

FORWARD PLAN OF KEY DECISIONS (covering the period 1 July 2023 to 31 October 2023 at a minimum)

The Council's Forward Plan of Key Decisions sets out decisions that the Cabinet, Investment Board or an individual member of the Cabinet intends to take over (at least) the following four months, beginning with the first day of the month following publication of the plan. The plan will be updated and re-published each month and copies can be obtained from Fenland Hall, County Road, March, Cambs, PE15 8NQ - telephone March (01354) 622452.

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken unless they are exempt within the meaning of the Local Government Acts. These documents will be published, wherever possible, on the Council's website (www.fenland.gov.uk) a number of days before the decision is due to be taken. Paper copies will be made available for inspection and purchase via the address and telephone number set out above

Please note that the decision dates are indicative and occasionally subject to change. Please contact Amy Brown, Head of Legal and Governance, on the above direct line if you wish to check the decision date for a particular item.

What is a Key Decision?

A Key Decision means an Executive decision (i.e. one taken by the Cabinet or an individual member of the Cabinet) which is likely to

- result in the authority incurring expenditure which is, or the making of savings which are, in excess of £100,000 either on its own or in partnership with other organisations; or
- be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.

The full definition of a Key Decision can be found in the Council's Constitution, which can be found on the Council's website.

Part 2 – Notice of Intention to take Decisions in Private

Whilst the majority of the business listed in this Plan will be open to the public to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances, the meeting may be held in private and on the rare occasion this applies, notice will be given within Part 2 of this document.

For further information regarding the content and purpose of the Forward Plan and the associated decision-making process, please contact Amy Brown, Head of Legal and Governance, on 01354 622452 or abrown@fenland.gov.uk

PART 1 – FORWARD PLAN OF KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Purchase of a 4-bedroom house in March as part of 9 house purchases to implement Cabinet decision Cab68/22 – 20 February 2023 - KEY/14JUL23/01 Value £320,000	Peter Catchpole Section 151 Officer	16 Aug 2023	March South	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s11749/Report%20and%20Appendix%20A.pdf
Purchase of a 3-bedroom house in March as part of 9 house purchases to implement cabinet decision Cab68/22 – 20 February 2023 - KEY/14JUL23/02 Value £226,000	Peter Catchpole Section 151 Officer	Before 31 Jul 2023	March North	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s11749/Report%20and%20Appendix%20A.pdf

Purchase of a 3-bedroom house in March as part of 9 house purchases to implement cabinet decision Cab68/22 – 20 February 2023 - KEY/14JUL23/03 Value £198,000	Peter Catchpole Section 151 Officer	16 Aug 2023	March North	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s11749/Report%20and%20Appendix%20A.pdf
Purchase of a 3-bedroom house in March as part of 9 house purchases to implement cabinet decision Cab68/22 – 20 February 2023 - KEY/14JUL23/04 Value £205,000	Peter Catchpole Section 151 Officer	16 Aug 2023	March North	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s11749/Report%20and%20Appendix%20A.pdf
Purchase of a 2 bedroom house in March as part of 9 house purchases to implement cabinet decision Cab68/22 – 20th February 2023 - KEY/27JUL23/01 Value £205,000	Section 151 Officer	Not before 27th Aug 2023	March West and Benwick	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s11749/Report and Appendix A.pdf

Purchase of a 4 bedroom house in March as part of 9 house purchases to implement cabinet decision Cab68/22 – 20th February 2023 - KEY/12JUL/01 Value £320,000	Peter Catchpole Section 151 Officer	Before 30 Sep 2023		N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s11749/Report and Appendix A.pdf
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PART 1 - PREVIOUSLY ADVERTISED KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Extension to Variation of CNC Building Control Agreement - KEY/07JUN22/01 Recommendation to approve proposed extension of CNC Building Control Agreement to March 2023	Portfolio Holder		All Wards	All relevant internal and external stakeholders	Dan Horn, Assistant Director dhorn@fenland.gov.uk	CNC Participating Authorities Agreement CNC Deed of Variation and Extension
Recommendation to approve the one-year extension of the current contract for the provision of temporary agency workers via the procurement MSTAR3 framework. - KEY/20DEC22/02	Leader & Portfolio Holder for Finance	Before 31 Dec 2022	All Wards	All relevant internal and external stakeholders.	Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk	

<p>Replacement/Refurbishment of Waldersea Sidings Sewage Treatment Works - KEY/09DEC22/01</p> <p>To approve the contract to undertake the detailed design and construction works for above Council owned, managed and operated asset.</p>	<p>Portfolio Holder for Economic Growth and Skills</p>	<p>20 Jan 2023</p>	<p>Elm & Christchurch</p>	<p>All relevant internal and external stakeholders.</p>	<p>Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk</p>	<p>Returned Tender Submission (Returned Schedule of Prices is exempt as commercially sensitive data)</p>
<p>Fleet Tyre Supply, Fit and Maintenance Contract - KEY/26JAN23/01</p> <p>The Portfolio Holder for Environmental Services is requested to award a contract following a competitive process via the Eastern Shires Purchasing Organisation (ESPO) mini-tender for Tyres and Related Services, as the tyre and related services supplier and mobile tyre fitter, to Fenland District Council.</p>	<p>Portfolio Holder for Environment</p>	<p>6 Mar 2023</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk</p>	<p>None</p>

Extension of Home Improvement Agency contract by 1 year until 31/03/24 - KEY/07FEB23/01	Portfolio Holder for Housing and Licensing	Before 31 Mar 2023	All Wards	N/A – exemption form signed with rationale for needing an additional year linked to feedback from aborted procurement process in 22/23	Dan Horn, Assistant Director dhorn@fenland.gov.uk	Procurement Exemption form
Acceptance of funding from Integrated Care System - KEY/17JAN23/02 Acceptance of funding from ICS to deliver fully funded project	Portfolio Holder for Health	Before 30 Apr 2023	Chatteris Wards; March Wards; Whittlesey Wards; Wisbech Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	
Wisbech Suspended Quay Waterproofing, Surfacing and Expansion Joint Replacement Works - KEY/20MAR23/01 To tender, select and appoint the preferred bidder to undertake the works described above	Assets & Projects	Before 31 May 2023	Wisbech Wards	All relevant internal and external stakeholders to include the Port of Wisbech	Garry Edwards, Engineering Manager gedwards@fenland.gov.uk	Cabinet Report Item 17 16/03/2023

<p>Wisbech Suspended Quay Structural Concrete Repairs - KEY/20MAR23/02 To tender, select and appoint the preferred bidder to undertake the works described above</p>	<p>Assets & Projects</p>	<p>Before 31 May 2023</p>	<p>Wisbech Wards</p>	<p>All relevant internal and external stakeholders to include the Port of Wisbech</p>		<p>Cabinet Report Item 17 16/03/2023</p>
<p>Statement of Community Involvement 2023- 2028 - KEY/14JUN23/01 Recommendation to review and agree the Statement of Community Involvement</p>	<p>Cabinet</p>	<p>17 Jul 2023</p>	<p>All Wards</p>		<p>Nick Harding, Head of Planning nharding@fenland.gov.uk</p>	<p>Statement of Community Involvement 2018-23</p>

<p>Local Authority Housing Fund - KEY/08JUNE23/01 Recommendation: - To receive £559,990 grant to purchase 5 properties for the purpose of housing for refugees and for use for homeless temporary accommodation. - To enter in the MOU with DLHUC for receiving the grant - Match fund the residual funding element for the 9 properties from either PWLB, Capital programme or S106 funding. Delegated to IB members to approve. - Delegated approval to investment board to approve future tranches of funding for this purpose</p>	<p>Cabinet</p>	<p>17 Jul 2023</p>	<p>March Wards; Whittlesey Wards</p>	<p>N/A</p>		<p>Local Authority Housing Fund: Round 2 prospectus and guidance - GOV.UK (www.gov.uk)</p>
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<p>Wisbech High Street Update (a recurring Cabinet item) - KEY/06SEP22/01 Recommendation to consider and approve options in relation to future development.</p>	<p>Cabinet</p>	<p>17 Jul 2023</p>	<p>Wisbech Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk</p>	<p>Previous Council Reports only at this stage.</p>
<p>Fenland Transport Strategy - KEY/06JAN23/01 Ask Cabinet to note the public consultation feedback, the changes to the draft strategy and to adopt the latest version.</p>	<p>Cabinet</p>	<p>17 Jul 2023</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Wendy Otter, Transport Development Manager wotter@fenland.gov.uk</p>	<p>Cabinet report for 16 May 2023 including the draft final Fenland Transport Strategy document. Cabinet Report of May 2022 supporting the draft strategy for public consultation</p>

<p>Rural England Shared Prosperity Fund (RESPF) - KEY/16JUN23/01 To determine the detailed proposals for 2023-24 in relation to the projects, procedures and documentation associated with the onward administration of the funding.</p>	<p>Cabinet</p>	<p>17 Jul 2023</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Simon Jackson, Economic Growth Manager sjackson@fenland.gov.uk</p>	<p>Cabinet Report</p>
<p>Accommodation Review - KEY/17MAY23/01 Recommendation to agree future space requirements</p>	<p>Cabinet</p>	<p>17 Jul 2023</p>		<p>All relevant internal and external stakeholders</p>	<p>Anna Goodall, Assistant Director agoodall@fenland.gov.uk</p>	<p>Proposed Operating Model Report (Cabinet March 23) Exempt Accommodation Review Report (Cabinet September 22)</p>
<p>Renewal of Public Spaces Protection Orders in Wisbech for a 3-year period - KEY/07JUL23/01</p>	<p>Portfolio Holder for Community, Health, Environmental Health, CCTV, Community Safety & Military Covenant</p>	<p>11 Sep 2023</p>	<p>Wisbech Wards</p>	<p>All relevant stakeholders as per legislation</p>	<p>Alan Boughen, Safer Fenland Partnership Development Officer, Dan Horn, Assistant Director aboughen@fenland.gov.uk , dhorn@fenland.gov.uk</p>	<p>Report to Cabinet 11 Sept 2023 PSPO legislation</p>

Renewal of Public Space Protection Orders (dog control) - KEY/16MAY23/01 Recommendation to approve the extension of existing public space protection orders to control dog fouling and nuisance dogs.	Cabinet	13 Nov 2023	All Wards	All relevant internal and external stakeholders.	Annabel Tighe, Head of Environmental Health and Compliance Manager atighe@fenland.gov.uk	Consultation feedback
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PART 2 - NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Procurement for the construction of an Electricity Sub-Station to be located at Nene Waterfront, Off Silver Street, Wisbech - KEY/02MAY23/01	Portfolio Holder	12 Jun 2023	Wisbech Wards	All relevant internal and external stakeholders	Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	Procurement documents – EXEMPT – paragraph 3 – financial information

27/07/23