


Agenda Item No:	8	
Committee:	Overview & Scrutiny Panel	
Date:	16 January 2023	
Report Title:	Review of Fees and Charges 2023/24	

Cover sheet:

1 Purpose / Summary

To review the Council's Fees and Charges for 2023/24, in line with the Budget Strategy considered by Cabinet on 12 December 2022.

2 Key issues

- At a separate agenda item, the draft Budget report for 2023/24 highlights the significant financial challenges the Council faces over the medium term and the scale of savings required.
- The current and forecast economic climate dictates that the Council's charges have to remain sympathetic to local people's ability to pay, whilst at the same time maximising income to the Council.
- Consumer Price Index (CPI) inflation at September 2022 was 10.1% and currently stands at 10.7% (November 2022), increasing significantly over the last twelve months from a rate of 5.1% (November 2021). Inflation is forecast to remain at current levels over the coming months before reducing slightly towards the end of next year. Current and forecast rates are significantly higher than the historically low figures seen in previous years and this has been reflected, where appropriate in the proposals for increases in 2023/24.
- The Council is also experiencing significant inflationary pressures relating to staff costs, energy and fuel costs, contract costs and supplies. Consequently, the majority of charges where we have discretion to amend are proposed to increase by around 10%, ie. generally in line with CPI.
- The proposed fees and charges for 2023/24 are attached at Appendix A.
- The proposals would, at current usage levels, generate further income from fees and charges of an estimated £173,620. No increase in fees and charges had been included in the draft budget report so this amount would reduce the current estimated shortfall for 2023/24.
- The estimated additional income assumes current usage/activity levels are maintained for 2023/24. Any reduction in the level of increases proposed or reduced usage/activity levels will reduce the estimated additional income.
- Consequently, alongside the proposed increases, the emphasis is also on maintaining or increasing usage/activity levels in order to maximise income.

3 Recommendations

- Members are asked to consider the proposals contained in this report and at Appendix A and to recommend to Cabinet the Fees and Charges to be included in the final budget proposals for 2023/24.

Wards Affected	All
Forward Plan Reference	
Portfolio Holder(s)	Cllr Chris Boden, Leader and Portfolio Holder, Finance
Report Originator(s)	Peter Catchpole, Corporate Director and Chief Finance Officer Mark Saunders, Chief Accountant
Contact Officer(s)	Peter Catchpole, Corporate Director and Chief Finance Officer Mark Saunders, Chief Accountant
Background Paper(s)	Draft Medium Term Financial Strategy and General Fund Budget 2023/24.

Report:

1 INTRODUCTION

- 1.1 The Draft Medium Term Financial Strategy and General Fund Budget 2023/24 considered by Cabinet on 12 December 2022 highlighted the significant challenges the Council faces over the medium term. Further details are contained in the draft budget report at a separate agenda item.
- 1.2 When reviewing the current level of fees and charges, officers have been mindful of the following principles:
- (i) The current economic climate and the consequential impact on residents and businesses;
 - (ii) CPI Inflation at September 2022 was 10.1% and currently stands at 10.7% (November 2022), a significant increase over the last twelve months (5.1% in November 2021);
 - (iii) The need to remain competitive and maintain/increase activity levels;
 - (iv) Flexibility in the charging regime to encourage increased usage and to assist with meeting Corporate Priorities;
 - (v) The need to maximise income levels to assist with funding the Medium Term Financial Forecasts.
- 1.3 The Council is also experiencing significant inflationary pressures relating to staff costs, energy and fuel costs, contract costs and materials and equipment costs. Consequently, the majority of charges where we have discretion to amend are proposed to increase by around 10%, ie. generally in line with CPI.
- 1.4 The proposals would, at current usage levels, generate further income from fees and charges of an estimated £173,620. No increase in fees and charges had been included in the draft budget report so this amount would reduce the current estimated shortfall for 2023/24.

2 PROPOSALS

- 2.1 The proposed fees and charges for 2023/24, together with comparisons with current charges, percentage increase and financial impact are detailed at Appendix A.
- 2.2 Many of the fees and charges are non-vatable and are shown in Appendix A as either exempt(e), non-business(n) or zero-rated(z). All other charges are standard rated and shown inclusive of VAT, with the exception of the charges for South Fens Business Centre, The Boathouse and Sutton Bridge Moorings, which are shown excluding VAT.
- 2.3 Some of the fees and charges are set centrally by government and other bodies and apply to all local authorities. These are included in Appendix A and cover the following:
- Licensing Fees issued under the Licensing Act 2003 and Gambling Act 2005
 - Electoral Registration
 - Environmental Health – Process Authorisation Fees and Ship Sanitation Certificates
 - Planning Fees

There is no discretion in the setting of these fees. The only notified increases received to date for 2023/24 are for Process Authorisation Fees set by DEFRA (as detailed in Appendix A).

- 2.4 Planning Fees are set by government and after 5 years of no increase, these were increased by 20% with effect from 17 January 2018. No further increases in these fees are planned for 2023/24.
- 2.5 Taking into account the principles detailed in 1.2 above, all Service Teams have assessed their charges for 2023/24 and their proposals are detailed in Appendix A.
- 2.6 Detailed service proposals are contained in the following sections together with some commentary explaining the rationale for the proposed charges for 2023/24. With CPI inflation currently at 10.7% and forecast to remain around this level over the coming months, where appropriate the charges have been increased by around this figure. The following sections are in the same order as detailed in Appendix A.

3 GROWTH & INFRASTRUCTURE SERVICES

3.1 Wisbech Port – Statutory Harbour Dues (Wisbech & Sutton Bridge - Harbour & Light Dues, Conservancy Dues, Pilotage Dues and Additional Charges), Wharfage Dues (Wisbech only), Yacht Harbour (Wisbech only)

Statutory Dues

- Members will be aware that this Council is the Statutory Harbour Authority for the River Nene from Wisbech to the Bar Flat Buoy in The Wash. The Council is allowed to set charges to recover costs over a period of time, a principle re-iterated by the Department for Transport who have previously emphasised that there should not be any 'substantial or continuing subsidy from a local authority's general funds to its port'.
- These costs will be recovered from the charges levied on ships visiting Wisbech and Sutton Bridge using the Harbour Authority/Pilotage service. As a result of the previous owners at Port Sutton Bridge ceasing trading at the end of March 2022, there has been a significant impact on the income from ships during 2022/23 to date. The Council understands that the new owner of Port Sutton Bridge is due to commence trading shortly. However, it is unclear at the moment what impact this will have on forecast ship numbers. Consequently due to the significantly reduced income in 2022/23 and the uncertainties around ship numbers for 2023/24, it is proposed that these charges be increased by around 10%.
- The overriding objective when setting charges is to recover the estimated costs of providing this service, taking into account projected ship numbers. There should be no cross-subsidy between these charges and the commercial and yacht harbour operations at the Port.

Commercial and Yacht Harbour Fees

- Commercial fees (Wharfage Dues) are proposed to increase by CPI to keep pace with the costs of providing this service. These fees are still broadly in line with neighbouring authorities.
- Ancilliary charges relating to both the statutory and commercial operations of the port have been reviewed and these are proposed to increase by CPI to reflect the cost of providing these services.
- Yacht Harbour berthing rates and ancillary charges are proposed to increase by CPI to keep pace with the costs of providing this service. Regular benchmarking reviews show that the proposed charges remain competitive.
- Following the completion of the Sutton Bridge moorings, the Council has entered into an agreement with Lincolnshire County Council, who own the moorings, to manage them on their behalf. This includes the collection of berthing rates.

3.2 Mini-Factories, South Fens Business Centre and The Boathouse

Mini-Factories

- Rents have been reviewed in light of current high occupancy rates and market comparisons. For Boleness Road, New Drove, Prospect Way, Longhill and South Fens Business Park, the minimum rent per square foot/metre is proposed to increase by around 40% with a slight reduction in the maximum rent per square foot/metre. For Venture Court the minimum rent is proposed to increase by around 55% with no change in the maximum rent. Actual rents are negotiable within the minimum and maximum charge per square foot/metre.
- The proposed rents would apply to new tenants and following rent reviews for existing tenants. Consequently, any estimate of additional income generated from these changes should be treated with caution.

South Fens Business Centre and The Boathouse

- For South Fens Business Centre, minimum rents per square foot/metre are proposed to reduce by 8.6% with maximum rents increasing by around 5%.
- For The Boathouse, minimum rents per square foot/metre are proposed to remain at current levels with maximum rents increasing by around 10%.
- Actual rents are negotiable within the minimum and maximum charge per square foot/metre. The proposed rents would apply to new tenants and following rent reviews for existing tenants. Consequently, any estimate of additional income generated from these changes should be treated with caution.
- There has been a significant impact on room hire income over the past two years resulting from restrictions imposed during the Covid-19 pandemic. It is proposed to increase these by CPI for 2023/24. The proposed charges are still considered to be competitive.

4 COMMUNITIES, ENVIRONMENT, LEISURE & PLANNING SERVICES

4.1 Environment Charges

- Generally, charges set at the discretion of the Council have been increased by around CPI with the exception of Stray Dogs which have been increased to reflect the significant increase in transport and kennelling costs.
- Process Authorisation Fees set by DEFRA are increasing by around 4.5%. Ship Sanitation Certificates are increased annually in line with the Association of Port Health Authorities recommended charges which have yet to be received.

4.2 Cemeteries Service

- The Council provides a burial service in 6 cemeteries across the District, whilst maintaining another 15 closed cemeteries. FDC works hard to make sure that the cemeteries are well kept places to visit. In order to deliver what visitors to the cemeteries expect, we work together with our contractor, Tivoli Group, to ensure that high standards are maintained.
- It is proposed to increase the majority of fees by around CPI, in order to reflect the cost of providing and investing in the service and the limited size of the cemeteries themselves. The proposed fees remain comparable with neighbouring authorities.

4.3 Commercial and Chargeable Household Waste Services

- The commercial waste services are subject to competition from the private sector. To remain competitive but also to reflect the increased cost of providing these services, charges are proposed to increase by between 8%-10%.
- The Bulky Household Waste collection charge has been rationalised in recent years to make the charges more transparent and easier to calculate for customers, thereby supporting the approach to reduce the appeal of illegal collection services. For 2022/23 the number of items in a bulky collection increased from 4 to 5 for the minimum £30 fee. For 2023/24 the minimum fee is proposed to increase to £32.50 but with a slight reduction in each item above 5 from the current £7.50 to £6.50.
- With effect from April 2017, the Council has been operating a chargeable garden waste service. Full details of the scheme and charges are contained in various reports to Members throughout the last five years. As the charges for 2023/24 have already been set (annual subscription if paid by direct debit increased to £39 and if paid by debit card/cash, to increase to £47), the estimated financial impact of the scheme has been included in the draft budget 2023/24.

4.4 Markets and Fairs

- Following two years of no increases in these charges due to the impact of Covid-19, it is proposed that charges increase by around 8%-10%.

4.5 Leisure Services

- Members will be aware that from 4 December 2018 new management arrangements are in place at the Council's Leisure Centres. The setting of charges at the leisure centres (with a few minor exceptions) are now the responsibility of Freedom Leisure, the management contractor.

4.6 Travellers Sites

- The Council operates and manages 5 sites comprising 64 pitches, situated in Wisbech, Wisbech St. Mary, Murrow, Parson Drove and Chatteris, on behalf of Cambridgeshire County Council (who owns them). Site rents (including water charges) are proposed to increase by 7% in order to continue to cover costs and provide the necessary services and improvements to the sites. Any surpluses generated from these rents are re-invested in the sites in accordance with the management arrangements agreed with Cambridgeshire County Council.

4.7 Homeless Persons Accommodation

- Rent increases of around 7% are being proposed at Creek Road Hostel in line with the social housing rent formula calculation. No increases in rents of the temporary accommodation properties (leased from Clarion) are being proposed as this would adversely affect the amount of housing benefit subsidy the Council would receive.

4.8 Planning Fees

- These fees are set by government. Following five years of no increases these fees were increased by 20% with effect from 17 January 2018. No further increases in these fees are planned for 2023/24.
- At the same time as the planning fee increase, pre-application planning advice charges were also increased by 20%. No further increases in these fees are planned for 2023/24.
- Ancillary charges are proposed to increase by around CPI but very limited income is generated from these.

4.9 Licensing

- Licensing Fees issued under the Licensing Act 2003 and Gambling Act 2005 are set by government and no increases are proposed for 2023/24. To reflect the full range of services provided, the schedule of fees includes for providing a copy of the licence and for notification of changes.
- To meet the requirements of The Licensing of Animals (Prescribed Description) Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018, a revised set of fees was implemented with effect from October 2018. Fees are proposed to increase by around CPI for 2023/24.
- Increases in Hackney Carriage/Private Hire Licences charges for 2022/23 included for the recovery of the cost of new software to enable processes to become more digital with less officer time required in the future. No further increases in these charges are being proposed for 2023/24, partly to help encourage more drivers as there is a significant shortage in the local area. In addition, although there has been some reduction in administration time, the increase in staff costs (pay awards etc) offsets this saving.

5 RESOURCES & CUSTOMER SERVICES

5.1 Land Charges

- Earlier this financial year, the Council worked with HM Land Registry and migrated our local land charges register to their central digital register. This was completed on Tuesday 6 September 2022.
- From that date, Full Residential or Commercial Searches as well as an LLC1 only search became the responsibility of HM Land Registry and consequently we no longer need to set a charge for these searches. (Due to our 10 working day service standard the last date to request these searches from the Council was Friday 19 August 2022).
- This Council will continue to provide replies to CON 29 residential and commercial enquiries as well as additional questions. It is proposed that these charges are increased by around CPI for 2023/24.
- Some of the fees contain an element set by Cambridgeshire County Council and these will be updated when we receive notification from them of their fees for 2023/24.

5.2 Electoral Registration

- These fees are set by government and no further increases are planned for 2023/24.

6 FINANCIAL SUMMARY

- 6.1 The proposals in sections 3-5 above and Appendix A would, at current usage levels, generate further net income from fees and charges of an estimated £173,620. No increase in fees and charges had been included in the draft budget report so this amount would reduce the current estimated shortfall for 2023/24. The estimated additional income assumes current usage/activity levels are maintained for 2023/24. Any reduction in the level of increases proposed or reduced usage/activity levels will reduce the estimated additional income.
- 6.2 The total estimated fees and charges which will be included in the final budget report for 2023/24, will take into account the agreed level of fees together with estimated usage/activity levels.

2023/24 Fees and Charges - with effect from 1 April 2023

Service Group

Growth & Infrastructure
Communities, Environment, Leisure & Planning
Resources & Customer Services

Note :

The charges are inclusive of standard rate VAT (except for charges for South Fens Business Centre and The Boathouse, which are shown excluding VAT) unless they are shown as:

- Exempt (e).
- Non-Business (n)
- Zero Rated (z).

Note : standard rate VAT applicable:	from 04.01.11	20%
--------------------------------------	---------------	-----

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
PORT OF WISBECH AUTHORITY (NENE PORTS) FEES & CHARGES				
1. <u>Harbour and Light Dues</u>				£12,730
a. To Wisbech - per G.T.	0.555 (z)	0.611 (z)	10.1%	
b. To Sutton Bridge - per G.T.	0.465 (z)	0.512 (z)	10.1%	
Oil Spill Prevention Charge - per ship per visit	20.80	22.90	10.1%	
2. <u>Conservancy Dues</u>				£10,570
a. To Wisbech - per G.T.	0.415 (z)	0.457 (z)	10.1%	
b. To Sutton Bridge - per G.T.	0.415 (z)	0.457 (z)	10.1%	
3. <u>Wharfage Dues (Wisbech Only)</u>				£7,780
(i) Steel & Iron products - per tonne	0.558 (z)	0.614 (z)	10.1%	
(ii) Timber (Deals, battens, boards etc) - per cu.m.	0.570 (z)	0.628 (z)	10.1%	
(iii) Timber (Plywood, hardboard etc) - per cu.m.	0.722 (z)	0.795 (z)	10.1%	
(iv) Grain, Animal Feeds - per tonne	0.528 (z)	0.581 (z)	10.1%	
(v) Fertilisers, Sand, Salt - per tonne	0.644 (z)	0.709 (z)	10.1%	
(vi) Aggregates - per tonne	0.644 (z)	0.709 (z)	10.1%	
(vii) Bricks - per tonne	0.558 (z)	0.614 (z)	10.1%	
(viii) Scrap Metal - per tonne	0.893 (z)	0.983 (z)	10.1%	
(ix) ISPS Charge - per ship per visit	37.46 (z)	41.24 (z)	10.1%	
4. <u>Pilotage and Boarding & Landing Dues</u>				£20,200
a For a vessel to Wisbech - total for inward and outward - per G.T.				
(i) 1000 or below (Minimum - Lump Sum)	828.71 (z)	912.41 (z)	10.1%	
(ii) exceeding 1000	0.829 (z)	0.913 (z)	10.1%	
b For a vessel to Sutton Bridge - total for inward and outward - per G.T.				
(i) 1000 or below (Minimum - Lump Sum)	777.61 (z)	856.15 (z)	10.1%	
(ii) exceeding 1000	0.779 (z)	0.858 (z)	10.1%	
<u>Additional Charges</u> (excluding any charges imposed by terminal operators or agents in respect of attendance at ships by boatmen / ropemen or other personnel)				£9,680
c Detention If a pilot is detained on board or taken to another port as a result of extreme weather or other unavoidable causes: a charge per hour of up to a maximum of The ship will also be liable for any public transportation costs of the pilot's return to port of boarding and subsistence charges during this time.	146.50 (z) 2,197.00 (z)	161.30 (z) 2,418.90 (z)	10.1% 10.1%	
d 'Dead Ship' For <i>force Majure</i> pilotage of a vessel without the use of main engine/s, the compulsory pilotage rate is as per 4(a) and 4(b) plus 100%.				
e Harbour Services Vessel movements in harbour area including mooring and unmooring and moving berth, Draft Surveys, a flat rate charge of	146.50 (z)	161.30 (z)	10.1%	
f Attendance For pilotage subsequently not required for a tide or failure to make ETA/ETD or vessel does not arrive as advised, a flat rate of For inward passage cancelled following attendance, a further flat rate charge for boarding service of 1 hour pilot boat at per hour	146.50 (z) 410.00 (z)	161.30 (z) 451.40 (z)	10.1% 10.1%	
g Pilot Exemption Certificate Application (Processing fee) For a Master of any vessel over 20m working in the harbour jurisdiction without a pilot must apply for a PEC, subject to approval from the Harbour	315.00	346.80	10.1%	
h Pilot Exemption Fee 25% of Full Pilotage (per day)				
i Dredging/Bed Levelling (Charge per Hour) Minimum of 3 hours, plus mobilisation (see below) Tariff rates for Dredging/Bed Levelling apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.	442.00	486.65	10.1%	

Description of Charge		2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
j	Towing (Charge per Hour) Minimum of 2 hours within the confines of the harbour areas, plus mobilisation/cancellation time (see below) Minimum of 4 hours for a stern tow from seaward to Sutton Bridge, plus mobilisation time (see below)	442.00 (z) 442.00 (z)	486.65 (z) 486.65 (z)	10.1% 10.1%	
k	Mobilisation/Cancellation fee Time (Charge per Hour) Charge for passage to place towing vessel on station, with a Minimum of 1 hour. No charge will apply if cancelled 4 hrs before HW	191.42 (z)	210.75 (z)	10.1%	
l	Surveying Per day or part thereof, hire of equipment Per hour, for processing results Cancellation fee of 40% of completed works	191.30 103.05	210.60 113.45	10.1% 10.1%	
m	Harbour vessel's workboat hire (Charge per hour) Per hour, Minimum 4 hours, small boat hire Orca WB1 Per hour, minimum 4 hours, small workboat hire Nene Surveyor Per hour, minimum 4 hours, pilot boat hire Nene Pilot, Fenland Pilot Per hour, minimum 4 hours, Fenlander Tug	282.40 318.20 410.00 442.00	310.90 350.35 451.40 486.65	10.1% 10.1% 10.1% 10.1%	
Charges for i and l above, if during weekends or between 18:00 and 06:00 on any week day shall be +50% Tariff rates for surveying apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.					
n	Marine Works Application Processing Fee (minimum)	280.60	308.95	10.1%	
o	Duty Officer Call Out Charge Out of hours (per hour) - 1600 - 0800	103.05	113.45	10.1%	
p	Marine Works Superintendence - per hour (minimum 1 hour)	103.05	113.45	10.1%	
q	Pilot Ordering All Pilots must be ordered 12 hours before HW, a late notice charge will be applied for each pilot ordered after this time Pilots ordered between 12 - 4 hours before HW, a late notice charge No Pilots to be ordered after 4 hours before HW	388.86	428.15	10.1%	
r	Harbour Master Superintendence - per hour (minimum 1 hour)	135.45	149.15	10.1%	
s	Local Notice to Mariners A charge will apply where the Harbour Authority has to raise a Local Notice to Mariners (LNTM) on behalf of third parties, of	183.90	202.50	10.1%	
Small Commercial Vessels - Non Resident.					
<u>Mooring on Authority's Pontoons at Sutton Bridge or Wisbech</u>					
	Per metre LOA per 24 hours or part there of	6.55	7.20	9.9%	
	Per metre per 7 days	28.40	31.30	10.2%	
Small Commercial Vessels - Resident/Non Resident					
	Harbour & Light Dues & Conservancy Charge per vessel per visit.	23.90 (z)	26.30 (z)	10.0%	
	Fuel Transfer Charge or Permission to fuel from tanker or across Authority's property.				
	Per vessel per bunker and subject to 24 hours notice and Harbour Master's permission.	44.65	49.15	10.1%	
NB for purposes of this tariff addendum, Small Commercial Vessels are deemed those certified under the MCA Small Commercial Code of Practice and/or 24 metres LOA or below.					
Commercial Vessels - Lay By Wisbech Commercial Quay					
	For all commercial vessels other than defined small commercial vessels, a charge per gross tonne shall apply per entry as follows.	0.95	1.05	10.1%	
	An entry shall permit a maximum stay of four days after which further layby berthing dues become payable. Minimum 4 days.				
	Harbour & Light Dues, Pilotage, Conservancy, ship's waste, oil spill and ISPS charges as per tariff.				
	Wisbech ship berths are NAABSA berths and vessels are subject to being required to move on demand. If dead ship, berthing conditions are strictly by prior agreement with the Harbour Master.				
	VAT payable where applicable. All charges fall due on demand and before departure unless account facilities have been applied for and approved in advance.				

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
5. Wisbech Yacht Harbour (All Rates include VAT at standard rate)				£9,100 a - b
a (i) Pontoon Berths - Contract (Long Term) Berthing Rates Standard Term - (Vessel LOA greater than 6.0m)				
	Rate/metre £	Rate/metre £		
Per annum	163.00	179.00	9.8%	
Per annum outside or inside hammer-head berths	180.00	198.00	10.0%	
Per annum on commercial linear berths	180.00	198.00	10.0%	
Port of Wisbech Authority Annual Licence	17.00 (z)	19.00 (z)	11.8%	
note - Rates apply afloat or for storage ashore but exclude boat lift charges. - For vessels arriving mid-term, charges are pro-rata. - Rates above apply given payment in full at point of invoice. Payment can be staggered but:- Two payments plus 5% Four payments plus 9% Twelve payments plus 13%				
(ii) Sutton Bridge Moorings charges shown net of VAT (Rates exclude VAT at standard rate)				
Pontoon Berths - Berthing Rates per annum	150.00	165.00	10.0%	
b Pontoon Berths - Non-Contract (Visitor) Berthing Rates (Including Port of Wisbech Authority licence contribution)				
	Rate/metre £	Rate/metre £		
Daily - per 24 hours (minimum charge £11.40)	2.30	2.55	10.9%	
Weekly (7 days)	11.50	12.70	10.4%	
Monthly (28 days) April - October	29.50	32.50	10.2%	
Special Events	POA	POA		
Short Stay Berth (Subject to availability) Max 2 hrs, not overnight	No charge	No charge		
Sail Training Vessels	Less 20%	Less 20%		
Club Rallies of over 2 Boats per visit	Less 20%	Less 20%		
Narrow Boats over 11m LOA	Less 20%	Less 20%		
Weather-bound craft maximum of one week	Less 20%	Less 20%		
Winter Storage Afloat				
November to March per month	25.00	27.50	10.0%	
Full five months	98.00	108.00	10.2%	
Conditions of Use This tariff should be read in conjunction with the Wisbech Yacht Harbour Terms and Conditions of Use and the Berthing Licence. 1 All contracts are subject to availability and all fees payable in advance. 2 Cancelled contracts will attract a cancellation fee of 15% of the total contract value. 3 An administration fee of 10% may be applied to all non-contract charges which are invoiced against any vessel which leaves the Yacht Harbour before settlement of an account. 4 Berthing charges include Port of Wisbech harbour dues, portable water for filling tanks and access to Yacht Harbour facilities. NB Visiting craft are not guaranteed an alongside berth and depending on availability may be required to raft up. 5 Multi-hulled vessels may be subject to a surcharge of 1.5 times actual rate. 6 Commercial vessels, (those not designed and/or used for leisure purposes), may be subject to a surcharge of actual costs as a result of charges levied by Local or Statutory authorities. 7 LOA, (length overall), is the maximum length of any vessel and includes overhangs (push pits, pull pits, bowsprits, davits, etc)				
Administration charge for visiting vessels leaving without paying dues in full	33.00	36.35	10.2%	
Administration charge for each debtor account referred for collection	121.50	133.75	10.1%	
Administration charge for change in billing method after berthing application is accepted	33.00	36.35	10.2%	
c Ancillary Charges All yard services apply from 08:30 to 16:30 Monday to Friday excluding Bank Holidays. Otherwise charges are plus 100%. Any emergency weekend lifting plus 100%				£2,220

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
(i) Boat lifting - Up to 15m LOA or 20 tonnes				
Lift Out				
To yard, including shoring up using boat cradle/stands. Per metre	19.70	21.70	10.2%	
Minimum Charge	132.00	145.35	10.1%	
Yard charge applies for non-contract rate at Non-Contract (Visitor) Berthing Rates				
Relaunch/Lift onto Trailer				
Per metre.	19.70	21.70	10.2%	
Minimum Charge	132.00	145.35	10.1%	
(ii) Vessels over 15m LOA and /or 20 tonnes to 55 tonnes plus 30%.				
Lift Out				
To yard, including shoring up using boat cradle/stands. Per metre	27.30	30.10	10.3%	
Marine Service waiting charge per hour per person	43.00	47.35	10.1%	
Relaunch/Lift onto Trailer				
Per metre.	27.30	30.10	10.3%	
Yard charge applies for non-contract rate at Non-Contract (Visitor) Berthing Rates				
(iii) Lift out				
Hold in Slings (subject to availability). Per metre, per 30 minutes	9.70	10.70	10.3%	
Return to water				
Hire of Yacht harbour Cradles (subject to availability)				
per annum / pro rata per cradle	113.50	124.95	10.1%	
Hire of electric pressure washer (subject to availability). Per use.	36.80	40.50	10.1%	
Hire of petrol pressure washer (subject to availability). Per day. Plus Fuel.	79.00	87.00	10.1%	
Hire of petrol pressure washer (subject to availability). Per week. Plus Fuel.	158.00	174.00	10.1%	
(iv) Boom Crane Lifting . Max 3 tonnes.				
Engine lift , per engine, per hour or part.	79.00	87.00	10.1%	
Comercial Engine Lift	POA	POA		
Small boat lift . Per metre each way.	16.80	18.50	10.1%	
Minimum charge each way.	52.00	57.25	10.1%	
(v) Other Services				
Marine Services Labour (min 2 hours)				
For any additional work per hour, including the following:-	51.00	56.15	10.1%	
Cleaning boat yard if left untidy.				
Boat movement by yard staff (plus Harbour vessel's workboat hire)				
Mast stepping/unstepping.				
Pressure wash by yard.				
Mast Storage . Per mast up to 12m vessel LOA. Single payment .	56.50	62.20	10.1%	
Over 12m vessel LOA. Single payment.	79.00	87.00	10.1%	
Boat Trailer or Cradle Storage (subject to availability of space). p/a	80.50	88.65	10.1%	
Miscellaneous Storage Ancilliary per sq mtr, per annum, subject to availability and permission	45.00	49.55	10.1%	
Marina pump out . Per use, subject to availability.	16.50	18.20	10.3%	
Non boatyard temporary hard standing . Subject to availability.				
Charges as per non contract berthing rates.				
Hire of forklift and operator . Up to 2.8 tonne lifts.				
First half hour or part.	79.00	87.00	10.1%	
Per additional hour	49.50	54.50	10.1%	
Electricity				
By prepaid card from Harbour Office				
Gate Access Card - Yacht Harbour	15.00	16.50	10.0%	
Fuel Pump Dispensing Key - Yacht Harbour	20.00	22.00	10.0%	
Tradesmen's Licence . Annual working permit. Tradesmen to work in boatyard, yacht harbour or slipway. Subject to insurance and Harbour Master's approval.	125.00	137.65	10.1%	
Slipway				
Haul and launch per metre	47.50	52.30	10.1%	
Shoring up. Time and materials basis.				
Slip rent per day per metre.	4.80	5.30	10.4%	
Crab Marsh Work Shop				
Premium under cover boat storage - (short term per month)	168.00	185.00	10.1%	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
6. Sewage Disposal				
Properties not connected to mains sewer				
Private dwellings				
Service charge (per annum)	< As per AW >	< As per AW >		
Standing charge (per annum)				
Charges to Roddons as per the Transfer Agreement				
March Sanitation Point				
Boat Pump-Out tokens per token	13.50	14.85	10.0%	
Sanitation Point Keys	5.00	5.50	10.0%	
7. Mini Factories				
Rents negotiable within:				
Boleness Road/New Drove/Prospect Way/Longhill/SFEP				£4,300
a. the minimum - per square foot and;	4.65 (e)	6.50 (e)	39.8%	
* b. the maximum - per square foot	9.20 (e)	8.50 (e)	-7.6%	
c. the minimum - per square metre and;	49.95 (e)	69.97 (e)	40.1%	
* d. the maximum - per square metre	99.00 (e)	91.49 (e)	-7.6%	
Venture Court				£2,300
a. the minimum - per square foot and;	4.65 (e)	7.20 (e)	54.8%	
* b. the maximum - per square foot	9.20 (e)	9.20 (e)	0.0%	
c. the minimum - per square metre and;	49.95 (e)	78.58 (e)	57.3%	
* d. the maximum - per square metre	99.00 (e)	99.00 (e)	0.0%	
It should be noted that VAT is applicable on rental income at Venture House, Venture Court & South Fens Enterprise Park Includes charges for acceptable trade refuse collection and disposal, insurance, water rates (where applicable), and site maintenance.				
* to be applied when market forces dictate				

Description of Charge		2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
8. <u>South Fens Business Centre, Chatteris</u> charges shown net of VAT					£1,000
a.	the minimum - per square foot and;	19.70	18.00	-8.6%	
* b.	the maximum - per square foot	21.85	23.00	5.3%	
c.	the minimum - per square metre and;	211.95	193.75	-8.6%	
* d.	the maximum - per square metre	235.30	247.57	5.2%	
e.	Catering				Room Hire
	Tea and coffee per head	2.45	2.70	10.1%	e - g
	Orange Juice per jug	3.30	3.60	9.1%	£1,000
** f.	Weekday room charges (Mon-Fri 8.30-1700)				
	<i>External rate - per hour</i>				
	Beech	39.95	44.00	10.1%	
	Oak/Apple	24.70	27.20	10.1%	
	Small Meeting rooms (first hr free)	15.75	17.35	10.2%	
	Large Meeting rooms (first hr free)	20.00	22.00	10.0%	
	<i>External rate - per half day (Mon-Fri 8.30-12.30 or 13.00-1700)</i>				
	Beech	94.60	104.15	10.1%	
	Oak/Apple	69.35	76.35	10.1%	
	Small Meeting rooms (first hr free)	35.75	39.35	10.1%	
	Large Meeting rooms (first hr free)	48.35	53.25	10.1%	
	<i>External rate - per full day</i>				
	Beech	168.15	185.15	10.1%	
	Oak/Apple	121.90	134.20	10.1%	
	Small Meeting rooms (first hr free)	56.25	61.95	10.1%	
	Large Meeting rooms (first hr free)	79.90	88.00	10.1%	
** g.	Evenings/Weekend room charges				
	<i>External rate - per hour</i>				
	Beech	73.60	81.00	10.1%	
	Oak/Apple	62.00	68.25	10.1%	
	<i>External rate - per half day</i>				
	Beech	195.50	215.25	10.1%	
	Oak/Apple	147.15	162.00	10.1%	
	<i>External rate - per full day</i>				
	Beech	405.70	446.70	10.1%	
	Oak/Apple	333.20	366.85	10.1%	
*	to be applied when market forces dictate				
**	Business Premises Tenant rates at 75% of External Rate (ie. 25% discount)				

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
9. The Boathouse, Wisbech charges shown net of VAT				£1,500
a. the minimum - per square foot and;	19.70	19.70	0.0%	
* b. the maximum (suites GF1 to FF38) - per square foot	21.85	24.00	9.8%	
* c. the maximum (suites FF39 & FF40) - per square foot	24.00	24.00	0.0%	
d. the minimum - per square metre and;	211.95	211.95	0.0%	
* e. the maximum - per square metre	235.30	258.33	9.8%	
* f. the maximum (suites FF39 & FF40) - per square metre	258.40	258.33	0.0%	
g. Catering				Room Hire
Tea and coffee per head	2.45	2.70	10.1%	g - i
Orange Juice per jug	3.30	3.60	9.1%	£1,000
** h. Weekday room charges (Mon-Fri 8.30-1700)				
<i>External rate - per hour</i>				
Richard Young Large	39.95	44.00	10.1%	
Lambton/Young 1 or 2	24.70	27.20	10.1%	
The Gallery	22.60	24.90	10.2%	
Meeting rooms	15.75	17.35	10.2%	
<i>External rate - per half day (Mon-Fri 8.30-12.30 or 13.00-1700)</i>				
Richard Young Large	94.60	104.15	10.1%	
Lambton/Young 1 or 2	69.35	76.35	10.1%	
The Gallery	63.00	69.35	10.1%	
Meeting rooms	35.75	39.35	10.1%	
<i>External rate - per full day</i>				
Richard Young Large	168.15	185.15	10.1%	
Lambton/Young 1 or 2	121.90	134.20	10.1%	
The Gallery	111.40	122.65	10.1%	
Meeting rooms	56.25	61.95	10.1%	
** i. Evenings/Weekend room charges				
<i>External rate - per hour</i>				
Richard Young Large	73.60	81.00	10.1%	
Lambton/Young 1 or 2	62.00	68.25	10.1%	
<i>External rate - per half day</i>				
Richard Young Large	195.50	215.25	10.1%	
Lambton/Young 1 or 2	147.15	162.00	10.1%	
<i>External rate - per full day</i>				
Richard Young Large	405.70	446.70	10.1%	
Lambton/Young 1 or 2	333.20	366.85	10.1%	
* to be applied when market forces dictate				
** Business Premises Tenant rates at 75% of External Rate (ie. 25% discount)				

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
1. Licences and Certificates				£660
<ul style="list-style-type: none"> a. Unfit Food Certificates <ul style="list-style-type: none"> (i) - per hour inclusive of travelling expenses 85.00 (n) (ii) - minimum charge 45.00 (n) b. Food Hygiene Rating Scheme (FHRS) Re-scoring food businesses upon request (fee set to recover cost) 100.00 c. Export Certificates per hour inclusive of travel 85.00 (n) d. Acupuncture/Cosmetic piercing/Electrolysis/Semi-permanent skin colouring <ul style="list-style-type: none"> (i) - Licence fee 160.00 (n) (ii) - renewal/transfer/variation 45.00 (n) e. Detained Food - Recovery of commercial storage costs f. Copy licence or certificate 	<ul style="list-style-type: none"> 85.00 (n) 45.00 (n) 100.00 85.00 (n) 160.00 (n) 45.00 (n) Cost Recovery 10.50 (n) 	<ul style="list-style-type: none"> 94.00 (n) 50.00 (n) 130.00 94.00 (n) 176.00 (n) 50.00 (n) Cost Recovery 11.50 (n) 	<ul style="list-style-type: none"> 10.6% 11.1% 30.0% 10.6% 10.0% 11.1% 9.5% 	
2. Stray Dogs				£130
<ul style="list-style-type: none"> Return of Stray Dog - includes statutory fee of £25.00 plus kennelling fee - per day or part thereof (Set by contractors -no increase) plus administration fee - per dog 	<ul style="list-style-type: none"> 47.00 (n) 10.00 (n) 15.00 	<ul style="list-style-type: none"> 77.00 (n) 20.00 (n) 16.50 	<ul style="list-style-type: none"> 63.8% 100.0% 10.0% 	
3. Training Courses				
<ul style="list-style-type: none"> a. FDC Refresher, COSHH; Risk Assessment; Manual Handling 40.00 (e) b. FDC regulatory business support pack (hourly rate - coaching plus travel) 85.00 (e) c. Safer Food Better Business Training Pack 25.00 (e) 	<ul style="list-style-type: none"> 40.00 (e) 85.00 (e) 25.00 (e) 	<ul style="list-style-type: none"> 44.00 (e) 95.00 (e) 27.50 (e) 	<ul style="list-style-type: none"> 10.0% 11.8% 10.0% 	
4. Process Authorisation Fees Set by DEFRA				£500
<ul style="list-style-type: none"> a. Application fees <ul style="list-style-type: none"> Standard 1,579.00 (n) Additional fee for operating without a permit 1,137.00 (n) Petrol Vapour Recovery I, Small Waste Oil Burner and Dry Cleaners Reduced Fee Activities 148.00 (n) Petrol Vapour Recovery I and II combined 246.00 (n) Other Reduced Fee Activities 346.00 (n) Reduced fee activities: Additional fee for operating without a permit 68.00 (n) Standard Mobile Plant for the 1st & 2nd applications 1,579.00 (n) for the 3rd to 7th applications 943.00 (n) for the 8th and subsequent applications 477.00 (n) Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts b. Annual Subsistence Charge <ul style="list-style-type: none"> Standard Process (Low) £739 (+£99)* (n) Standard process Medium £1111 (+149)* (n) Standard process High £1672 (+198)* (n) Reduced fee activities Low/Med/High £76 / £151 / £227 (n) PVR I & II combined £108 / £216 / £326 (n) Other Reduced Fee Activities Low/Med/High £218 / £349 / £524 (n) Standard Mobile Plant 1st & 2nd permits Low/Med/High £618 / £989 / £1484 (n) for the 3rd to 7th permits Low/Med/High £368 / £590 / £884 (n) 8th and subsequent permits Low/Med/High £189 / £302 / £453 (n) Late payment Fee £50 (n) * the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts c. Transfer and Surrender <ul style="list-style-type: none"> Standard process transfer 162.00 (n) Standard process partial transfer 476.00 (n) New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme) 75.00 (n) Surrender: all Part B activities 0.00 (n) Reduced fee activities: transfer 0.00 (n) Reduced fee activities: partial transfer 45.00 (n) Transfer authorising a reduced fee 47.00 (n) d. Temporary transfer for mobiles <ul style="list-style-type: none"> First transfer 51.00 (n) Repeat following enforcement or warning 51.00 (n) e. Substantial change <ul style="list-style-type: none"> Standard process 1,005.00 (n) Standard process where the substantial change results in a new PPC activity 1,579.00 (n) Reduced fee activities 98.00 (n) 	<ul style="list-style-type: none"> 1,579.00 (n) 1,137.00 (n) 148.00 (n) 246.00 (n) 346.00 (n) 68.00 (n) 1,579.00 (n) 943.00 (n) 477.00 (n) £739 (+£99)* (n) £1111 (+149)* (n) £1672 (+198)* (n) £76 / £151 / £227 (n) £108 / £216 / £326 (n) £218 / £349 / £524 (n) £618 / £989 / £1484 (n) £368 / £590 / £884 (n) £189 / £302 / £453 (n) £50 (n) 162.00 (n) 476.00 (n) 75.00 (n) 0.00 (n) 0.00 (n) 45.00 (n) 51.00 (n) 51.00 (n) 1,005.00 (n) 1,579.00 (n) 98.00 (n) 	<ul style="list-style-type: none"> 1,650.00 (n) 1,188.00 (n) 155.00 (n) 257.00 (n) 362.00 (n) 71.00 (n) 1,650.00 (n) 985.00 (n) 498.00 (n) £772 (+£104)* (n) £1161 (+156)* (n) £1747 (+207)* (n) £79 / £158 / £237 (n) £113 / £226 / £341 (n) £228 / £365 / £548 (n) £626 / £1034 / £1551 (n) £385 / £617 / £924 (n) £198 / £314 / £473 (n) £52 (n) 169.00 (n) 497.00 (n) 78.00 (n) 0.00 (n) 0.00 (n) 53.00 (n) 47.00 (n) 53.00 (n) 53.00 (n) 1,050.00 (n) 1,650.00 (n) 102.00 (n) 	<ul style="list-style-type: none"> 4.5% 4.5% 4.7% 4.5% 4.6% 4.4% 4.5% 4.5% 4.4% 4.5% 4.5% 4.5% 4.4% 4.6% 4.5% 4.5% 4.4% 4.0% 4.3% 4.4% 4.0% 0.0% 0.0% 0.0% 17.8% NEW 3.9% 3.9% 4.5% 4.5% 4.1% 	
5. Food Premises				
Copy register entries: Subject to charging policy under Freedom Of Information Act				
6. Ship Sanitation Certificates Set by Association of Port Health Authorities				
<ul style="list-style-type: none"> Per Vessel (Gross Tonnage) <ul style="list-style-type: none"> Up to 1,000 110.00 (n) 1,001 - 3,000 150.00 (n) 3,001 - 10,000 220.00 (n) 10,001 - 20,000 285.00 (n) 20,001 - 30,000 365.00 (n) Over 30,000 425.00 (n) Vessel capacity between 50 & 1,000 persons 425.00 (n) Vessel capacity over 1,000 persons 725.00 (n) Extensions 80.00 (n) * Increases as per the Association of Port Health Authorities Recommended Charges. 	<ul style="list-style-type: none"> 110.00 (n) 150.00 (n) 220.00 (n) 285.00 (n) 365.00 (n) 425.00 (n) 425.00 (n) 725.00 (n) 80.00 (n) 	<ul style="list-style-type: none"> 110.00 (n) 150.00 (n) 220.00 (n) 285.00 (n) 365.00 (n) 425.00 (n) 425.00 (n) 725.00 (n) 80.00 (n) 	<ul style="list-style-type: none"> 0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 	
7. Private Water Supply Regulations 2009 Currently set in line with guidance.				
<ul style="list-style-type: none"> a Risk Assessment (each assessment) - recover costs b Sampling (each visit) - recover costs c Investigation (each investigation) - recover costs d Granting an authorisation (each authorisation) - recover costs e Analysing a sample <ul style="list-style-type: none"> taken under Regulation 10 - recover costs taken during check monitoring - recover costs taken during audit monitoring - recover costs 	<ul style="list-style-type: none"> max £500 (n) max £100 (n) max £100 (n) max £100 (n) max £25 (n) max £100 (n) max £500 (n) 	<ul style="list-style-type: none"> max £500 (n) max £100 (n) max £100 (n) max £100 (n) max £25 (n) max £100 (n) max £500 (n) 	<ul style="list-style-type: none"> 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 	
8. Contaminated Land Enquiries				
Contaminated land enquiries for information beyond the scope of Environmental Information Regulations - 2 hrs officer time		188.00 (n)	NEW	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
9. Burial Grounds				£25,000
For the purpose of the Cemetery Fees, a 'Resident' is defined as a person who at the time of death was a resident of the Fenland District OR a former resident who left the Fenland District within two years prior to the date of death to live in a residential nursing or care home.				
The fee for the interment and purchase of the Exclusive Right of Burial will at all times be based upon the residency of the deceased.				
a. Interment Fee for Residents (Including Memorial Safety Inspection Fee)				
Monday to Friday (excluding Bank Holiday)				
(i) a still-born or child up to 12 years (Childrens Section)	0.00 (n)	0.00 (n)		
(ii) any person (Lawn Area)	1,004.00 (n)	1,100.00 (n)	9.6%	
(iii) any person (Traditional Area)	1,130.00 (n)	1,240.00 (n)	9.7%	
(iv) for the interment of single casket of cremated remains	284.00 (n)	315.00 (n)	10.9%	
(v) for the interment of additional cremated remains at the same time as (iii) to (v) above	59.00 (n)	65.00 (n)	10.2%	
b. Interment Fee for Non-Resident				
100% added to fees set out in a.				
c. Exclusive Rights of Burial in an Earthen Grave for Residents				
6 ft. x 3 ft. Childrens Plot	97.00 (n)	105.00 (n)	8.2%	
9 ft. x 4 ft. Adult Plot (Lawn Area)	825.00 (n)	900.00 (n)	9.1%	
9 ft. x 4 ft. Adult Plot (Traditional Area)	1,056.00 (n)	1,160.00 (n)	9.8%	
Cremated remains, size 2ft x 2ft	214.00 (n)	235.00 (n)	9.8%	
Note 1(a) : If ground conditions allow; two standard coffins may be placed in a single grave space				
Note 1(b) : If ground conditions do not allow two standard coffins to be placed in a single grave space then a second grave space will be required at the above rate				
Note 2 : American style caskets require one grave space per casket				
d. Exclusive Rights of Burial in an Earthen Grave for Non Residents				
100% added to fees set out in c.				
e. Premium Plots - Exclusive Rights of Burial in an Earthen Grave for Residents				
100% added to fees set out in c.				
f. Premium Plots - Exclusive Rights of Burial in an Earthen Grave for Non-Residents				
100% added to fees set out in e.				
g. Transfer of Ownership of Exclusive Rights				
Transfer of Ownership (Interment of ER Holder)	39.00 (n)	44.00 (n)	12.8%	
Transfer of Ownership	78.00 (n)	85.00 (n)	9.0%	
h. Choosing Plot for Exclusive Rights of Burial				
Visiting cemetery with cemetery staff to choose plot	69.00	75.00	8.7%	
i. Exhumation of Coffin - minimum charge	POA	POA		
j. Exhumation of Cremated remains - minimum charge	POA	POA		
k. Monuments, Gravestones, Tablets and Monumental Inscription				
For the right to erect or place on a grave or vault, in respect of which an exclusive right of burial has been granted:				
Additional added Inscription	97.00 (n)	105.00 (n)	8.2%	
Single Memorial headstone not exceeding 3 ft. in height - Child Section	150.00 (n)	165.00 (n)	10.0%	
Single Memorial headstone not exceeding 3 ft. in height on single plinth - Adult Lawn Section	213.00 (n)	235.00 (n)	10.3%	
Single Memorial headstone not exceeding 3 ft. in height on double plinth - Adult Lawn Section	320.00 (n)	355.00 (n)	10.9%	
Double Memorial headstone not exceeding 3 ft. in height on double plinth - Adult Lawn Section	384.00 (n)	425.00 (n)	10.7%	
Kerb Set &/or Flatstone Child Plot 6 ft x 3 ft (Traditional Area)	150.00 (n)	165.00 (n)	10.0%	
Kerb Set &/or Flatstone Adults Plot (Single Traditional Area)	352.00 (n)	390.00 (n)	10.8%	
Kerb Set &/or Flatstone Adult Plot (Double Traditional Area)	678.00 (n)	740.00 (n)	9.1%	
Single Vase - Not exceeding 10" in diameter and 8" in height	81.00 (n)	90.00 (n)	11.1%	
Single Tablet - 18" x 18" with or without Vase on any single grave or cremation plot	214.00 (n)	235.00 (n)	9.8%	
Double Tablet - 42" x 18" with or without Vase on any double grave or cremation plot	320.00 (n)	350.00 (n)	9.4%	
Note A vase without any inscription requires no exclusive rights				
l. Burial Information				
Interment information & historical records - up to 5 names/graves	29.00 (n)	32.00 (n)	10.3%	
Interment information & historical records (accompanied) - up to 2 hrs	64.00 (n)	70.00 (n)	9.4%	
m. Cemetery Keys				
Provision of cemetery gate keys	20.00 (n)	20.00 (n)	0.0%	
Refunds for cemetery gate keys will be provided on production <u>and</u> original receipt.				
n. Short Notice Fee Internment arrangements required with less than 2 working days	88.00 (n)	95.00 (n)	8.0%	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
10. Commercial and Chargeable Household Waste (Standard Prices Per Collection)*				£37,580
a. General Waste (Commercial)				
Sacks - per sack or equivalent for 25 to 99 sacks (min 25)	2.25 (n)	2.45 (n)	8.9%	
per sack or equivalent for 100 or more sacks in a single transaction	2.10 (n)	2.30 (n)	9.5%	
Wheeled Bins - 240 litre 20kgs maximum contents weight**	7.45 (n)	8.00 (n)	7.4%	
360 litre 30kgs maximum contents weight**	8.00 (n)	8.70 (n)	8.7%	
660 litre 55kgs maximum contents weight**	11.50 (n)	12.50 (n)	8.7%	
1,100 litre 90kgs maximum contents weight**	16.00 (n)	17.30 (n)	8.1%	
b. Mixed Dry Recycling (Commercial)				
Sacks - (Purple) per sack or equivalent for 25 to 99 sacks (min 25)	1.75 (n)	1.90 (n)	8.6%	
per sack or equivalent for 100 or more sacks in a single transaction	1.65 (n)	1.80 (n)	9.1%	
Wheeled Bins - 240 litre	3.75 (n)	4.05 (n)	8.0%	
360 litre	4.60 (n)	5.00 (n)	8.7%	
660 litre	6.25 (n)	6.75 (n)	8.0%	
1,100 litre	8.25 (n)	8.95 (n)	8.5%	
Note: only 240 litre and 660 litre used for glass bottles				
c. General Waste from Charity Shops and Schools***				
Tags - (Green) per tag or equivalent (min 100 including equivalent number of black sacks)	1.50 (n)	1.65 (n)	10.0%	
Wheeled Bins 240 litre 20kgs maximum contents weight**	4.95 (n)	5.45 (n)	10.1%	
360 litre 30kgs maximum contents weight**	5.25 (n)	5.80 (n)	10.5%	
660 litre 55kgs maximum contents weight**	7.50 (n)	8.25 (n)	10.0%	
1,100 litre 90kgs maximum contents weight**	10.25 (n)	11.30 (n)	10.2%	
d. Mixed Dry Recycling from Charity Shops and Schools***				
Wheeled Bins 660 or 1100 litre (customer choice)	5.00 (n)	5.50 (n)	10.0%	
e. General Waste (Excess Weight/Side Waste Charge) per part or whole 5kg over 'maximum contents weight'	1.10 (n)	1.20 (n)	9.1%	
f. Clinical Waste from domestic households****				
Sacks/Sharps Boxes - per collection visit charge (note : collection service only, sacks and/or sharps boxes are not provided)	8.00 (n)	12.00 (n)	50.0%	
g. Chargeable Garden Waste Service				
Wheeled Bin***** - 240 litre Annual Subscription Fee if paid by Annual Direct Debit in advance	38.00 (n)	(price for 2023/24 already set) 39.00 (n)	2.6%	
Wheeled Bin***** - 240 litre Annual Subscription Fee if paid by Card or Cash	45.00 (n)	47.00 (n)	4.4%	
h. Supplies				
Paper wheeled bin liners (3)	1.85	2.00	8.1%	
Clear or Black Sacks - box of 200	22.00 (n)	24.00 (n)	9.1%	
Sacks (includes delivery) - Clear Food (150 per pack)	20.00 (n)	20.00 (n)	0.0%	
i. Commercial Food Waste Collections				
Two Wheeled Bins - Each 120-240 litres collected	7.00 (n)	7.00 (n)	0.0%	
j. Food Waste from Charity Shops and Schools***				
Two Wheeled Bins - Each 120-240 litres collected	5.00 (n)	5.00 (n)	0.0%	
k. Monthly rental of wheeled bins (applies only to low frequency collections; < 1/wk)	5.00 (n)	5.00 (n)	0.0%	
* Introductory offers, multiple service and low weight reductions may be applied by Head of Service				
** Bins exceeding this weight will be charged additional weight charge as per (e.)				
*** Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy				
**** Fee waived where it will cause financial hardship at discretion of Director				
***** Includes sack service where provided due to collection restrictions				
11. Bulky Household Waste				£5,000
Transportation of up to a maximum of 5 items per visit including fridges (minimum charge)	30.00 (n)	32.50 (n)	8.3%	
(f) Each household item above 5 items including fridges	7.50 (n)	6.50 (n)	-13.3%	
Corporate Director has discretion to waive charge in cases of severe hardship				
12. Domestic Bin Provision				£2,220
Provision of New and Replacement 240Ltr Bins Green, Brown or Blue				
a. Supply of one unit 240 litre	30.00 (n)	33.00 (n)	10.0%	
b. Supply 2 x 240lt wheeled bins on same delivery	50.00 (n)	55.00 (n)	10.0%	
c. Supply 3 x 240lt wheeled bins on same delivery (including to individual new or renovated property)	70.00 (n)	77.00 (n)	10.0%	
d. Supply 1 x 600lt or 1100lt domestic wheeled bin to new multiple occupancy property	212.00 (n)	232.00 (n)	9.4%	
13. Graffiti Removal Service				
Domestic Premises and Charities				
a. Graffiti treatment or removal first occasion per annum (cost of materials)	12.50	15.00	20.0%	
b. Graffiti treatment or removal subsequent occasions (cost of materials & labour)	50.00	60.00	20.0%	
Commercial Premises				
c. Graffiti treatment or removal (per hour)	50.00	60.00	20.0%	
14. Public Conveniences				
a. Sale of RADAR keys	5.00 (z)	5.00 (z)	0.0%	
b. Toilet entrance fee (where facilities allow for charging)	0.20 (n)	0.20 (n)	0.0%	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
15. Markets Licensees - Full Charge a. March (per 3m x 3m space) 12.10 (e) b. Chatteris (per 3m x 3m space) 12.10 (e) c. Whittlesey (per 3m x 3m space) 9.20 (e) Discount given for bankers order payments 6.50% Casual Traders Additional seasonal premium will be added to all casual fees (Seasonal Premium 1 Sept to 31 December) a. March (per 3m x 3m space) 16.20 (e) b. Chatteris (per 3m x 3m space) 16.20 (e) c. Whittlesey (per 3m x 3m space) 13.35 (e) Markets - Non Market Days Trading on Chatteris Market Place on Non - Market Days (Tuesdays only) - Licensees (per 3m x 3m space) 9.30 (e) - Casual (per 3m x 3m space) 13.30 (e) Note:- For all markets extra space is sold pro-rata to the above charges Charity Stall at March on Saturdays (no stall provided on other days or markets) free				£2,000
16. Fairs a. Chatteris - Summer 570 (e) b. March - Statute 2,525 (e) - Spring 1,240 (e) c. Whittlesey - Summer 395 (e) - Autumn 395 (e) - Spring 395 (e) d. Wisbech - Statute 3,650 (e) - Mart 7,800 (e)		620 (e) 2,750 (e) 1,350 (e) 430 (e) 430 (e) 430 (e) 3,950 (e) 8,450 (e)	8.8% 8.9% 8.9% 8.9% 8.9% 8.9% 8.2% 8.3%	£1,440
17. "Four Seasons Events" Charges for the events in Wisbech, Whittlesey, Chatteris & March are to be agreed in consultation with the partners				
18. Hire Permits FDC Licenced Premises a. Events for each full single day, with up to 499 people attending at any one time, with or without a licensable activity. weekdays & saturdays 76.00 sundays & bank holidays 127.00 b. Events for each full single day, with 500 & 4,999 people attending at any one time, with or without a licensable activity. weekdays & saturdays 215.00 sundays & bank holidays 262.00 c. Events for each full single day, with over 5,000 people attending at any one time, with or without a licensable activity. weekdays & saturdays on application sundays & bank holidays on application d. Any Commercial Events on application		83.00 138.00 235.00 285.00 on application on application on application	9.2% 8.7% 9.3% 8.8% 	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
19. Travellers Sites - in consultation with Cambs CC a. Newbridge Lane, Wisbech - per pitch per week b. Turf Fen, Murrow - per pitch per week c. Seadyke Bank, Murrow - per pitch per week d. Fenland Way, Chatteris - per pitch per week e. Sandbank, Wisbech St Mary - per pitch per week 2022/23 Breakdown : Rent £76.35; Water £8.55 (direct recharge) per week 2023/24 Breakdown : Rent £81.70; Water £9.15 (direct recharge) per week	52 wks 84.90 (e) 84.90 (e) 84.90 (e) 84.90 (e) 84.90 (e)	52 wks 90.85 (e) 90.85 (e) 90.85 (e) 90.85 (e) 90.85 (e)	7.0% 7.0% 7.0% 7.0% 7.0%	£8,060
20. Homeless Persons Creek Road, Hostel Unit One & Two Daily Rent Unit One & Two Daily Service Charge Unit Three, Four, Five & Six Daily Rent Unit Three, Four, Five & Six Daily Service Charge Unit Seven Daily Rent Unit Seven Daily Service Charge Temporary Accommodation 44 Russell Avenue March Leased from Clarion 77 West Street, Chatteris 58 Burcroft Road, Wisbech 32 Magazine Close, Wisbech 2 Hawthorne Avenue, Wisbech 15 Victoria Place, Wisbech 3 West Street, Wisbech 19 Duke Street, Wisbech 26 Burnsfield Estate, Chatteris 51 Peyton Avenue, March	52 wks 8.33 (n) 0.89 (n) 7.13 (n) 0.73 (n) 15.48 (n) 2.28 (n) 207.12 (n) 121.45 (n) 116.90 (n) 127.80 (n) 123.95 (n) 105.40 (n) 113.80 (n) 105.40 (n) 123.95 (n) 123.95 (n)	52 wks 8.91 (n) 0.95 (n) 7.63 (n) 0.78 (n) 16.56 (n) 2.44 (n) 221.62 (n) 121.45 (n) 116.90 (n) 127.80 (n) 123.95 (n) 105.40 (n) 113.80 (n) 105.40 (n) 123.95 (n) 123.95 (n)	7.0% 7.0% 7.0% 7.0% 7.0% 7.0% 7.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	£650
21. CCTV Viewing Footage - per hour subject to a minimum charge of External Harddrives - to be supplied to FDC per CD per DVD per Video print	54.35 108.50 4.15 9.65 1.45	59.80 119.35 4.60 10.65 1.60	10.0% 10.0% 10.8% 10.4% 10.3%	
22. Development Services a. Building Control Fees - The Council part of the CNC Building Control Partnership. Fees are set by CNC consistent across all authorities in the partnership. b. Planning Fees - these are currently statutory fees. c. Planning - Pre-application enquiry fees. d. Process applications to Custom and Self Build Housing Register e. Provision of Documents and Information (i) Local Plan (Full) Local Plan (Interim Statement) Town Extract Village Extract (ii) Copy of Planning Decision Notice (per A4 sheet) (iii) Conservation Area Appraisals (iv) Development Briefs (v) Supplementary Planning Guidance, examples are Shop Fronts, Signs and Adverts (vi) 6 x map extracts, planning/building regulation applications (vii) Full Plan CD for Planning f. Other Documents and Plans (Copies and Fax) (i) Search fee per 5 minutes A4 A3 (ii) Plan prints A0 A1 (iii) Plan negatives - per copy A0 A1 g. Invoicing Charge h. Provision of Planning and Engineering Information Decision notices & completion certificate (i) Building Regulations reference number provided (ii) Building Regulations reference number NOT provided Letter of Comfort i. Completion of Questionnaires/Surveys for Commercial Bodies j. Recovery of officer time in relation to the carrying out of Statutory functions for Enforcement action and works commissioned by the Council and the monitoring pursuant to the Building Act 1984	 Contact the Planning Team for details. Contact the Planning Team for details. 30.00 42.15 14.10 7.10 7.10 0.35 14.10 14.10 14.10 14.10 14.10 35.80 0.35 0.35 1.25 0.70 35.00 16.95 10.70 14.00 63.20 41.90 42.15 hourly rate x time	 Contact the Planning Team for details. Contact the Planning Team for details. 33.00 46.35 15.50 7.80 7.80 0.40 15.50 15.50 15.50 15.50 39.40 0.40 0.40 1.40 0.80 38.50 18.65 11.75 15.40 69.50 46.10 46.40 hourly rate x time	 0.0% 0.0% 10.0% 10.0% 9.9% 9.9% 9.9% 14.3% 9.9% 9.9% 9.9% 9.9% 10.1% 14.3% 14.3% 12.0% 14.3% 10.0% 10.0% 10.0% 10.1% 	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
23. Licensing				
a. Part 5 Gambling Act 2005 (wef 01.09.07)				
Initial Registration	40.00 (n)	40.00 (n)	0.0%	
Annual Renewal	20.00 (n)	20.00 (n)	0.0%	
b. Gambling Act 2005 - Permits and Registrations				
New Application				
Gaming Machines notification for up to 2 machines	50.00 (n)	50.00 (n)	0.0%	
Gaming Machines initial fee for more than 2 machines	150.00 (n)	150.00 (n)	0.0%	
Club Gambling Permit	200.00 (n)	200.00 (n)	0.0%	
Club Machine Permit	200.00 (n)	200.00 (n)	0.0%	
Prize Gaming Permit	300.00 (n)	300.00 (n)	0.0%	
Unlicensed Family Entertainment Centre	300.00 (n)	300.00 (n)	0.0%	
Annual Fee				
Gaming Machines initial fee for more than 2 machines	50.00 (n)	50.00 (n)	0.0%	
Club Gambling Permit	50.00 (n)	50.00 (n)	0.0%	
Club Machine Permit	50.00 (n)	50.00 (n)	0.0%	
Renewal Application				
Club Gambling Permit	200.00 (n)	200.00 (n)	0.0%	
Club Machine Permit	200.00 (n)	200.00 (n)	0.0%	
Prize Gaming Permit	300.00 (n)	300.00 (n)	0.0%	
Unlicensed Family Entertainment Centre	300.00 (n)	300.00 (n)	0.0%	
Transitional Application				
Gaming Machines initial fee for more than 2 machines	100.00 (n)	100.00 (n)	0.0%	
Club Gambling Permit	100.00 (n)	100.00 (n)	0.0%	
Club Machine Permit	100.00 (n)	100.00 (n)	0.0%	
Prize Gaming Permit	100.00 (n)	100.00 (n)	0.0%	
Unlicensed Family Entertainment Centre	100.00 (n)	100.00 (n)	0.0%	
Variation Application				
Gaming Machines initial fee for more than 2 machines	100.00 (n)	100.00 (n)	0.0%	
Club Gambling Permit	100.00 (n)	100.00 (n)	0.0%	
Club Machine Permit	100.00 (n)	100.00 (n)	0.0%	
Variation Application				
Transfer Application	25.00 (n)	25.00 (n)	0.0%	
Club Fast track for gaming or gaming machine				
Club Gambling Permit	100.00 (n)	100.00 (n)	0.0%	
Club Machine Permit	100.00 (n)	100.00 (n)	0.0%	
Change of Name				
Gaming Machines initial fee for more than 2 machines	25.00 (n)	25.00 (n)	0.0%	
Prize Gaming Permit	25.00 (n)	25.00 (n)	0.0%	
Unlicensed Family Entertainment Centre	25.00 (n)	25.00 (n)	0.0%	
Copy of Permit				
Gaming Machines initial fee for more than 2 machines	15.00 (n)	15.00 (n)	0.0%	
Club Gambling Permit	15.00 (n)	15.00 (n)	0.0%	
Club Machine Permit	15.00 (n)	15.00 (n)	0.0%	
Prize Gaming Permit	15.00 (n)	15.00 (n)	0.0%	
Unlicensed Family Entertainment Centre	15.00 (n)	15.00 (n)	0.0%	
c. Gambling Act 2005				
Application fee in respect of provisional statement premises				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Application fee in respect of other premises				
Bingo premises licence	3,500.00 (n)	3,500.00 (n)	0.0%	
Adult gaming centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (track) licence	2,500.00 (n)	2,500.00 (n)	0.0%	
Family entertainment centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (other) licence	3,000.00 (n)	3,000.00 (n)	0.0%	
Annual fee				
Bingo premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Adult gaming centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (track) licence	750.00 (n)	750.00 (n)	0.0%	
Family entertainment centre premises licence	750.00 (n)	750.00 (n)	0.0%	
Betting premises (other) licence	600.00 (n)	600.00 (n)	0.0%	
Copy of Licence				
Bingo premises licence	25.00 (n)	25.00 (n)	0.0%	
Adult gaming centre premises licence	25.00 (n)	25.00 (n)	0.0%	
Betting premises (track) licence	25.00 (n)	25.00 (n)	0.0%	
Family entertainment centre premises licence	25.00 (n)	25.00 (n)	0.0%	
Betting premises (other) licence	25.00 (n)	25.00 (n)	0.0%	
Notification of Change				
Bingo premises licence	50.00 (n)	50.00 (n)	0.0%	
Adult gaming centre premises licence	50.00 (n)	50.00 (n)	0.0%	
Betting premises (track) licence	50.00 (n)	50.00 (n)	0.0%	
Family entertainment centre premises licence	50.00 (n)	50.00 (n)	0.0%	
Betting premises (other) licence	50.00 (n)	50.00 (n)	0.0%	
Application to vary licence				
Bingo premises licence	1,750.00 (n)	1,750.00 (n)	0.0%	
Adult gaming centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (track) licence	1,250.00 (n)	1,250.00 (n)	0.0%	
Family entertainment centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (other) licence	1,500.00 (n)	1,500.00 (n)	0.0%	
Application to transfer a licence				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	

Description of Charge		2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
Application for reinstatement of a licence					
Bingo premises licence		1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence		1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence		950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence		950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence		1,200.00 (n)	1,200.00 (n)	0.0%	
Application for provisional statement					
Bingo premises licence		3,500.00 (n)	3,500.00 (n)	0.0%	
Adult gaming centre premises licence		2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (track) licence		2,500.00 (n)	2,500.00 (n)	0.0%	
Family entertainment centre premises licence		2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (other) licence		3,000.00 (n)	3,000.00 (n)	0.0%	
d. Sex Establishments					
Initial Application and Annual Renewal		3,200.00 (n)	3,200.00 (n)	0.0%	
Variations to existing licences (10% of application/renewal fee)		320.00 (n)	320.00 (n)	0.0%	
Transfer of existing licence to another person (10% of fee)		320.00 (n)	320.00 (n)	0.0%	
Holders of an existing licence (50% initial fee) for a second licence		1,600.00 (n)	1,600.00 (n)	0.0%	
e. Scrap Metal Dealers - Site Licence		384.60 (n)	384.60 (n)	0.0%	
f. Scrap Metal Dealers - Collectors Licence		119.40 (n)	119.40 (n)	0.0%	
g. Scrap Metal Dealers - Transfer of Licence		23.30 (n)	23.30 (n)	0.0%	
h. Scrap Metal Dealers - Variation of Licence		23.30 (n)	23.30 (n)	0.0%	
i. Hypnotism Act Licence Based on cost recovery of officer time		70.00 (n)	70.00 (n)	0.0%	
24. Animal Licencing Fees are set on a cost recovery basis.					£1,000
a. Application fee		61.00 (n)	67.00 (n)	9.8%	
b. Pre Application Advice (per Hour)		45.00 (n)	50.00 (n)	11.1%	
c. Initial Rating or Rerating Inspection Fee					
Pet Shops		112.00 (n)	123.00 (n)	9.8%	
Riding Establishments		112.00 (n)	123.00 (n)	9.8%	
Animal Boarding Establishments					
Up to 10 Animals		67.00 (n)	74.00 (n)	10.4%	
11-30 Animals		90.00 (n)	99.00 (n)	10.0%	
31-60 Animals		112.00 (n)	123.00 (n)	9.8%	
61-99 Animals		135.00 (n)	149.00 (n)	10.4%	
100+ Animals		158.00 (n)	174.00 (n)	10.1%	
Dangerous Wild Animals Act		£149 + vet fees (n)	£164 + vet fees (n)	10.1%	
Dog Breeders		112.00 (n)	123.00 (n)	9.8%	
Exhibiting Animals		67.00 (n)	74.00 (n)	10.4%	
d. Licence Fee 1,2 or 3 Years		194.00 (n)	214.00 (n)	10.3%	
e. Copy of Licence (including change of details not requiring an inspection)		11.00 (n)	12.00 (n)	9.1%	
Note. Where there is more than one licensable activity carried out at the Premises/Establishment then only one Application Fee shall apply for all the licensable activities and the full Inspection Fee and Licence Fee shall apply for each activity. Upon submission of your application please include the Application fee and Inspection fee, the Licence fee will be payable after the officer has been and inspected your premises					
25. Hackney Carriage/Private Hire Licences					£0
Drivers Licence					
a. Hackney Carriage Licence (new)	Cost recovery officer time	123.00 (n)	123.00 (n)	0.0%	
b. Hackney Carriage 3 year Licence (new)		253.00 (n)	253.00 (n)	0.0%	
c. Hackney Carriage Licence (renewal)		97.00 (n)	97.00 (n)	0.0%	
d. Hackney Carriage 3 year Licence (renewal)		227.00 (n)	227.00 (n)	0.0%	
e. Private Hire Licence (new)	Cost recovery officer time	123.00 (n)	123.00 (n)	0.0%	
f. Private Hire 3 year Licence (new)		253.00 (n)	253.00 (n)	0.0%	
g. Private Hire Licence (renewal)		97.00 (n)	97.00 (n)	0.0%	
h. Private Hire 3 year Licence (renewal)		227.00 (n)	227.00 (n)	0.0%	
i. Safeguarding/Disability Awareness Training		80.00 (n)	80.00 (n)	0.0%	
j. Driver knowledge tests		61.00 (n)	61.00 (n)	0.0%	
Vehicle Licence					
a. Hackney Carriage Licence (new & renewals)	Cost recovery officer time	159.00 (n)	159.00 (n)	0.0%	
b. Private Hire Licence (new & renewals)		141.00 (n)	141.00 (n)	0.0%	
c. Private Hire Licence Special Event		141.00 (n)	141.00 (n)	0.0%	
d. transfer of plate to another vehicle	Cost recovery	47.00 (n)	47.00 (n)	0.0%	
e. initial test fee		63.00 (n)	63.00 (n)	0.0%	
f. Re-test fee		40.60 (n)	40.60 (n)	0.0%	
g. 6 Month Vehicle Compliance Fee (older vehicles)		63.00 (n)	63.00 (n)	0.0%	
Private Hire Operators					
a. Initial issue / renewal (up to 3 cars)		92.00 (n)	92.00 (n)	0.0%	
b. 5 year Initial issue / renewal (up to 3 cars)		271.00 (n)	271.00 (n)	0.0%	
c. Initial issue / annual renewal (up to 10 cars)		165.00 (n)	165.00 (n)	0.0%	
d. 5 year Initial issue / annual renewal (up to 10 cars)		432.00 (n)	432.00 (n)	0.0%	
e. Initial issue / annual renewal (up to 20 cars)		234.00 (n)	234.00 (n)	0.0%	
f. 5 year Initial issue / annual renewal (up to 20 cars)		588.00 (n)	588.00 (n)	0.0%	
g. Initial issue / annual renewal (20 + cars)		318.00 (n)	318.00 (n)	0.0%	
h. 5 year Initial issue / annual renewal (20 + cars)		760.00 (n)	760.00 (n)	0.0%	
Others					
a. new / broken / lost vehicle plate	Cost recovery	47.00 (n)	47.00 (n)	0.0%	
b. damaged/lost driver's I.D. card	Cost recovery	35.00 (n)	35.00 (n)	0.0%	
c. Cancellation of test		39.00 (n)	39.00 (n)	0.0%	
d. Notification of changes (i.e. address etc.)	Cost recovery officer time	11.20 (n)	11.20 (n)	0.0%	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
26. <u>Licensing Act 2003</u>				
a. Premises Licences & Club Certificates - Initial Fee				
Band A	100.00 (n)	100.00 (n)	0.0%	
Band B	190.00 (n)	190.00 (n)	0.0%	
Band C	315.00 (n)	315.00 (n)	0.0%	
Band D	450.00 (n)	450.00 (n)	0.0%	
Band E	635.00 (n)	635.00 (n)	0.0%	
b. Premises Licences Variation Fee				
Band A	100.00 (n)	100.00 (n)	0.0%	
Band B	190.00 (n)	190.00 (n)	0.0%	
Band C	315.00 (n)	315.00 (n)	0.0%	
Band D	450.00 (n)	450.00 (n)	0.0%	
Band E	635.00 (n)	635.00 (n)	0.0%	
c. Premises Licences & Club Certificate - Annual anniversary fee				
Band A	70.00 (n)	70.00 (n)	0.0%	
Band B	180.00 (n)	180.00 (n)	0.0%	
Band C	295.00 (n)	295.00 (n)	0.0%	
Band D	320.00 (n)	320.00 (n)	0.0%	
Band E	350.00 (n)	350.00 (n)	0.0%	
d. Theft/loss etc of Club Certificate or Summary	10.50 (n)	10.50 (n)	0.0%	
e. Notification of Change of name or alteration of rules of Club	10.50 (n)	10.50 (n)	0.0%	
f. Change of relevant registered address of Club	10.50 (n)	10.50 (n)	0.0%	
g. Application to vary Community premises licence to include alternative licence condition	23.00 (n)	23.00 (n)	0.0%	
h. Personal Licences	37.00 (n)	37.00 (n)	0.0%	
i. Theft/Loss etc of Personal Licence	10.50 (n)	10.50 (n)	0.0%	
j. Temporary Event Notice	21.00 (n)	21.00 (n)	0.0%	
k. Theft/Loss etc of Temporary Event Notice	10.50 (n)	10.50 (n)	0.0%	
l. Transfers	23.00 (n)	23.00 (n)	0.0%	
m. Notification of Interest	21.00 (n)	21.00 (n)	0.0%	
n. Notification of Change of Licensee's details	10.50 (n)	10.50 (n)	0.0%	
o. Application for Copy of Licence	10.50 (n)	10.50 (n)	0.0%	
p. Provisional Statement	315.00 (n)	315.00 (n)	0.0%	
q. Interim Authority Notice	23.00 (n)	23.00 (n)	0.0%	
r. Minor Variation	89.00 (n)	89.00 (n)	0.0%	
s. Variation of DPS	23.00 (n)	23.00 (n)	0.0%	
t. Pre Application Advice - Check and submit service (Approx 1 hour officer time)	43.00 (n)	43.00 (n)	0.0%	
u. Pre Application Advice - Consultation with RA's and submit	150.00 (n)	150.00 (n)	0.0%	
27. <u>Street Trading</u>				
New Application fee: £50 non-refundable initial consultation fee (not required if location has been previously consented);	50.00 (n)	50.00 (n)	0.0%	
Daily Street Trading Consent, all week days, including bank holidays: £12.00 per day (06:00hrs - 22:00hrs);	12.00 (n)	12.00 (n)	0.0%	
Annual Street Trading Consent, all days of the year, including all bank holidays: £542.50 per year	542.50 (n)	542.50 (n)	0.0%	
*£50.72 Monthly rate per pitch (Standing Order x 10 payments - Monthly charges include a 6.5% discount if paid by Standing Order FOR THE WHOLE YEAR (payable over 10 months 1 April - 1 January). If a licence is cancelled before the full year is completed, the discount will be cancelled and full fees will be payable for the period of the licence. There is no discount given for any cash or cheque payments made.				
28. <u>Houses in Multiple Occupation</u>				
Licence for Houses in multiple occupation with five or more residents, forming 2 separate households, occupying a property more than two storeys high (under the provisions of the Housing Act 2004)				
a. 5 Year Licence - Per Property	750.00 (n)	750.00 (n)	0.0%	
b. Serving of Notices and Making of Orders - Per Hour	60.00 (n)	65.00 (n)	8.3%	
c. Immigration Visits - Per Hour	72.00	78.00	8.3%	

Description of Charge	2022/23 Charge £	Proposed 2023/24 Charge £	% Increase	Estimated Additional Income £
1. Land Charges				
a. Full Residential Search	Postal Payment up to 19.08.2022 Electronic Payment up to 19.08.2022	198.60 180.60	HM Land Registry HM Land Registry	N/A N/A
b. Full Commercial Search	Postal Payment up to 19.08.2022 Electronic Payment up to 19.08.2022	303.60 276.60	HM Land Registry HM Land Registry	N/A N/A
c. LLC1 Only	Postal Payment up to 19.08.2022 Electronic Payment up to 19.08.2022	33.00 (n) 30.00 (n)	HM Land Registry HM Land Registry	N/A N/A
d. CON29R Residential	Postal Payment Electronic Payment	165.60 150.60	182.40 165.60	10.1% 10.0%
e. CON29R Commercial	Postal Payment Electronic Payment	270.60 246.60	297.60 271.20	10.0% 10.0%
f. CON29O Enquiries (16, 21)		9.60	10.80	12.5%
g. CON29O Enquiries (22)		19.20	21.00	9.4%
h. CON29O Enquiries - additional		14.40	16.20	12.5%
i. Highways Additional Questions		18.00	19.80	10.0%
j. Solicitors Own Questions		18.00	19.80	10.0%
k. Extra Parcel of Land -each		18.00	19.80	10.0%
l. Property History Search (Extra)		30.00	33.00	10.0%
m. CON29 information not on Public Registers can now be requested individually A detailed breakdown is available from the Local Land Charges Team				
2. Electoral Registration				
a. Sales of the full electoral register				
(i) Data format - basic charge	20.00 (n)	20.00 (n)	0.0%	
Data format - plus amount /1,000 entries	1.50 (n)	1.50 (n)	0.0%	
(ii) Printed format - basic charge	10.00 (n)	10.00 (n)	0.0%	
Printed format - plus amount /1,000 entries	5.00 (n)	5.00 (n)	0.0%	
b. Sales of the edited electoral register				
(i) Data format - basic charge	20.00 (n)	20.00 (n)	0.0%	
Data format - plus amount /1,000 entries	1.50 (n)	1.50 (n)	0.0%	
(ii) Printed format - basic charge	10.00 (n)	10.00 (n)	0.0%	
Printed format - plus amount /1,000 entries	5.00 (n)	5.00 (n)	0.0%	
c. Sales of the overseas electoral register				
(i) Data format - basic charge	20.00 (n)	20.00 (n)	0.0%	
Data format - plus amount /1,000 entries	1.50 (n)	1.50 (n)	0.0%	
(ii) Printed format - basic charge	10.00 (n)	10.00 (n)	0.0%	
Printed format - plus amount /1,000 entries	5.00 (n)	5.00 (n)	0.0%	
d. Monthly notices of alterations of register				
(i) Data format - basic charge	20.00 (n)	20.00 (n)	0.0%	
Data format - plus amount /1,000 entries	1.50 (n)	1.50 (n)	0.0%	
(ii) Printed format - basic charge	10.00 (n)	10.00 (n)	0.0%	
Printed format - plus amount /1,000 entries	5.00 (n)	5.00 (n)	0.0%	
e. Copying of candidates' expenses documents - per page	0.20 (n)	0.20 (n)	0.0%	
3. Democratic Services				
a. Council Summons/Planning Agendas/Cabinet Agendas	11.00	12.00	9.1%	
4. Fenland Hall, March				
a. Room Hire - per morning or afternoon session				
(i) Council Chamber	88.30 (e)	97.20 (e)	10.1%	
(ii) Other Rooms	38.90 (e)	42.80 (e)	10.0%	
(iii) Supplement for use - after 6.30pm	38.90 (e)	42.80 (e)	10.0%	
- on Saturdays and Sundays	88.30 (e)	97.20 (e)	10.1%	
- tea/coffee (minimum charge)	12.75	14.00	9.8%	
- tea/coffee (per head)	2.45	2.70	10.2%	
(iv) Hourly Rate for Meeting Room Hire	10.50	11.60	10.5%	
In respect of Parish Councils, Association of Local Councils, and approved charities, free of charge, but supplementary charges apply as appropriate				