecycle • Govern data seamlessly in new, comprehensive ways • Manage critical data risks and regulatory requirements.
Management Development Programme	This programme has been put in place to upskill our managers to ensure they are both well-trained to do their roles effectively and to carry them forward to roles within LGR and beyond.
LGR risk register in place	In preparation and readiness for LGR, a separate LGR risk register has been created for management of LGR associated risks. This is discussed at senior management meetings.
LGR Project Management	Local service-level LGR working groups (in collaboration with partner councils) have been established to better plan for operations both before and after the vesting date. A RACI matrix has been created of the known tasks that need to be completed in readiness for LGR. This tool maps the roles and responsibilities to the tasks, to ensure there is clarity over ownership and progress and to avoid bottlenecks within the overall programme.

* Some of the improvements listed extend beyond the year covered by the AGS.

Our progress on the governance improvements planned for 2025/26 –

completed actions have been added to the list of improvements above, leaving those in progress or outstanding to be carried forward to the action plan for next year.

Action Planned	Status carried forward
To continue working on Assurance Mapping to assist with strengthening the governance framework. It aims to ensure that the Council can demonstrate adequate assurance over the year to complement the assurance work conducted by Internal Audit.	To continue being progressed – carried forward
Follow up of weaknesses and ‘opportunities to be stronger’ identified through the best value checklist review.	Not actioned – due to LGR this will no longer be actioned as a distinct piece of work

Forward look on governance improvements for 2026/27

The following have been identified as areas of further improvement to strengthen the Council’s governance framework and future work plans.

	In addition to those actions above that are still in progress and carried forward from last year:
1	Additions to our Anti-Fraud & Corruption Policy to include reference to Economic Crime Corporate Transparency Act and the new offence of ‘failure to prevent fraud’ to bring about awareness to the new offence and strengthen our anti-fraud culture.
2	To review against the new Home Office guidance to provide assurance that the anti-fraud management and measures we have in place are both sufficient and adequate against the ‘failure to prevent fraud’.
3	In terms of ECCTA and the new offence of ‘failure to prevent fraud’, relevant staff will be assigned further mandatory training for awareness purposes including corporate fraud liability courses for senior management.
4	Continue progression with our Assurance Mapping .
5	Review and update of the Corporate Document Retention Policy and review our compliance with it. Preparedness for LGR.
6	Completion of the Information Asset Register to record all our information held, traffic flows, sharing agreements, and retention information. Preparedness for LGR.
7	Review of our completeness of land and buildings ownership to ensure we have documentation evidencing ownership. This is in preparedness for becoming a Unitary in 2028. An Internal Audit is planned to provide assurance.

8	Internal Audit to continue to self-assess on its conformance with the new Global Internal Audit Standards (GIAS).
9	Declaration of Interests for all Council Members. The Declaration of Interests form to be amended to ask members about any other companies where they are a Senior Officer / Director, as the form currently only asks about Income directly received from Fenland DC. This form should also include data on date of birth and addresses.
10	Council to adopt asset useful lives within the Fixed Asset Register so that depreciation Impact can be automatically calculated.
11	Last year the Council did have three banks accounts that netted to one which made the procedure difficult. The Council intends to implement the external audit recommendation to merge these accounts into one to clear up their cash reporting.
12	To implement and monitor a strategy to reduce the outstanding annual leave liability across the Council.
13	Job descriptions to be reviewed and confirmed as up to date in preparedness for LGR planning work.
14	Preparedness work for compliance with the new Employment Rights Act 2025 (review of HR policies, manager training, stronger documentation and audit trails, etc).
15	Cyber security - In the process of looking at ways in which we can ensure that cyber security threats are appropriately managed whilst also ensuring that members and officers are able to access the information they require to be able to fulfil their roles.

Opinion

After conducting a review of the governance arrangements across the Council and overall compliance with the Council's Local Code of Governance, we are satisfied that the arrangements are effective. We propose over the coming year to take steps to address governance matters to improve our governance arrangements. We are satisfied that these steps will address the need for improvements in our review of effectiveness and will monitor implementation and operation as part of our next annual review.

We are also satisfied that this statement allows the Council to meet the requirements of the Accounts & Audit (England) Regulations 2015, to prepare an Annual Governance Statement (AGS) to accompany the 2025/26 Statement of Accounts.

Certification

As Leader of the Council and Chief Executive, we have been advised on the implications of the results of the review of effectiveness of the Council's governance framework, by the Audit Committee and Cabinet.

Our overall assessment is that the AGS is a balanced reflection of the governance environment and that an adequate framework exists within Fenland District Council to ensure effective internal control is maintained. We are also satisfied that there are appropriate plans in place to address any significant governance issues and will monitor their implementation and operations as part of our next annual review.

Signature		Signature	
	Cllr Chris Boden Leader of the Council		Paul Medd Chief Executive
Date	xx May 2026	Date	xx May 2026
On behalf of Fenland District Council			