


Agenda Item No:	10	
Committee:	Council	
Date:	12 May 2016	
Report Title:	MEMBERSHIP OF COMMITTEES, PANELS AND OUTSIDE BODIES	

1 Purpose / Summary

To define the committees and panels to be established for the municipal year and to allocate the seats and positions of the Chairman and Vice Chairman to Political groups in accordance with political proportionality rules.

To allocate seats on Outside Bodies to Political groups in accordance with political proportionality rules.

2 Key issues

- To define the Committees, panels to be constituted for the municipal year 2015/2016.
- To allocate seats and positions of Chairman and Vice Chairman on the committees, panels and outside bodies in accordance with the political proportionality rules.

3 Recommendations

- To adopt the schedule of appointments and political allocations set out in the appendices.

Wards Affected	All
Forward Plan Reference	NA
Portfolio Holder(s)	
Report Originator(s)	Tom Lewis - Chief Solicitor and Acting Monitoring Officer Anna Goodhall - Head of Governance and Legal
Contact Officer(s)	Tom Lewis - Chief Solicitor and Acting Monitoring Officer Rob Bridge- Corporate Director Paul Medd- Chief Executive
Background Paper(s)	Constitution

4 Background / introduction

- 4.1 For each municipal year Council has to set out the Committees and Panels which are to be established. On establishing the Committees and Panels, in accordance with the rules relating to Political Proportionality the seats on each committee and panel together with the position of Chairman and Vice Chairman are then allocated to Political Parties. These same proportionality rules apply to Outside Bodies, when more than 2 representatives are required.

5 Considerations

- 5.1 The rules relating to political proportionality in relation to membership of committees are set out in the Local Government and Housing act 1989 and the supporting regulations.
- 5.2 For the purposes of the regulations a political group must consist of two or more members who have signed a declaration that effect.
- 5.3 Where one or more groups exists the relative proportions of the groups should be used in allocating seats on committees/outside bodies.
- 5.4 The distribution of the 39 current members of the Council within the group structures is:
- | | | |
|-------------------|----|-----|
| Conservative | 34 | 90% |
| Liberal Democrat | 2 | 5% |
| Truly Independent | 2 | 5% |
| Unaligned | 1 | |
- 5.5 It should be noted that political groups can appoint members who are not aligned to a political group, or indeed aligned to another group to seats allocated to them under the political proportionality rules for both committees and panels and outside bodies.
- 5.6 As the two opposition groups are equal in size, both groups will need to discuss how they will take up the seats on committees and available spaces on outside bodies.

6 Committees and Panels

- 6.1 Cabinet is exempt from the requirements of political proportionality, and its membership is determined by the Leader of the Council in accordance with Article 7.
- 6.2 The Tables laid out in the appendices to this report sets out the standing committees of the Council and outside bodies and the allocation of the seats to political groups.

7 Outside Bodies

- 7.1 Following the review of outside bodies by Overview and Scrutiny, it was agreed that Cabinet would oversee the appointments to Outside Bodies. This was to ensure that the bodies on which representation was requested aligned to the Council's corporate priorities. This process of confirming the number and type of outside bodies, as well as confirming the membership for the next twelve months will be undertaken by Cabinet in June, which will allow sufficient time for Group Leaders to appoint to their allocation of seats.

Appendix A - Allocation of seats on Committees & Panels

Committee	Membership	Political Apportionment
Overview and Scrutiny	<p>Up to 11 members of the Council (none of which may be part of the Cabinet)</p> <p>Appointment: Chairman Vice Chairman</p>	<p>10 to Conservative Group 1 to either Liberal Democrat Group or Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
Planning Committee	<p>Up to 15 members of the Council. No more than three of which can be members of the Cabinet.</p> <p>Appointment: Chairman Vice Chairman</p>	<p>13 to Conservative Group 1 to Liberal Democrat Group 1 to Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
Licensing Committee	<p>Up to 12 members of the Council.</p> <p>Appointment: Chairman Vice Chairman</p>	<p>10 to the Conservative Group 1 to either Liberal Democrat Group or Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
Staff Committee	<p>8 members of the Council to be formed from:</p> <p>3 members of Cabinet, one of which is to be the portfolio holder with responsibility for Finance.</p> <p>3 members of any Overview and Scrutiny panel</p> <p>2 Backbench members</p> <p>Appointment: Chairman Vice Chairman</p>	<p>7 to the Conservative Group 1 to either Liberal Democrat Group or Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>

Committee	Membership	Political Apportionment
<p>Corporate Governance Committee</p>	<p>Up to 9 members of the Council to be formed from: Up to 3 members of Cabinet not including the portfolio holder responsible for finance Up to 3 members drawn from any Overview and Scrutiny panel 3 Backbench members</p> <p>Appointment: Chairman Vice Chairman</p>	<p>8 to Conservative Group 1 to either Liberal Democrat Group or Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
<p>Conduct Committee</p>	<p>Up to 5 Members of the Council</p> <p>Appointment: Chairman Vice Chairman</p> <p>The Committee may also appoint itself up to two members of Town or Parish Councils to assist its work.</p> <p>Independent Person: Deputy Independent Person:</p>	<p>4 to Conservative Group 1 to unaligned member</p> <p>To the Conservative Group To the Conservative Group</p> <p>Currently: Councillor Andrew Donnelly and Councillor Russell</p> <p>Tina Gambell Claire Hawden-Beale</p>

Appendix B - Allocation of seats on Outside Bodies

Outside Body	Number of representatives required	Proportionality
Anglia Revenue Partnership	1 + 2 substitutes	Conservative Party representation
Benwick Internal Drainage Board (IDB)	4	3 Conservatives and 1 of either the Liberal Democrat or Truly Independent Group
Cambridgeshire Military Community Covenant Board	1	Conservative Party representation
Cambridgeshire Council for Voluntary Services	1	Conservative Party representation
Cambridgeshire Police and Crime Panel	1 + 1 substitute	Conservative Party representation
Cambridgeshire Health and Wellbeing Board + District Lead Members Group	1 +1 Substitute	Conservative Party representation
Chatteris Community Centre Association	2	Conservative Party representation
College of West Anglia Governing Body	1	Conservative Party representation
Community Learning and Skills Partnership	1	Conservative Party representation
Curf and Wimblington IDB	1	Conservative Party representation
East Cambs and Fenland Childrens and Young Peoples Partnership	1	Conservative Party representation
Estover Playing Field Association Management Board	1	Conservative Party representation
Feldale IDB	7	6 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
Fenland Association of Community Transport	1	Conservative Party representation
Fenland Diverse Communities Forum	1	Conservative Party representation
Fenland Health and Wellbeing Partnership	1	Conservative Party representation
Fenland Strategic Partnership	1	Conservative Party representation
Fenland Tension Monitoring Group	1	Conservative Party representation

Outside Body	Number of representatives required	Proportionality
Fenland Transport and Access Partnership	1	Conservative Party representation
Fenland Twinning Association	4	3 Conservative Party representation and 1 of either the Liberal Democrat or Truly Independent Group
Hanson, Fletton Brickworks Industry	1	Conservative Party representation
Health Committee	1 + 1 substitute	Conservative Party representation
Hundred of Wisbech IDB	14	12 Conservative representatives, 1 Liberal Democrat, 1 Truly Independent
Kings Lynn IDB	1	Conservative Party representation
LGA/ LGA Rural Commission/ LGA Urban Commission	1 + 1 Substitute	Conservative Party representation
Manea and Welney Drainage Commissioners	2	Conservative Party representation
March and Whittlesey IDB	6	5 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March East IDB	11	10 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March Fifth IDB	6	5 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March 6 IDB	4	3 Conservative Party representation and 1 of either the Liberal Democrat or Truly Independent Group
March Third IDB	8	7 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
Middle Level Commissioners	3	2 Conservative Party representation and 1 of either the Liberal Democrat or Truly Independent Group
Needham and Laddus IDB	1	Conservative Party representation
Nightlayer IDB	10	9 Conservative Representatives and 1 of either the Liberal

Outside Body	Number of representatives required	Proportionality
		Democrat or Truly Independent Group
North Level IDB	7	6 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
Wisbech Community Development Trust (Oasis Village Centre)	1	Conservative Party representation
Ransonmoor IDB	2	2 Conservative Party representation
RECAP	1	Conservative Party representation
Roddons Housing Association	2	2 Conservative Party representatives
Rural Cambs CAB	3	2 Conservative Party representation and 1 of either the Liberal Democrat or Truly Independent Group
The Wash and North Norfolk Coastal European Marine Site Management Scheme	1	Conservative Party representation
Upwell IDB	2	Conservative Party representation
Waldersey IDB	2	Conservative Party representation
Warboys, Somersham and Pidley IDB	1	Conservative Party representation
Whittlesey and District IDB	5	4 Conservative Party representatives plus 1 unaligned
WisARD	1	Conservative Party representation
Wisbech and Fenland Museum Management Committee	3	2 Conservative Party representatives and 1 of either the Liberal Democrat or Truly Independent Group
Young People March	1	Conservative Party representation