

## AUDIT AND RISK MANAGEMENT COMMITTEE WORK PROGRAMME 2024

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
<b>25 March 2024</b>				
	Local Audit market position and governmental proposals and impact for the Council	Verbal	External Audit	To receive a verbal update from the external auditors.
	2023/24 Provisional Audit Plan.	Annual	External Audit	To review the provisional external audit plan.
	Anti-Money Laundering Policy	4 Yearly	Peter Catchpole	To approve the Anti-Money Laundering Policy.
	Risk Based Internal Audit Plan 2024/25	Annual	David Thacker	To approve the internal audit plan and resources for the forthcoming year
	Annual Governance Statement Update 2022/23	Bi-Annual	David Thacker	To review and note the progress on the Annual Governance Statement action plan arising from 2022/23.
	Audit and Risk Management Committee Work Programme	Quarterly	David Thacker	Information Purposes
<b>22 July 2024</b>				
	Treasury Management Annual Review 2023/24	Annual	Mark Saunders	To consider the overall financial and operational performance of the Council's treasury management activity for 2023/24
	Corporate Debt Policy	4 Yearly	Amy Brown / Peter Catchpole	To agree proposed changes/updates to the Corporate Debt Policy
	Internal Audit Outturn and Quality Assurance Review	Annual	Internal Audit	To provide the Audit and Risk Management Committee with an overview of the work undertaken by Internal Audit during 2023/24. To provide the Audit Managers annual opinion on the system of internal control. To consider the effectiveness of Internal Audit.
	Audit and Risk Management Committee Annual Report 2023/24	Annual	Internal Audit	To report to Full Council the commitment and effectiveness of the Audit and Risk Management

**AUDIT AND RISK MANAGEMENT COMMITTEE WORK PROGRAMME 2024**

				Committee's work from April 2023 to March 2024
	Audit and Risk Management Committee Work Programme	Quarterly	Internal Audit	Information Purposes

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Future items *(when to be brought to the committee in 2024 to be determined)*

- Corporate Debt Policy (4 Years) – July 2024

Cyclical Items *(not due this year unless policy or legislation changes require amendments prior to review date)*

- Whistleblowing Policy November 2024
- ARMC Terms of Reference December 2024
- External Auditor Appointment Process Dec – Feb 2027

### Audit and Risk Management Committee Training sessions 2024

- Statement of Accounts – Mark Saunders TBC
- Risk Register – Stephen Beacher TBC

### Audit and Risk Management Committee Action Plan

Title	Comments	Due by	RAG
Independent Member appointment	A report was presented to the committee in July 2022, with the committee agreeing in principle to progress with an independent member appointment to ARMC. Further report outlining skills analysis and job description to be brought back to ARMC for recommendation to Council.	July 2024	Not due yet
Committee Training	Committee Members to discuss training requirements and provide officers with suggested training topics for future meetings.	Ongoing	

## AUDIT AND RISK MANAGEMENT COMMITTEE WORK PROGRAMME 2024

### Abbreviations Used in Audit & Risk Management Committee

AGS	Annual Governance Statement
ARG	Additional Restrictions Grant
ARP	Anglia Revenue Partnerships
BCP	Business Continuity Planning
BEIS	The Department for Business, Energy and Industrial Strategy
CFR	Capital Financing Requirement
CIPFA	Chartered Institute of Public Finance and Accountancy
CIS	Commercial Investment Strategy
CMT	Corporate Management Team
CNC	CNC Building Control
CPCA	Cambridgeshire & Peterborough Combined Authority
CPE	Civil Parking Enforcement/
CPLRF	Cambridgeshire & Peterborough Local Resilience Forum
CTS	Council Tax Support
DFG	Disabled Facilities Grants
DPA	Data Protection Act
CSR	Comprehensive Spending Review
FFL	Fenland Future Ltd
GDPR	General Data Protection Regulations
IAS	International Accounting Standards
IFRS	International Financial Reporting Standard
LGA	Local Government Association
LGSS	Local Government Shared Services
LRSG	Local Restrictions Support Grants
MHCLG	Ministry of Housing Communities and Local Government
MoU	Memorandum of Understanding
MRP	Minimum Revenue Provision
MTFP	Medium Term Financial Plan
MTSP	Management, Trade Union & Staff Partnership
NFI	National Fraud Initiative
NNDR	National Non-Domestic Rates
OIB	Operational Improvement Board (ARP)
OLTL	Other Long-Term Liabilities
PPA	Post Payment Assurance
PSAA	Public Sector Auditor Appointments
PSIAS	Public Sector Internal Audit Standards
PWLB	Public Works Loan Board
RIPA	Regulation of Investigative Powers