


Agenda Item No:	9	
Committee:	Council	
Date:	11 May 2017	
Report Title:	Membership of Committees, Panels and Outside Bodies	

1 Purpose / Summary

To define the committees and panels to be established for the municipal year and to allocate the seats and positions of the Chairman and Vice Chairman to Political groups in accordance with political proportionality rules.

To allocate seats on Outside Bodies to Political groups in accordance with political proportionality rules.

To receive notification and to appoint Councillors to serve on each committee and panel and to serve as Chairman and Vice-Chairman.

2 Key issues

- To define the Committees and Panels to be constituted for the municipal year 2017/2018.
- To allocate seats and positions of Chairman and Vice Chairman on the committees, panels and outside bodies in accordance with the political proportionality rules.
- In relation to Licensing Committee, Members will observe that the report specifies that two Licensing Committees should be constituted this municipal year. One to consider Licensing Act 2003 (alcohol, entertainment, late night refreshment etc.) matters and one to consider non Licensing Act 2003 (taxis etc.) matters. This is in response to legal advice received regarding the requirement for decision making in this area.
- The Licensing Act 2003 Committee is not required to be politically proportionate however, for consistency, it is suggested that the membership and Chairmanship of the two Committees are the same. It is also suggested only one Special Responsibility Allowance for chairing both Committees should be paid.

3 Recommendations

- To adopt the schedule of appointments and political allocations set out in the appendices.

Wards Affected	All
Forward Plan Reference	NA
Portfolio Holder(s)	Councillor John Clark, Leader of the Council

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Background Paper(s)	<p>Constitution</p>

4 Background / introduction

4.1 For each municipal year, Council has to set out the Committees and Panels which are to be established. On establishing the Committees and Panels, in accordance with the rules relating to Political Proportionality the seats on each committee and panel together with the position of Chairman and Vice Chairman are then allocated to Political Parties. Council also receives notification and appoints Councillors to these Committees. The same proportionality rules apply to Outside Bodies, when more than 2 representatives are required.

5 Considerations

5.1 The rules relating to political proportionality in relation to membership of committees are set out in the Local Government and Housing act 1989 and the supporting regulations.

5.2 For the purposes of the regulations a political group must consist of two or more members who have signed a declaration to that effect.

5.3 Where one or more groups exists the relative proportions of the groups should be used in allocating seats on committees/outside bodies.

5.4 The distribution of the 39 current members of the Council within the group structures is:

Conservative	34	90%
Liberal Democrat	2	5%
Truly Independent	2	5%
Unaligned	1	

5.5 It should be noted that political groups can appoint members who are not aligned to a political group, or indeed aligned to another group to seats allocated to them under the political proportionality rules for both committees and panels and outside bodies.

5.6 As the two opposition groups are equal in size, both groups will need to discuss how they will take up the seats on committees and available spaces on outside bodies.

6 Committees and Panels

6.1 Cabinet is exempt from the requirements of political proportionality, and its membership is determined by the Leader of the Council in accordance with Article 7.

6.2 The Tables laid out in the appendices to this report sets out the standing committees of the Council and outside bodies and the allocation of the seats to political groups.

7 Outside Bodies

7.1 Following the review of outside bodies by Overview and Scrutiny, it was agreed that Cabinet would oversee the appointments to Outside Bodies. This was to ensure that the bodies on which representation was requested aligned to the Council's corporate priorities. This process of confirming the number and type of outside bodies, as well as confirming the membership for the next twelve months will be undertaken by Cabinet in June, which will allow sufficient time for Group Leaders to appoint to their allocation of seats.

Appendix A - Allocation of seats on Committees & Panels

Committee	Membership	Political Apportionment
<p>Overview and Scrutiny</p>	<p>Up to 11 members of the Council (none of which may be part of the Cabinet)</p> <p>Appointment: Chairman Vice Chairman</p>	<p>10 to Conservative Group 1 to either The Liberal Democrat Group or The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
<p>Planning Committee</p>	<p>Up to 15 members of the Council. No more than three of which can be members of the Cabinet.</p> <p>Appointment: Chairman Vice Chairman</p>	<p>13 to Conservative Group 1 to The Liberal Democrat Group 1 to The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
<p>Licensing Committee (Licensing Act 2003)</p>	<p>Up to 12 members of the Council.</p> <p>Appointment: Chairman Vice Chairman</p>	<p>10 to the Conservative Group 1 to either The Liberal Democrat Group or The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
<p>Staff Committee</p>	<p>8 members of the Council to be formed from: 3 members of Cabinet, one of which is to be the portfolio holder with responsibility for Finance. 3 members of any Overview and Scrutiny panel 2 Backbench members</p> <p>Appointment: Chairman Vice Chairman</p> <p>The Chairman may be a member of Cabinet</p>	<p>7 to the Conservative Group 1 to either The Liberal Democrat Group or The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>

Committee	Membership	Political Apportionment
<p>Corporate Governance Committee</p>	<p>Up to 9 members of the Council to be formed from: Up to 3 members of Cabinet not including the portfolio holder responsible for finance Up to 3 members drawn from any Overview and Scrutiny panel 3 Backbench members</p> <p>Appointment: Chairman Vice Chairman</p> <p>The Chairman may be a Member of Cabinet or Overview and Scrutiny</p>	<p>8 to Conservative Group 1 to either The Liberal Democrat Group or The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
<p>Conduct Committee</p>	<p>Up to 5 Members of the Council</p> <p>Appointment: Chairman Vice Chairman</p> <p>The Committee may also appoint itself up to two members of Town or Parish Councils to assist its work.</p> <p>Independent Person: Deputy Independent Person:</p>	<p>4 to Conservative Group 1 to unaligned member</p> <p>To the Conservative Group To the Conservative Group</p> <p>Currently: Councillor Andrew Donnelly and Councillor Nigel Russell</p> <p>Tina Gambell Claire Hawden-Beal</p>
<p>Appointments Panel</p>	<p>Up to 7 members and not less than 3 nominated by the Leader to reflect political proportionality</p> <p>Appointment: Chairman Vice Chairman</p>	<p>6 to the Conservative Group 1 to either The Liberal Democrat Group or The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>

Appendix B - Appointments to Committees and Panels

Cabinet (9)	
Councillor Ralph Butcher	Councillor David Oliver
Councillor John Clark (C)	Councillor Chris Seaton
Councillor Mike Cornwell	Councillor Will Sutton (VC)
Councillor Simon King	Councillor Michelle Tanfield
Councillor Peter Murphy	
Overview and Scrutiny Panel (11)	
Councillor Gavin Booth	Councillor Mrs Dee Laws
Councillor Mark Buckton	Councillor David Mason
Councillor Steve Count	Councillor Mrs Kay Mayor
Councillor Mrs Maureen Davis	Councillor Andrew Pugh
Councillor Mrs Anne Hay (VC)	Councillor Fred Yeulett (C)
Vacancy	
Planning Committee (15)	
Councillor Michael Bucknor	Councillor Alex Miscandlon (C)
Councillor Mrs Sam Clark (VC)	Councillor Murphy
Councillor David Connor	Councillor Mrs Florence Newell
Councillor Mrs Maureen Davis	Councillor Will Sutton
Councillor Mrs Anne Hay	Vacancy
Councillor Mrs Dee Laws	Vacancy
Vacancy	Vacancy
	Vacancy
Substitutes: Councillor Mrs Bucknor and Councillor David Hodgson	
Licensing Committee (12) - same Members for Licensing Act 2003 Committee and Non - Licensing Act 2003 Committee	
Councillor Mark Buckton (VC)	Councillor Mrs Kay Mayor
Councillor Mrs Sarah Bligh	Councillor Alex Miscandlon
Councillor Mrs Virginia Bucknor	Councillor David Oliver
Councillor Mrs Sam Clark	Councillor Steve Tierney
Councillor David Connor	Councillor Kit Owen
Councillor Michael Humphrey (C)	Councillor Michelle Tanfield

Corporate Governance Committee (9)	
Councillor Chris Boden (VC)	Councillor Mrs Anne Hay
Councillor Gavin Booth	Councillor Peter Murphy
Councillor Mark Buckton (C)	Councillor Mrs Florence Newell
Councillor Connor	Councillor Michelle Tanfield
Councillor Mrs Maureen Davis	
Staff Committee (8)	
Councillor Mrs Bucknor	Councillor Peter Murphy
Councillor Ralph Butcher	Councillor Chris Seaton
Councillor Mrs Maureen Davis (C)	Councillor Steve Tierney
Councillor David Mason (VC)	Councillor Fred Yeulett
Conduct Committee (5)	
Councillor Chris Boden (VC)	Councillor Michael Humphrey
Councillor Miss Sam Hoy (C)	Councillor David Mason
Councillor Robert Skoulding	
Independent People Tina Gambell Claire Hawden-Beal(Sub)	Town/Parish Reps Cllr Andrew Donnelly Cllr Nigel Russell

Appendix C - Allocation of seats on Outside Bodies

Outside Body	Number of representatives required	Proportionality
Anglia Revenue Partnership	1 + 2 substitutes	Conservative Party representation
Benwick Internal Drainage Board (IDB)	4	3 Conservatives and 1 of either the Liberal Democrat or Truly Independent Group
Cambridgeshire Military Community Covenant Board	1	Conservative Party representation
Cambridgeshire Council for Voluntary Services	1 observer	Conservative Party representation
Cambridgeshire Police and Crime Panel	1 + 1 substitute	Conservative Party representation
Cambridgeshire Health and Wellbeing Board + District Lead Members Group	1	Conservative Party representation
Chatteris Community Centre Association	2	Conservative Party representation
College of West Anglia Governing Body	1	Conservative Party representation
Community Learning and Skills Partnership	1	Conservative Party representation
Curf and Wimblington IDB	1	Conservative Party representation
East Cambs and Fenland Childrens and Young Peoples Partnership	1	Conservative Party representation
Feldale IDB	7	6 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
Fenland Association of Community Transport	1	Conservative Party representation
Fenland Diverse Communities Forum	1	Conservative Party representation
Fenland Health and Wellbeing Partnership	1	Conservative Party representation
Fenland Strategic Partnership	1	Conservative Party representation
Fenland Tension Monitoring Group	1	Conservative Party representation
Fenland Tourism Board	4	3 Conservative Party representation and 1 of either the

Outside Body	Number of representatives required	Proportionality
		Liberal Democrat or Truly Independent Group
Fenland Transport and Access Partnership	1	Conservative Party representation
Hanson, Fletton Brickworks Industry	1	Conservative Party representation
Health Committee	1 + 1 substitute	Conservative Party representation
Hundred of Wisbech IDB	15	13 Conservative representatives, 1 Liberal Democrat, 1 Truly Independent
Kings Lynn IDB	1	Conservative Party representation
LGA/ LGA Rural Commission/ LGA Urban Commission	1 + 1 Substitute	Conservative Party representation
Manea and Welney Drainage Commissioners	2	Conservative Party representation
March West and White Fen Internal Drainage Board (Previously known as March and Whittlesey IDB)	6	5 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March East IDB	11	10 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March Education Foundation	1	Conservative Party representation
March Fifth IDB	6	5 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March Sixth IDB	4	3 Conservative Party representation and 1 of either the Liberal Democrat or Truly Independent Group
March Third IDB	8	7 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
Middle Level Commissioners	3	2 Conservative Party representation and 1 of either the Liberal Democrat or Truly Independent Group
Needham and Laddus IDB	1	Conservative Party

Outside Body	Number of representatives required	Proportionality representation
		representation
Nightlayer IDB	10	9 Conservative Representatives and 1 of either the Liberal Democrat or Truly Independent Group
North Level IDB	7	6 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
Wisbech Community Development Trust (Oasis Village Centre)	1	Conservative Party representation
Ransonmoor IDB	2	2 Conservative Party representation
RECAP	1	Conservative Party representation
East (North) Regional Panel Part of the Clarion Housing Group (Previously Roddons Housing Association)	1	Conservative Party representation
Rural Cambs CAB	3	2 Conservative Party representation and 1 of either the Liberal Democrat or Truly Independent Group
Safer Fenland Partnership	1	Conservative Party representation
The Wash and North Norfolk Coastal European Marine Site Management Scheme	1	Conservative Party representation
The Combined Authority	1	Conservative Party representation
The Combined Authority Overview and Scrutiny Committee	2 + 1 Substitute	2 Conservative Party Representation
The Combined Authority Audit Committee	1 + 1 Substitute	Conservative Party representation
Upwell IDB	2	Conservative Party representation
Waldersey IDB	2	Conservative Party representation
Warboys, Somersham and Pidley IDB	1	Conservative Party representation
Whittlesey and District IDB	5	4 Conservative Party representatives 1 of either the

Outside Body	Number of representatives required	Proportionality
		Liberal Democrat or Truly Independent Group
WisARD	1	Conservative Party representation
Wisbech and Fenland Museum Management Committee	1	Conservative Party representation
Wisbech Access Study Member Steering Group	2	2 Conservative Party Representation
Young People March	1	Conservative Party representation